



Minutes
Bay Saint Louis
City Council Meeting
1st Regular Meeting
February 5, 2019
5:30 p.m.

Call to Order

Attendee Name	Title	Status	Arrived
Jeffery Reed	Councilman Ward 3, President	Present	
Doug Seal	Councilman Ward 1	Present	
Gene Hoffman	Councilman Ward 2	Present	
Larry Smith	Councilman Ward 4	Present	
Buddy Zimmerman	Councilman Ward 5	Present	
Josh DeSalvo	Councilman Ward 6	Present	
Gary Knoblock	Councilman At Large	Late	5:38 PM

The Invocation and the Pledge were led by Council Member Reed.

Guests

- A) Motion to ratify Mayor Favre's appointment of Casey Favre to the Bay/Waveland School Board of Trustees.

RESULT:	APPROVED [4 TO 2]
MOVER:	Larry Smith, Councilman Ward 4
SECONDER:	Josh DeSalvo, Councilman Ward 6
AYES:	Gene Hoffman, Larry Smith, Buddy Zimmerman, Josh DeSalvo
NAYS:	Jeffery Reed, Doug Seal
ABSTAIN:	Gary Knoblock

- B) Hancock County Port and Harbor C.E.O., Bill Cork - Hancock County Port and Harbor Commission updates.

Bill Cork presented the Bay Saint Louis City Council with updates regarding the Port and Harbor Commission.

RESULT:	NO ACTION TAKEN- FINAL
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- 417.1
C) Allison Anderson - Discussion/Motion of the Curbside Recycling Partnership grant agreement.

Motion to request Hancock County Regional Solid Waste Management Authority pursue bid pricing for weekly curbside recycling pickup to include #1 and #2 plastic bottles, metal cans, newspaper, magazines, mixed paper, corrugated cardboard and paperboard boxes. Contract will

include purchase and distribution of about 4,500 recycling carts at a +/- 64 gallon capacity, which will remain the property of the City of Bay Saint Louis following the period of the contract. Carts will be distributed to every current and future household, or small commercial servant recipient. This will be a single stream waste program where all materials are collected in a single cart.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gene Hoffman, Councilman Ward 2
SECONDER:	Doug Seal, Councilman Ward 1
AYES:	Reed, Seal, Hoffman, Smith, Zimmerman, DeSalvo, Knoblock

Motion to approve the Bay Saint Louis Consent Agenda, as shown below, subject to a reduction of \$300.00 to the after docket Cash Balance amount leaving a new after docket amount of \$3,632,470.89, and subject to the removal of item H, and to spread the Consent Agenda on the Minutes. (All documents as Exhibit "A")

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Doug Seal, Councilman Ward 1
SECONDER:	Buddy Zimmerman, Councilman Ward 5
AYES:	Reed, Seal, Hoffman, Smith, Zimmerman, DeSalvo, Knoblock

- A) Spread the Bay Saint Louis Cash Balances dated February 1, 2019, in the amount of \$3,632,770.89 after the docket, on the Minutes.
- B) Motion to spread the Bay Saint Louis Certification Letter dated February 05, 2019 on the Minutes.
- C) Spread the Bay Saint Louis Payroll dated February 1, 2019, in the amount of \$154,191.53, on the Minutes.
- D) Spread the Bay Saint Louis Payroll Hours Report dated February 1, 2019, on the Minutes.
- E) Spread the Bay Saint Louis Revenue and Expense Report dated January 31, 2019 on the Minutes.
- F) Spread Building Department Report for December 2018, on the Minutes.
- G) Approve street closures for the Krewe of Kids Parade February 23, 2019. Line up at 11:00 a.m. at Dunbar Village to Boardman Avenue to B Street to Leonhard Avenue to Dunbar Avenue, end at Dunbar Village

Clydesdale Horses Ride

- 1) Motion to approve the street closures for Clydesdale Horses Ride in Bay Saint Louis February 9, 2019 beginning at 5:00 p.m., starting at the Train Depot to Union Street to Second Street to DeMontluzin Street to Beach Boulevard to Court Street to Second Street and end at Train Depot, pending approval of Hancock County Board of Supervisors.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Doug Seal, Councilman Ward 1
SECONDER:	Gene Hoffman, Councilman Ward 2
AYES:	Reed, Seal, Hoffman, Smith, Zimmerman, DeSalvo, Knoblock

City Clerk/Comptroller's Report

- A) Motion to spread the Bay Saint Louis Payroll dated February 1, 2019, for an individual, in the amount of \$1,408.00, on the Minutes. (Exhibit "B")

RESULT:	APPROVED [6 TO 0]
MOVER:	Larry Smith, Councilman Ward 4
SECONDER:	Josh DeSalvo, Councilman Ward 6
AYES:	Reed, Seal, Hoffman, Smith, DeSalvo, Knoblock
AWAY:	Buddy Zimmerman

- B) Motion to approve the Docket of Claims #19-005 dated February 05, 2019, in the amount of \$407,010.37. (Exhibit "C")

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Larry Smith, Councilman Ward 4
SECONDER:	Buddy Zimmerman, Councilman Ward 5
AYES:	Reed, Seal, Hoffman, Smith, Zimmerman, DeSalvo, Knoblock

- C) Motion to approve the Docket of Claims #19-006 dated February 5, 2019, in the amount \$300.00. (Exhibit "D")

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Doug Seal, Councilman Ward 1
SECONDER:	Larry Smith, Councilman Ward 4
AYES:	Reed, Seal, Hoffman, Smith, Zimmerman, DeSalvo, Knoblock

- D) Motion to accept, and spread on the Minutes, the PERS refund check for fraudulent retirement contributions, in the amount of \$20,394.03 and authorize deposit of same into the Bay Saint Louis Municipal Reserve Fund. (Exhibit "E")

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary Knoblock, Councilman At Large
SECONDER:	Doug Seal, Councilman Ward 1
AYES:	Reed, Seal, Hoffman, Smith, Zimmerman, DeSalvo, Knoblock

Ordinances

- A) Discuss ordinance regarding road abandonments

RESULT: NO ACTION TAKEN Next: 2/19/2019 5:30 PM

Planning and Zoning

- A) Motion to follow the recommendation of the Bay Saint Louis Planning and Zoning Commission and approve the application for property located at 113 Citizen Street Boulevard for a Variance to the Zoning Ordinance as requested by Giddings Emery, parcel #149N-0-30-006.001. with the stipulation that the driveway shall be crushed limestone to lower the impact on the tree near the driveway.

Council Member Reed asked if anyone was at the meeting to speak about the property. The applicant's wife, Mrs. Emery, spoke.

RESULT: APPROVED [UNANIMOUS] MOVER: Josh DeSalvo, Councilman Ward 6 SECONDER: Larry Smith, Councilman Ward 4 AYES: Reed, Seal, Hoffman, Smith, Zimmerman, DeSalvo, Knoblock
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- B) Motion to follow the recommendation of the Bay Saint Louis Planning and Zoning Commission and approve the application for property located at 921 Deer Street for a Variance to the Zoning Ordinance as requested by Charles Schenck, parcel #135R-0-46-004.000.

Council Member Reed asked if anyone was at the meeting to speak about the property. Charles Schenck spoke as the application. Harold Weber spoke in favor of the application.

RESULT: APPROVED [UNANIMOUS] MOVER: Josh DeSalvo, Councilman Ward 6 SECONDER: Larry Smith, Councilman Ward 4 AYES: Reed, Seal, Hoffman, Smith, Zimmerman, DeSalvo, Knoblock
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- C) Motion to follow the recommendation of the Bay Saint Louis Planning and Zoning Commission and deny the application for property located at the Southwest and Southeast corner at the intersection of Old Nicholson Road and Washington Street and approximately 620 linear feet along Old Nicholson Road from Washington Street for a Proposed Text Amendment to the Zoning Ordinance as requested by Baldwin & Vidrine, parcel #138B-0-47-219.000.

Council Member Reed asked if anyone was at the meeting to speak about the property. No one came forward.

RESULT: MOTION TO FOLLOW RECOMMENDATION [UNANIMOUS] MOVER: Larry Smith, Councilman Ward 4 SECONDER: Josh DeSalvo, Councilman Ward 6 AYES: Reed, Seal, Hoffman, Smith, Zimmerman, DeSalvo, Knoblock

Engineer's Report (Exhibit "F")

- A) City Engineer Report dated February 5, 2019.

RESULT:	NO ACTION TAKEN- FINAL
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- B) Motion to approve the Mississippi Department of Transportation Memorandum of Agreement and authorize Mayor Favre to execute (in duplicate) and return to Mississippi Department of Transportation for processing for the Washington Street Sidewalk Improvements, STP-9357-00(001)LPA / 107955-701000. (Exhibit "F")

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Larry Smith, Councilman Ward 4
SECONDER:	Gene Hoffman, Councilman Ward 2
AYES:	Reed, Seal, Hoffman, Smith, Zimmerman, DeSalvo, Knoblock

- C) Motion to approve the Mississippi Department of Transportation Memorandum of Agreement and authorize Mayor Favre to execute (in duplicate) and return to Mississippi Department of Transportation for processing for the Beyer Drive Sidewalk Improvements, STP-0030-00(042)LPA / 107961-701000. (Exhibit "F")

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Doug Seal, Councilman Ward 1
SECONDER:	Larry Smith, Councilman Ward 4
AYES:	Reed, Seal, Hoffman, Smith, Zimmerman, DeSalvo, Knoblock

Council/New/Old Business

- A) Motion to approve a one year extension of the site plan approval, approved on October 3, 2017, for the hotel being constructed at 104 North Beach Boulevard by Cure Land Company, L.L.C., and said extension to expire on October 3, 2019.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Larry Smith, Councilman Ward 4
SECONDER:	Josh DeSalvo, Councilman Ward 6
AYES:	Reed, Seal, Hoffman, Smith, Zimmerman, DeSalvo, Knoblock

- B) Motion to reschedule the March 5, 2019 Bay Saint Louis City Council Meeting to March 12, 2019, due to the Mardi Gras Fat Tuesday holiday.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gene Hoffman, Councilman Ward 2
SECONDER:	Larry Smith, Councilman Ward 4
AYES:	Reed, Seal, Hoffman, Smith, Zimmerman, DeSalvo, Knoblock

Mayor's Report

- A) Motion to approve the Resolution of the Mayor and City Council of the City of Bay Saint Louis, Mississippi Unanimously Approving the Submission of a Local and Private Bill to the Mississippi Legislature for Purposes of Authorizing a 2% Bar and Restaurant Tax Within the City to be Used for Tourism, Parks and Recreation Within the City and for Mayor Favre to present the Resolution to the Mississippi Legislature. (Exhibit "G")

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Josh DeSalvo, Councilman Ward 6
SECONDER:	Gene Hoffman, Councilman Ward 2
AYES:	Reed, Seal, Hoffman, Smith, Zimmerman, DeSalvo, Knoblock

- B) Motion to approve the Preliminary Engagement Letter for & Disclosures by Underwriter Pursuant to MSRB Rules G-17 & G-23 with Crews and Associates, Inc. and authorize Mayor Favre to execute said document. (Exhibit "H")

(Note: Council Member Seal requested that it be noted that this item is in relation to the City of Bay Saint Louis considering a Road and Drainage improvement bond.)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Josh DeSalvo, Councilman Ward 6
SECONDER:	Larry Smith, Councilman Ward 4
AYES:	Reed, Seal, Hoffman, Smith, Zimmerman, DeSalvo, Knoblock

- C) Motion to approve the Engagement Letter for Municipal Advisory Services with Mississippi Advisors of Mississippi, Inc. and authorize Mayor Favre to execute said document. (Exhibit "I")

(Note: Council Member Seal requested that it be noted that this item is in relation to the City of Bay Saint Louis considering a Road and Drainage improvement bond.)

RESULT:	APPROVED [6 TO 0]
MOVER:	Josh DeSalvo, Councilman Ward 6
SECONDER:	Larry Smith, Councilman Ward 4
AYES:	Reed, Seal, Smith, Zimmerman, DeSalvo, Knoblock
AWAY:	Gene Hoffman

- D) Motion to approve the Bay Saint Louis Police Department enter into a service agreement with Colosus, Inc. (Caliber Public Safety), including the Bay Saint Louis Contract Addendum, for a police records management system and authorize the expenditure of DOJ funds for the service agreement. (Exhibit "J")

RESULT:	APPROVED [6 TO 1]
MOVER:	Gene Hoffman, Councilman Ward 2
SECONDER:	Gary Knoblock, Councilman At Large
AYES:	Reed, Hoffman, Smith, Zimmerman, DeSalvo, Knoblock
NAYS:	Doug Seal

- E) Motion to approve the Bay Saint Louis Police Department to enter into a local interagency agreement with the Hancock County Multidisciplinary Team and to authorize Bay Saint Louis Police Lieutenant Don Gray to execute agreement. (Exhibit "K")

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Larry Smith, Councilman Ward 4
SECONDER:	Josh DeSalvo, Councilman Ward 6
AYES:	Reed, Seal, Hoffman, Smith, Zimmerman, DeSalvo, Knoblock

Attorney's Report

- A) No action - Hackbarth Order to dismiss

RESULT: NO ACTION TAKEN- FINAL

- B) Motion to continue the Lease Agreement on February 5, 2019, effective January 1, 2019, with Butuex Holdings Corporation and the City of Bay Saint Louis. (Lease Agreement and consent letter from Buteux Holdings Corporation as Exhibit "L")

RESULT: APPROVED [UNANIMOUS]
MOVER: Doug Seal, Councilman Ward 1
SECONDER: Gary Knoblock, Councilman At Large
AYES: Reed, Seal, Hoffman, Smith, Zimmerman, DeSalvo, Knoblock

- C) Discussion of items being added to the agenda.

RESULT: NO ACTION TAKEN- FINAL

- D) Discuss Public Records Case No. R-18-036

RESULT: NO ACTION TAKEN- FINAL

- E) Discuss Open Meetings Case No. M-18-013

RESULT: NO ACTION TAKEN- FINAL

Minutes

- A) Motion to approve the Minutes of the January 22, 2019 Bay Saint Louis City Council Workshop Meeting.

RESULT: APPROVED [UNANIMOUS]
MOVER: Larry Smith, Councilman Ward 4
SECONDER: Buddy Zimmerman, Councilman Ward 5
AYES: Reed, Seal, Hoffman, Smith, Zimmerman, DeSalvo, Knoblock

- B) Motion to approve the Minutes of the January 22, 2019 Bay Saint Louis City Council Meeting.

RESULT: APPROVED [UNANIMOUS]
MOVER: Buddy Zimmerman, Councilman Ward 5
SECONDER: Larry Smith, Councilman Ward 4
AYES: Reed, Seal, Hoffman, Smith, Zimmerman, DeSalvo, Knoblock

Miscellaneous Items

0039,

- B) No action - Department Report for the Harbor Department.

RESULT: NO ACTION TAKEN- FINAL

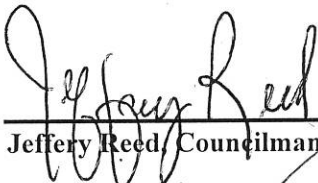
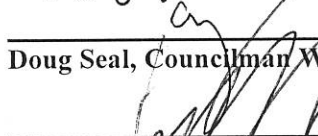
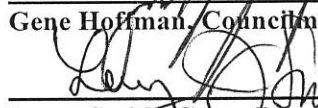
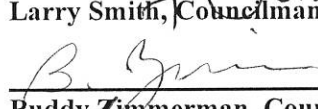

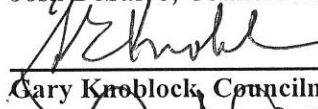



- C) No action - Gaming and Sales Tax Report

RESULT: NO ACTION TAKEN- FINAL

Adjourn

- A) Motion to adjourn.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Josh DeSalvo, Councilman Ward 6
SECONDER:	Larry Smith, Councilman Ward 4
AYES:	Reed, Seal, Hoffman, Smith, Zimmerman, DeSalvo, Knoblock

 Jeffery Reed, Councilman Ward 3, President	2/19/19 Date
 Doug Seal, Councilman Ward 1	2/19/19 Date
 Gene Hoffman, Councilman Ward 2	2/19/19 Date
 Larry Smith, Councilman Ward 4	2/19/19 Date
 Buddy Zimmerman, Councilman Ward 5	2/19/19 Date
 Josh DeSalvo, Councilman Ward 6	2/19/19 Date
 Gary Knoblock, Councilman At Large	2-19-19 Date
 Lisa Tilley, Clerk of Council	2-19-19 Date
 Mike Fayre, Mayor	2-19-19 Date

CITY OF BAY ST LOUIS

CASH BALANCES

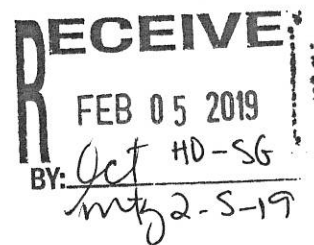
2/1/2019

FUND	TYPE	DESCRIPTION	Before	Docket	After
001	COMMITTED	GENERAL FUND OPERATING	\$ 1,600,249.39	\$ 149,849.16	\$ 1,450,400.23
001	RESTRICTED	MUN FIRE REBATE FUND & 1/4 MILL *	\$ 33,980.88	\$ 30,500.00	\$ 3,480.88
005	COMMITTED	MUNICIPAL RESERVE FUND	\$ 150,708.76	\$ 68,316.83	\$ 82,391.93
020	COMMITTED	NARCOTICS TASK FORCE ACCT	\$ 5,272.48	-	\$ 5,272.48
200	COMMITTED & RESTRICTED	DEBT SERVICE ACCOUNT	\$ 31,994.05	\$ 1,964.67	\$ 30,029.38
270	RESTRICTED	2016 ROAD & BRIDGE DEBT SERVICE	\$ 160,291.14	-	\$ 160,291.14
300	RESTRICTED	DOJ FUNDS	\$ 147,568.21	-	\$ 147,568.21
330	RESTRICTED	2016 ROAD CONSTRUCTION BOND	\$ 2,153.91	-	\$ 2,153.91
350	COMMITTED	COUNTY ROAD & BRIDGE	\$ 57,366.81	\$ 2,200.00	\$ 55,166.81
400	COMMITTED	UTILITY FUND OPERATING	\$ 458,400.50	\$ 143,327.80	\$ 315,072.70
400	COMMITTED	UTILITY CAPITAL AND MAINTENANCE	\$ 592,077.04	-	\$ 592,077.04
400	RESTRICTED	UTILITY METER DEPOSITS	\$ 381,852.66	-	\$ 381,852.66
450	COMMITTED	MUNICIPAL HARBOR FUND	\$ 242,328.36	\$ 3,151.91	\$ 239,176.45
450	COMMITTED	MUNICIPAL HARBOR CAPITAL & MAINTENANCE	\$ 65,091.75	-	\$ 65,091.75
650	RESTRICTED	COMMUNITY HALL ACCOUNT	\$ 53,409.26	\$ 7,700.00	\$ 45,709.26
654	RESTRICTED	UNEMPLOYMENT REVOLVING FUND	\$ 46,041.28	-	\$ 46,041.28
100	RESTRICTED	KATRINA LONG TERM RECOVERY (FEMA)	\$ 105.50	-	\$ 105.50
115	RESTRICTED	KATRINA SUPPLEMENTAL CDBG ACCOUNT	\$ 10,889.28	-	\$ 10,889.28
TOTAL ALL FUNDS:			\$ 4,039,781.26	\$ 407,010.37	\$ 3,632,770.89
*Includes transfer in from Operating on this docket of \$32,250.00					

Exhibit "A"
February 5, 2019



February 5, 2019



CERTIFICATION

I certify that funds are available and make the recommendation to approve and pay the following claims dockets:

Claims Docket 02/05/2019_19-005 - \$407,010.37

Claims Docket 02/05/2019_19-006 - \$300.00 Community Hall

A handwritten signature in cursive script, appearing to read "Sissy Gonzales".

Sissy Gonzales

City Clerk

City of Bay St. Louis

00_Council Report_All minus MBurch

City of Bay St Louis (48853)

From: 02/01/2019 Through: 02/01/2019

Fund - Code - Current: 1

Department - Name - Current: Council

<u>Fund</u>	<u>Dept</u>	<u>Dept Name</u>	<u>Emp#</u>	<u>Last, First</u>	<u>Rate</u>	<u>Gross</u>	<u>Dental</u>	<u>Life</u>	<u>Health</u>	<u>PERS</u>	<u>Medi</u>	<u>SS</u>	<u>Total</u>
1	100	Council	1377	Desalvo, Joshua	8.08	646.16	13.91	4.40	261.91	101.77	9.33	39.88	1,077.36
1	100	Council	1375	Hoffman, Eugene	8.08	646.16	13.91	4.40	261.91	101.77	9.37	40.06	1,077.58
1	100	Council	1374	Knoblock, Gary	8.08	646.16	13.91	4.40	261.91	101.77	7.66	32.76	1,068.57
1	100	Council	1039	Reed, Jeffrey	8.65	692.31	13.91	4.40	261.91	109.04	10.04	42.92	1,134.53
1	100	Council	1038	Seal Jr, Phillip	8.08	646.16		4.40		101.77	9.37	40.07	801.77
1	100	Council	1376	Smith Jr, Larry	8.08	646.16	13.91	4.40	261.91	101.77	9.33	39.88	1,077.36
1	100	Council	1357	Thompson, Caitlin	11.50	934.38	13.91	4.40	261.91	147.16	13.25	56.65	1,431.66
1	100	Council	1326	Tilley, Lisa	17.37	1,389.60	13.91	4.40	261.91	218.86	20.15	86.16	1,994.99
1	100	Council	1147	Zimmerman Jr, William	7.57	605.21	13.91	4.40	261.91	101.80	8.52	36.45	1,032.20

00_Council Report_All minus MBurch

City of Bay St Louis (48853)

From: 02/01/2019 Through: 02/01/2019

Department - Name - Current: Court

<u>Fund</u>	<u>Dept</u>	<u>Dept Name</u>	<u>Emp#</u>	<u>Last, First</u>	<u>Rate</u>	<u>Gross</u>	<u>Dental</u>	<u>Life</u>	<u>Health</u>	<u>PERS</u>	<u>Medi</u>	<u>SS</u>	<u>Total</u>
1	102	Court	1050	Kihneman, Susan	12.70	121.64	13.91	4.40	261.91	30.18	0.49	2.08	504.61
1	102	Court	1319	Maggio, Stephen	5.77	1,000.00	27.82	8.80	523.82	157.50	14.50	62.00	1,794.44
1	102	Court	1411	Reynolds, Sandy	11.50	917.13	13.91	4.40	261.91	144.45	12.25	52.36	1,406.41
1	102	Court	1011	Sheppard, Clementine	19.37	1,665.82	13.91	4.40	261.91	262.37	24.01	102.68	2,335.10

00_Council Report_All minus MBurch

City of Bay St Louis (48853)

From: 02/01/2019 Through: 02/01/2019

Department - Name - Current: Administration

<u>Fund</u>	<u>Dept</u>	<u>Dept Name</u>	<u>Emp#</u>	<u>Last, First</u>	<u>Rate</u>	<u>Gross</u>	<u>Dental</u>	<u>Life</u>	<u>Health</u>	<u>PERS</u>	<u>Medi</u>	<u>SS</u>	<u>Total</u>
1	120	Administration	1146	Averhart, Peggy	14.75	468.31				73.76	6.31	26.97	575.35
1	120	Administration	1219	Favre, Jamie	19.00	1,520.00	13.91	4.40	261.91	239.40	21.69	92.75	2,154.06
1	120	Administration	1299	Favre, Michael	38.64	3,091.38	13.91	4.40	261.91	486.89	44.34	189.61	4,092.44
1	120	Administration	1244	Feuerstein, Dana	19.35	1,586.70	13.91	4.40	261.91	249.91	20.86	89.19	2,226.88
1	120	Administration	1339	Garcia, Linda	17.00	1,411.00	13.91	4.40	261.91	222.23	18.91	80.85	2,013.21
1	120	Administration	1341	Gonzales, Dolly	31.62	2,529.62	13.91	4.40	261.91	398.42	36.43	155.77	3,400.46

00_Council Report_All minus MBurch

City of Bay St Louis (48853)

Department - Name - Current: Building and P&Z													
<u>Fund</u>	<u>Dept</u>	<u>Dept Name</u>	<u>Emp#</u>	<u>Last, First</u>	<u>Rate</u>	<u>Gross</u>	<u>Dental</u>	<u>Life</u>	<u>Health</u>	<u>PERS</u>	<u>Medi</u>	<u>SS</u>	<u>Total</u>
1	150	Building and P&Z	1052	Black, Charlene	21.75	1,740.01	13.91	4.40	261.91	274.05	25.19	107.70	2,427.17
1	150	Building and P&Z	1053	Bremer, Mary Ann	16.25	1,377.19	13.91	4.40	261.91	216.91	19.93	85.21	1,979.46
1	150	Building and P&Z	1383	Ladner, Rickey	21.00	1,680.00	13.91	4.40	261.91	264.60	24.07	102.93	2,351.82
1	150	Building and P&Z	1045	McConnell, Thomas	21.50	1,779.13	13.91	2.86	261.91	280.21	23.87	102.08	2,463.97
1	150	Building and P&Z	1386	Siebenkittel, Don	17.25	1,388.63	13.91	4.40	261.91	218.71	20.09	85.91	1,993.56

00_Council Report_All minus MBurch

City of Bay St Louis (48853)

From: 02/01/2019 Through: 02/01/2019

Department - Name - Current: Police

<u>Fund</u>	<u>Dept</u>	<u>Dept Name</u>	<u>Emp#</u>	<u>Last, First</u>	<u>Rate</u>	<u>Gross</u>	<u>Dental</u>	<u>Life</u>	<u>Health</u>	<u>PERS</u>	<u>Medi</u>	<u>SS</u>	<u>Total</u>
1	200	Police	1085	Armentrout, Scott	16.00	1,852.00	13.91	4.40	261.91	291.69	26.81	114.64	2,565.36
1	200	Police	1043	Blappert, Diane	16.00	1,280.00	13.91	4.40	261.91	201.60	18.56	79.36	1,859.74
1	200	Police	1378	Bowden, Benjamin	15.50	2,189.38	13.91	4.40	261.91	344.83	31.70	135.56	2,981.69
1	200	Police	1059	Brady, Tammy	15.50	1,240.00	13.91	4.40	261.91	195.30	17.74	75.84	1,809.10
1	200	Police	1073	Buckley, David	20.50	1,722.00	13.91	4.40	261.91	271.22	23.91	102.23	2,399.58
1	200	Police	1075	Buehler, Jonathan	15.02	2,636.00				415.17	38.22	163.43	3,252.82
1	200	Police	1401	Cardinale, Chenea	14.00	1,120.00	13.91	4.40	261.91	176.40	14.77	63.14	1,654.53
1	200	Police	1414	Coster, Mary	14.00	451.50				71.11	6.55	27.99	557.15
1	200	Police	1368	Cousins, Christopher	17.35	1,795.74	13.91	4.40	261.91	282.83	26.04	111.34	2,496.17
1	200	Police	1333	Bagan III, Frederick	16.00	1,804.00	13.91	4.40	261.91	284.13	26.16	111.85	2,506.36
1	200	Police	1080	Gaillet, Kevin	17.35	1,943.20	13.91	4.40		306.05	28.13	120.30	2,415.99
1	200	Police	1202	Gray, Donald	19.25	1,617.00	13.91	4.40	261.91	254.68	21.36	91.34	2,264.60
1	200	Police	1384	Jewell, Rachel	17.35	1,496.44		4.40		235.69	21.70	92.78	1,851.01
1	200	Police	1407	Johnson, Britney	15.02	1,381.84	13.91	4.40	261.91	217.64	19.80	84.66	1,984.16
1	200	Police	1390	Johnson, Demarcus	15.02	1,524.53	13.91	4.40	261.91	240.11	20.19	86.32	2,151.37
1	200	Police	1406	Kent, Thomas	15.50	1,426.00	13.91	4.40	261.91	224.60	18.97	81.11	2,030.90
1	200	Police	1385	Kingston III, Alvin	25.48	2,038.46	13.91	4.40	261.91	321.06	26.20	112.01	2,777.95
1	200	Police	1369	Kirsch, Karl	15.50	1,426.00	13.91	4.40	261.91	224.60	19.20	82.11	2,032.13
1	200	Police	1367	Long, Kristie	15.50	1,302.01	13.91	4.40	261.91	205.07	17.09	73.09	1,877.48
1	200	Police	1416	Moran, Devon	15.02	510.68				80.43	7.40	31.66	630.17
1	200	Police	1227	Murphy, Dylan	17.35	1,943.20	13.91	4.40	261.91	306.05	28.18	120.48	2,678.13
1	200	Police	1041	Necaise, Dorcy	14.00	1,120.00	13.91	4.40	261.91	176.40	16.24	69.44	1,662.30
1	200	Police	1402	Ordoyne, Bailey	15.02	1,381.84	13.91	4.40	261.91	217.64	20.04	85.67	1,985.41
1	200	Police	1068	Phillips, Push	19.25	1,961.09	13.91	4.40	261.91	308.87	28.44	121.59	2,700.21
1	200	Police	1381	Ponthieux, Gary	28.61	2,288.46		4.40		360.43	33.18	141.88	2,828.35
1	200	Police	1415	Robin, Steven	15.50	1,426.00				224.60	20.68	88.41	1,759.69
1	200	Police	1392	Sanchez, James	15.02	1,385.60	13.91	4.40	261.91	218.23	20.09	85.91	1,990.05
1	200	Police	1409	Saucier, Steven	16.50	1,419.00	13.91	4.40	261.91	223.49	20.45	87.44	2,030.60
1	200	Police	1417	Stinson, Corey	15.02	510.68				80.43	7.40	31.66	630.17
1	200	Police	1338	Taylor Jr, Ernest	16.00	1,500.00	13.91	4.40	261.91	236.25	21.71	92.82	2,131.00
1	200	Police	1418	Taylor, Benjamin	14.00								0.00
1	200	Police	1066	Taylor, Ernest	14.75	553.13				87.12	8.02	34.29	682.56
1	200	Police	1387	Wilder, David	17.35	1,457.41	13.91	4.40	261.91	229.54	21.13	90.36	2,078.66

00_Council Report_All minus MBurch

City of Bay St Louis (48853)

From: 02/01/2019 Through: 02/01/2019

Department - Name - Current: Fire

<u>Fund</u>	<u>Dept</u>	<u>Dept Name</u>	<u>Emp#</u>	<u>Last, First</u>	<u>Rate</u>	<u>Gross</u>	<u>Dental</u>	<u>Life</u>	<u>Health</u>	<u>PERS</u>	<u>Medi</u>	<u>SS</u>	<u>Total</u>
1	260	Fire	1362	Anderson, Brandon	10.00	1,380.00	13.91	4.40	261.91	217.35	19.49	83.35	1,980.41
1	260	Fire	1099	Armenta Sr, Brian	12.57	1,696.95	13.91	4.40	261.91	267.27	22.90	97.90	2,365.24
1	260	Fire	1220	Avery, Ronald	23.20	1,855.65	13.91	4.40	261.91	292.26	25.51	109.06	2,562.70
1	260	Fire	1269	Burchett, Timothy	9.52	913.92				143.94	13.25	56.66	1,127.77
1	260	Fire	1230	Catalano Jr, Gary	12.57	1,307.28	13.91	4.40	261.91	205.90	18.48	79.04	1,890.92
1	260	Fire	1313	Clark, Austin	10.87	1,467.45	13.91	4.40	261.91	231.12	21.03	89.93	2,089.75
1	260	Fire	1316	Elzy, Derrion	10.87	1,130.48	13.91	4.40	261.91	178.05	15.75	67.33	1,671.83
1	260	Fire	1103	Farve III, John	12.57	1,696.95	13.91	4.40	261.91	267.27	22.23	95.06	2,361.73
1	260	Fire	1257	Garber, Jeffrey	12.06	1,628.10	13.91	4.40	261.91	256.43	21.62	92.44	2,278.81
1	260	Fire	1328	Gultreau, Michael	10.87	1,467.45	13.91	4.40	261.91	231.12	20.68	88.43	2,087.90
1	260	Fire	1258	Hardman, Matthew	12.06	1,628.10	13.91	4.40	261.91	256.43	23.61	100.94	2,289.30
1	260	Fire	1361	Hoffmann II, Wayne	10.87	1,391.36	13.91	4.40	261.91	219.14	20.17	86.26	1,997.15
1	260	Fire	1346	Labat, Robert	10.87	347.84	13.91	4.40	261.91	54.78	5.04	21.57	709.45
1	260	Fire	1340	Loustalot III, Norman	9.52	685.44				107.96	9.94	42.50	845.84
1	260	Fire	1370	Mallini, Anthony	10.87	1,500.06	13.91	4.40	261.91	236.26	21.18	90.56	2,128.28
1	260	Fire	1303	Maurice Jr, Gary	12.06	1,254.24	13.91	4.40	261.91	197.54	17.94	76.71	1,826.65
1	260	Fire	1399	Polk, Bradley	9.52	228.48				35.99	3.31	14.17	281.95
1	260	Fire	1400	Sekinger III, Allen	10.00	1,350.00	13.91	4.40	261.91	212.63	19.58	83.70	1,946.13
1	260	Fire	1107	Stefano, David	12.06	1,254.24	13.91	4.40	261.91	197.54	17.92	76.62	1,826.54
1	260	Fire	1110	Strong, Monty	27.41	2,192.69	13.91	4.40	261.91	345.35	20.00	85.51	2,923.77
1	260	Fire	1355	Torres, Adam	10.87	1,467.45	13.91	4.40	261.91	231.12	18.89	80.76	2,078.44
1	260	Fire	1360	Woods, Justin	10.87	1,858.77	13.91	4.40	261.91	292.76	23.01	98.39	2,553.15

00_Council Report_All minus MBurch

City of Bay St Louis (48853)

From: 02/01/2019 Through: 02/01/2019

Department - Name - Current: Public Works

<u>Fund</u>	<u>Dept</u>	<u>Dept Name</u>	<u>Emp#</u>	<u>Last, First</u>	<u>Rate</u>	<u>Gross</u>	<u>Dental</u>	<u>Life</u>	<u>Health</u>	<u>PERS</u>	<u>Medi</u>	<u>SS</u>	<u>Total</u>
1	300	Public Works	1410	Avery, Arem	10.50	456.02				78.12	7.19	30.75	612.08
1	300	Public Works	1321	Chiasson Sr, Jason	15.50	1,240.00	13.91	4.40	261.91	195.30	17.98	76.88	1,810.38
1	300	Public Works	1403	Crowell, Louie	13.25	1,060.00	13.91	4.40	261.91	166.95	12.90	55.16	1,575.23
1	300	Public Works	1266	Duvernay, Robert	13.81	1,104.81	13.91	4.40	261.91	174.01	15.09	64.52	1,638.65
1	300	Public Works	1174	Favre, Kim	27.31	2,185.00	13.91	4.40	261.91	344.14	29.76	127.27	2,966.39
1	300	Public Works	1353	Johnson, Sandra	13.50	1,073.25	13.91	4.40	261.91	169.04	15.27	65.29	1,603.07
1	300	Public Works	1391	Lacy, Matthew	11.00	880.00	13.91	4.40	261.91	138.60	12.72	54.38	1,365.92
1	300	Public Works	1164	Ladner, Mark	11.85	124.43					1.80	7.71	133.94
1	300	Public Works	1389	Lafontaine, Zachary	10.50	820.69	13.91	4.40	261.91	129.26	11.76	50.29	1,292.22
1	300	Public Works	1253	Maurice, Gary	19.15	1,493.70	13.91	4.40	261.91	235.26	21.23	90.78	2,121.19
1	300	Public Works	1150	McCardle, Samuel	15.10	1,208.00	13.91	4.40	261.91	190.26	17.17	73.40	1,769.05
1	300	Public Works	1154	McKay, Jamie	18.25	1,460.00	13.91	4.40	261.91	229.95	20.35	87.03	2,077.55
1	300	Public Works	1342	Week, George	12.50	1,000.00	13.91	4.40	261.91	157.50	14.46	61.82	1,514.00
1	300	Public Works	1395	Nguyen, Joey	13.25	1,066.63	13.91	4.40	261.91	167.99	15.47	66.13	1,596.44
1	300	Public Works	1412	Perniciaro, Debbie	10.50	840.00				132.30	11.93	51.01	1,035.24
1	300	Public Works	1331	Piazza, Ashley	13.81	1,104.81	13.91	4.40	261.91	174.01	15.79	67.54	1,642.37
1	300	Public Works	1205	Storey, Charles	14.00	1,120.00	13.91	4.40	261.91	176.40	16.24	69.44	1,662.30
1	300	Public Works	1405	Storey, Kenneth	14.00	1,120.00	13.91	4.40	261.91	176.40	16.24	69.44	1,662.30
1	300	Public Works	1155	Swanier, Mitchell	15.50	1,240.00	13.91	4.40	261.91	195.30	17.71	75.74	1,808.97
1	300	Public Works	1276	Taylor, Donnell	11.00	888.25	13.91	4.40	261.91	139.90	12.84	54.89	1,376.10
1	300	Public Works	1161	Thomas, Archie	13.50	1,080.00	13.91	4.40	261.91	170.10	15.62	66.78	1,612.72

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00_Council Report_All minus MBurch

City of Bay St Louis (48853)

From: 02/01/2019 Through: 02/01/2019

1	300	Public Works	1413	Thomas, Dakota	9.50	760.00	119.70	11.02	47.12	937.84
1	300	Public Works	1408	Thomas, Edward	10.00	172.50	27.17	2.50	10.70	212.87
1	300	Public Works	1231	Washington, Thelma	12.85					0.00

00_Council Report_All minus MBurch

City of Bay St Louis (48853)

From: 02/01/2019 Through: 02/01/2019

Group Total Records: 103

00_Council Report_All minus MBurch

City of Bay St Louis (48853)

From: 02/01/2019 Through: 02/01/2019

Fund - Code - Current: 400

Department - Name - Current: Administration

<u>Fund</u>	<u>Dept</u>	<u>Dept Name</u>	<u>Emp#</u>	<u>Last, First</u>	<u>Rate</u>	<u>Gross</u>	<u>Dental</u>	<u>Life</u>	<u>Health</u>	<u>PERS</u>	<u>Medi</u>	<u>SS</u>	<u>Total</u>
400	120	Administration	1137	Stewart, Katie	17.20	1,376.00	13.91	4.40	261.91	216.72	18.04	77.13	1,968.11
400	120	Administration	1093	Tice, Violet Patricia	20.47	1,637.60	13.91	4.40	261.91	257.92	23.49	100.45	2,299.68

00_Council Report_All minus MBurch

City of Bay St Louis (48853)

From: 02/01/2019 Through: 02/01/2019

Department - Name - Current: Operations

<u>Fund</u>	<u>Dept</u>	<u>Dept Name</u>	<u>Emp#</u>	<u>Last, First</u>	<u>Rate</u>	<u>Gross</u>	<u>Dental</u>	<u>Life</u>	<u>Health</u>	<u>PERS</u>	<u>Medi</u>	<u>SS</u>	<u>Total</u>
400	700	Operations	1397	Boehnel, Joseph	13.50	561.47				88.43	8.14	34.81	692.85
400	700	Operations	1295	Conway Jr, Quentin	16.00	1,320.00	13.91	4.40	261.91	202.86	19.14	81.84	1,904.06
400	700	Operations	1373	Faye, Joseph	10.50	845.25	13.91	4.40	261.91	133.13	12.03	51.45	1,322.08
400	700	Operations	1138	Kelley Jr, Carlton	15.83	1,266.40	13.91	4.40	261.91	199.46	18.36	78.52	1,842.96
400	700	Operations	1388	Ladner Jr, Rickey	10.50	829.50	13.91	4.40	261.91	130.65	12.03	51.43	1,303.83
400	700	Operations	1372	Matheny, Charles	14.00	1,120.00	13.91	4.40	261.91	176.40	13.97	59.74	1,650.33
400	700	Operations	1380	McPhearson, Thomas	13.72	1,303.40	13.91	4.40	261.91	183.68	18.86	80.63	1,866.79
400	700	Operations	1176	Ortiz, Jeraldo	27.89	2,230.77	13.91	4.40	261.91	351.35	32.35	138.31	3,033.00
400	700	Operations	1178	Saucier, Henri	21.25	2,013.44	13.91	4.40	261.91	270.26	28.90	123.59	2,716.41
400	700	Operations	1180	Summers, Carl	17.51	1,400.80	13.91	4.40	261.91	220.63	18.53	79.22	1,999.40
400	700	Operations	1175	Thoms, Stephen	17.37	1,528.56	13.91	4.40	261.91	218.86	22.16	94.77	2,144.57

00_Council Report_All minus MBurch

City of Bay St Louis (48853)

From: 02/01/2019 Through: 02/01/2019

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Group Total Records: 13

00_Council Report_All minus MBurch

City of Bay St Louis (48853)

From: 02/01/2019 Through: 02/01/2019

Fund - Code - Current: 450

Department - Name - Current: Administration

<u>Fund</u>	<u>Dept</u>	<u>Dept Name</u>	<u>Emp#</u>	<u>Last, First</u>	<u>Rate</u>	<u>Gross</u>	<u>Dental</u>	<u>Life</u>	<u>Health</u>	<u>PERS</u>	<u>Medi</u>	<u>SS</u>	<u>Total</u>
450	120	Administration	1074	Caughlin, Duane	19.23	1,538.46	13.91	4.40	261.91	242.31	20.45	87.45	2,168.89
450	120	Administration	1210	Forstall, Stephen	13.45	887.70				139.81	12.87	55.04	1,095.42
450	120	Administration	1310	Portin, Charles	22.50	1,800.38	13.91	4.40	261.91	283.56	25.98	111.08	2,501.22
450	120	Administration	1285	Mosseyy, Joshua	14.43	1,262.63	13.91	4.40	261.91	198.86	18.27	78.10	1,838.08
450	120	Administration	1351	White, Derek	12.87	1,126.13		4.40	261.91	177.37	16.07	68.72	1,654.60

00_Council Report_All minus MBurch

City of Bay St Louis (48853)

From: 02/01/2019 Through: 02/01/2019

Group Total Records: 5

00_Council Report_All minus MBurch

City of Bay St Louis (48853)

Report Total Records: 121

154,191.53	1,377.09	451.66	25,929.09	24,176.69	2,160.23	9,236.87	217,523.16
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00_PAYROLL WAGE & HOURS REPORT_REVISIED 2

City of Bay St Louis (48853)

From: 02/01/2019 Through: 02/01/2019

Fund - Code - Current: 1

Department - Name - Current: Council

<u>EMP#</u>	<u>EMPLOYEE</u>	<u>REG H</u>	<u>REG \$</u>	<u>OT/CE</u>	<u>OT \$</u>	<u>VAC H</u>	<u>VAC \$</u>	<u>PER H</u>	<u>PERS \$</u>	<u>SICKH</u>	<u>SICK \$</u>	<u>OTH</u>	<u>OTH \$</u>	<u>HOURS</u>	<u>WAGES \$</u>
1377	Desalvo, Joshua	80.00	646.16	0.00								0	0.00	80.00	\$646.16
1375	Hoffman, Eugene	80.00	646.16	0.00								0	0.00	80.00	\$646.16
1374	Knoblock, Gary	80.00	646.16	0.00								0	0.00	80.00	\$646.16
1039	Reed, Jeffrey	80.00	692.31	0.00								0	0.00	80.00	\$692.31
1038	Seal Jr, Phillip	80.00	646.16	0.00								0	0.00	80.00	\$646.16
1376	Smith Jr, Larry	80.00	646.16	0.00								0	0.00	80.00	\$646.16
1357	Thompson, Caitlin	73.25	842.38	0.38								8	92.00	81.63	\$934.38
1326	Tilley, Lisa	61.25	1,063.91	0.00				5.50	95.54	5.25	91.19	8	138.96	80.00	\$1,389.60
1147	Zimmerman Jr, William	80.00	605.21	0.00								0	0.00	80.00	\$605.21
		694.50	6,434.61	0.38				5.50	95.54	5.25	91.19	16	230.96	721.63	\$6,852.30

00_PAYROLL WAGE & HOURS REPORT_REVISED 2

City of Bay St Louis (48853)

From: 02/01/2019 Through: 02/01/2019

Department - Name - Current: Court

EMP#	EMPLOYEE	REG H	REG \$	OT/CH	OT \$	VAC H	VAC \$	PER H	PERS \$	SICKH	SICK \$	OTH	OTH \$	HOURS	WAGES \$
1050	Kihneman, Susan	0.00	0.00	0.00				3.00	38.10	12.09	153.54	0	0.00	15.09	\$191.64
1319	Maggio, Stephen	173.33	1,000.00	0.00								0	0.00	173.33	\$1,000.00
1411	Reynolds, Sandy	71.75	825.13	1.50								8	92.00	81.25	\$917.13
1011	Sheppard, Clementine	72.00	1,394.64	4.00	116.22							8	154.96	84.00	\$1,665.82
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		317.08	3,219.77	5.50	116.22			3.00	38.10	12.09	153.54	16	246.96	353.67	\$3,774.59
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00_PAYROLL WAGE & HOURS REPORT_REVISED 2

City of Bay St Louis (48853)

From: 02/01/2019 Through: 02/01/2019

Department - Name - Current: Administration

<u>EMP#</u>	<u>EMPLOYEE</u>	<u>REG H</u>	<u>REG \$</u>	<u>OT/CE</u>	<u>OT \$</u>	<u>VAC H</u>	<u>VAC \$</u>	<u>PER H</u>	<u>PERS \$</u>	<u>SICKH</u>	<u>SICK \$</u>	<u>OTH</u>	<u>OTH \$</u>	<u>HOURS</u>	<u>WAGES \$</u>
1146	Averhart, Peggy	31.75	468.31	0.00								0	0.00	31.75	\$468.31
1182	Burch, Mary	59.50	1,047.20	0.00		8.00	140.80	4.50	79.20			8	140.80	80.00	\$1,408.00
1219	Favre, Jamie	38.75	736.25	0.00		33.25	631.75					8	152.00	80.00	\$1,520.00
1299	Favre, Michael	80.00	3,091.38	0.00								0	0.00	80.00	\$3,091.38
1244	Feuerstein, Dana	74.00	1,431.90	3.75								8	154.80	85.75	\$1,586.70
1339	Garcia, Linda	75.00	1,275.00	0.00								8	136.00	83.00	\$1,411.00
1341	Gonzales, Dolly	53.25	1,683.78	0.00		6.50	205.53	2.46	77.79	9.79	309.56	8	252.96	133.25	\$2,529.62

412.25		9,733.82		3.75		47.75	978.08	6.96	156.99	9.79	309.56	40	836.56	573.75	\$12,015.01

00_PAYROLL WAGE & HOURS REPORT_REVISED 2

City of Bay St Louis (48853)

From: 02/01/2019 Through: 02/01/2019

Department - Name - Current: Building and P&Z

EMP#	EMPLOYEE	REG H	REG \$	OT/CE	OT \$	VAC H	VAC \$	PER H	PERS \$	SICKH	SICK \$	OTH	OTH \$	HOURS	WAGES \$
1052	Black, Charlene	55.50	1,207.13	3.75				2.45	53.29			22	479.59	83.75	\$1,740.01
1053	Bremer, Mary Ann	59.25	962.81	0.00						17.50	284.38	8	130.00	84.75	\$1,377.19
1383	Ladner, Rickey	48.00	1,008.00	2.25								32	672.00	82.25	\$1,680.00
1045	McConnell, Thomas	71.50	1,537.25	0.00						3.25	69.88	8	172.00	82.75	\$1,779.13
1386	Siebenkittel, Don	56.50	974.63	0.00		8.00	138.00	1.00	17.25	7.00	120.75	8	138.00	80.50	\$1,388.63

		290.75	5,689.82	6.00		8.00	138.00	3.45	70.54	27.75	475.01	78	1591.59	414.00	\$7,964.96

00_PAYROLL WAGE & HOURS REPORT_REVISED 2

City of Bay St Louis (48853)

From: 02/01/2019 Through: 02/01/2019

Department - Name - Current: Police

EMP#	EMPLOYEE	REG H	REG \$	OT/CE	OT \$	VAC H	VAC \$	PER H	PERS \$	SICKH	SICK \$	OTH	OTH \$	HOURS	WAGES \$
1085	Armentrout, Scott	86.00	1,376.00	14.50	348.00							8	128.00	108.50	\$1,852.00
1043	Blappert, Diane	64.50	1,032.00	0.00				7.50	120.00			8	128.00	80.00	\$1,280.00
1378	Bowden, Benjamin	86.00	1,333.00	31.50	732.38							8	124.00	125.50	\$2,189.38
1059	Brady, Tammy	72.00	1,116.00	0.00								8	124.00	80.00	\$1,240.00
1073	Buckley, David	75.00	1,537.50	0.00								9	184.50	84.00	\$1,722.00
1075	Buehler, Jonathan	58.00	871.16	0.00		66.21	994.47	33.21	498.81			18	271.56	175.50	\$2,636.00
1401	Cardinale, Chenea	72.00	1,008.00	0.00								8	112.00	80.00	\$1,120.00
1414	Coster, Mary	32.25	451.50	0.00								0	0.00	32.25	\$451.50
1368	Cousins, Christopher	48.50	841.48	0.00		35.50	615.93			11.50	199.53	8	138.80	103.50	\$1,795.74
1333	Eagan III, Frederick	86.00	1,376.00	12.50	300.00							8	128.00	106.50	\$1,804.00
1080	Gaillet, Kevin	86.00	1,492.10	12.00	312.30							8	138.80	106.00	\$1,943.20
1202	Gray, Donald	50.00	962.50	0.00		26.00	500.50					8	154.00	84.00	\$1,617.00
1384	Jewell, Rachel	78.25	1,357.64	0.00								8	138.80	86.25	\$1,496.44
1407	Johnson, Britney	84.00	1,261.68	0.00								8	120.16	92.00	\$1,381.84
1390	Johnson, Demarcus	86.00	1,291.72	5.00	112.65							8	120.16	99.00	\$1,524.53
1406	Kent, Thomas	84.00	1,302.00	0.00								8	124.00	92.00	\$1,426.00
1385	Kingston III, Alvin	72.00	1,834.62	0.00								8	203.84	152.00	\$2,038.46
1369	Kirsch, Karl	84.00	1,302.00	0.00								8	124.00	92.00	\$1,426.00
1367	Long, Kristie	6.25	96.88	0.00		21.60	334.80	3.15	48.83	45.00	697.50	8	124.00	84.00	\$1,302.01
1416	Moran, Devon	34.00	510.68	0.00								0	0.00	34.00	\$510.68
1227	Murphy, Dylan	86.00	1,492.10	12.00	312.30							8	138.80	106.00	\$1,943.20
1041	Necaise, Dorcy	64.00	896.00	0.00						8.00	112.00	8	112.00	80.00	\$1,120.00
1402	Ordoyne, Bailey	84.00	1,261.68	0.00								8	120.16	92.00	\$1,381.84

00_PAYROLL WAGE & HOURS REPORT_REVISED 2

City of Bay St Louis (48853)

From: 02/01/2019 Through: 02/01/2019

1068	Phillips, Push	86.00	1,655.50	5.25	151.59			8	154.00	99.25	\$1,961.09
1381	Ponchieux, Gary	72.00	2,059.58	0.00				8	228.88	156.00	\$2,288.46
1415	Robin, Steven	84.00	1,302.00	0.00				8	124.00	92.00	\$1,426.00
1392	Sanchez, James	84.25	1,265.44	0.00				8	120.16	92.25	\$1,385.60
1409	Saucier, Steven	78.00	1,287.00	0.00				8	132.00	86.00	\$1,419.00
1417	Stinson, Corey	34.00	510.68	0.00				0	0.00	34.00	\$510.68
1338	Taylor Jr, Ernest	85.75	1,372.00	0.00				8	128.00	93.75	\$1,500.00
1418	Taylor, Benjamin	0.00	0.00	0.00				0	0.00		
1066	Taylor, Ernest	37.50	553.13	0.00				0	0.00	37.50	\$553.13
1387	Wilder, David	60.50	1,049.68	0.00	15.50	268.93		8	138.80	84.00	\$1,457.41

		2,200.75	37,059.25	92.75	2,269.22	164.81	2,714.63	43.86	667.64	64.50	1,009.03
								235	3983.42	2,949.75	\$47,703.19

00_PAYROLL WAGE & HOURS REPORT_REVISED 2

City of Bay St Louis (48853)

From: 02/01/2019 Through: 02/01/2019

Department - Name - Current: Fire

EMP#	EMPLOYEE	REG H	REG \$	OT/CE	OT \$	VAC H	VAC \$	PER H	PERS \$	SICKH	SICK \$	OTH	OTH \$	HOURS	WAGES \$
1362	Anderson, Brandon	106.00	1,060.00	16.00	240.00							8	80.00	130.00	\$1,380.00
1099	Armenta Sr, Brian	106.00	1,332.42	14.00	263.97							8	100.56	128.00	\$1,696.95
1220	Avery, Ronald	72.00	1,670.05	0.00								8	185.60	152.00	\$1,855.65
1269	Burchett, Timothy	96.00	913.92	0.00								0	0.00	96.00	\$913.92
1230	Catalano Jr, Gary	96.00	1,206.72	0.00								8	100.56	104.00	\$1,307.28
1313	Clark, Austin	106.00	1,152.22	14.00	228.27							8	86.96	128.00	\$1,467.45
1316	Elzy, Derrion	96.00	1,043.52	0.00								8	86.96	104.00	\$1,130.48
1103	Farve III, John	106.00	1,332.42	14.00	263.97							8	100.56	128.00	\$1,696.95
1257	Garber, Jeffrey	106.00	1,278.36	14.00	253.26							8	96.48	128.00	\$1,628.10
1328	Guitreau, Michael	106.00	1,152.22	14.00	228.27							8	86.96	128.00	\$1,467.45
1258	Hardman, Matthew	106.00	1,278.36	14.00	253.26							8	96.48	128.00	\$1,628.10
1361	Hoffmann II, Wayne	98.00	1,065.26	0.00						22.00	239.14	8	86.96	128.00	\$1,391.36
1346	Labat, Robert	24.00	260.88	0.00								8	86.96	32.00	\$347.84
1340	Loustalot III, Norman	72.00	685.44	0.00								0	0.00	72.00	\$685.44
1370	Mallini, Anthony	106.00	1,152.22	16.00	260.88							8	86.96	130.00	\$1,500.06
1303	Maurice Jr, Gary	96.00	1,157.76	0.00								8	96.48	104.00	\$1,254.24
1399	Polk, Bradley	24.00	228.48	0.00								0	0.00	24.00	\$228.48
1400	Sekinger III, Allen	106.00	1,060.00	14.00	210.00							8	80.00	128.00	\$1,350.00
1107	Stefano, David	96.00	1,157.76	0.00								8	96.48	104.00	\$1,254.24
1110	Strong, Monty	72.00	1,973.41	0.00								8	219.28	152.00	\$2,192.69
1355	Torres, Adam	106.00	1,152.22	14.00	228.27							8	86.96	128.00	\$1,467.45

User: sgonzales1[1341]

Run Date: 1/31/2019 Run Time: 8:14 PM

Paylocity Corporation

00_PAYROLL WAGE & HOURS REPORT_REVISED 2

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City of Bay St Louis (48853)

From: 02/01/2019 Through: 02/01/2019

1360 Woods,
Justin

106.00	1,152.22	38.00	619.59
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8	86.96	152.00	\$1,858.77
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2,008.00	24,465.86	182.00	3,049.74
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22.00	239.14	152	1948.16	2,508.00	\$29,702.90
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Paylocity Corporation

Run Date: 1/31/2019 Run Time: 8:14 PM

00_PAYROLL WAGE & HOURS REPORT_REVISIED 2

City of Bay St Louis (48853)

From: 02/01/2019 Through: 02/01/2019

Department - Name - Current: Public Works

EMP#	EMPLOYEE	REG H	REG \$	OT/CE	OT \$	VAC H	VAC \$	PER H	PERS \$	SICKH	SICK \$	OTH	OTH \$	HOURS	WAGES \$
1410	Avery, Arem	40.00	420.00	0.00				7.24	76.02			0	0.00	47.24	\$496.02
1321	Chiasson Sr, Jason	63.00	976.50	0.00				1.00	15.50	8.00	124.00	8	124.00	80.00	\$1,240.00
1403	Crowell, Louie	72.00	954.00	0.00								8	106.00	80.00	\$1,060.00
1266	Duvernay, Robert	66.50	918.37	0.00		3.00	41.43	1.00	13.81	1.50	20.72	8	110.48	80.00	\$1,104.81
1174	Favre, Kim	42.00	1,147.12	0.00		24.00	655.50			6.00	163.88	8	218.50	122.00	\$2,185.00
1353	Johnson, Sandra	60.50	816.75	0.00				3.00	40.50	8.00	108.00	8	108.00	79.50	\$1,073.25
1391	Lacy, Matthew	64.00	704.00	0.00		4.00	44.00	4.00	44.00			8	88.00	80.00	\$880.00
1164	Ladner, Mark	10.50	124.43	0.00								0	0.00	10.50	\$124.43
1389	Lafontaine, Zachary	30.50	320.25	0.00		29.61	310.91	10.05	105.53	8.00	84.00	0	0.00	78.16	\$820.69
1253	Maurice, Gary	63.00	1,206.45	0.00						7.00	134.05	8	153.20	78.00	\$1,493.70
1150	McCardle, Samuel	72.00	1,087.20	0.00								8	120.80	80.00	\$1,208.00
1154	McKay, Jamie	64.00	1,168.00	0.00		8.00	146.00					8	146.00	80.00	\$1,460.00
1342	Meek, George	48.00	600.00	0.00		8.00	100.00			16.00	200.00	8	100.00	80.00	\$1,000.00
1395	Nguyen, Joey	72.50	960.63	0.00								8	106.00	80.50	\$1,066.63
1412	Perniciaro, Debbie	72.00	756.00	0.00								8	84.00	80.00	\$840.00
1331	Piazza, Ashley	62.50	863.13	0.00		8.00	110.48	1.50	20.72			8	110.48	80.00	\$1,104.81
1205	Storey, Charles	60.50	847.00	0.00				1.00	14.00	10.50	147.00	8	112.00	80.00	\$1,120.00
1405	Storey, Kenneth	59.75	836.50	0.00				4.25	59.50	8.00	112.00	8	112.00	80.00	\$1,120.00
1155	Swanier, Mitchell	60.00	930.00	0.00				8.00	124.00	4.00	62.00	8	124.00	80.00	\$1,240.00
1276	Taylor, Donnell	72.00	792.00	0.50	8.25							8	88.00	80.50	\$888.25
1161	Thomas, Archie	60.00	810.00	0.00				4.00	54.00	8.00	108.00	8	108.00	80.00	\$1,080.00
1413	Thomas, Dakota	8.00	76.00	0.00								72	684.00	80.00	\$760.00
1408	Thomas, Edward	8.00	80.00	0.00				9.25	92.50			0	0.00	17.25	\$172.50

User: sgonzales1[1341]

Run Date: 1/31/2019 Run Time: 8:14 PM

Paylocity Corporation

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From: 02/01/2019 Through: 02/01/2019

0.00 0

1,231.25	17,394.33	0.50	8.25	84.61	1,408.32	54.29	660.08	85.00	1,263.65	216	2803.46	1,713.65	\$23,538.09
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00_PAYROLL WAGE & HOURS REPORT_REVISED 2

City of Bay St Louis (48853)

From: 02/01/2019 Through: 02/01/2019

7,154.58	103,997.46	290.88	5,443.43	305.17	5,239.03	117.06	1,688.89	226.38	3,541.12	753	11641.11	9,234.45	\$131,551.04
Group Total Records: 104													

00_PAYROLL WAGE & HOURS REPORT_REVISED 2

City of Bay St Louis (48853)

From: 02/01/2019 Through: 02/01/2019

Fund - Code - Current: 400

Department - Name - Current: Administration

EMP#	EMPLOYEE	REG H	REG \$	OT/CE	OT \$	VAC H	VAC \$	PER H	PERS \$	SICKH	SICK \$	OTH	OTH \$	HOURS	WAGES \$
1137	Stewart, Katie	66.75	1,148.10	7.50						5.25	90.30	8	137.60	87.50	\$1,376.00
1093	Tice, Violet Patricia	0.00	0.00	0.00		31.06	635.80	16.00	327.52	18.00	368.46	15	305.82	80.00	\$1,637.60

		66.75	1,148.10	7.50		31.06	635.80	16.00	327.52	23.25	458.76	23	443.42	167.50	\$3,013.60

00_PAYROLL WAGE & HOURS REPORT_REVISED 2

City of Bay St Louis (48853)

From: 02/01/2019 Through: 02/01/2019

Department - Name - Current: Operations															
EMP#	EMPLOYEE	REG H	REG \$	OT/CE	OT \$	VAC H	VAC \$	PER H	PERS \$	SICKH	SICK \$	OTH	OTH \$	HOURS	WAGES \$
1397	Boehnel, Joseph	32.00	432.00	0.00		6.56	88.56	3.03	40.91			0	0.00	41.59	\$561.47
1295	Conway Jr, Quentin	61.50	984.00	2.00	48.00							16	256.00	81.50	\$1,320.00
1373	Faye, Joseph	72.50	761.25	0.00								8	84.00	80.50	\$845.25
1138	Kelley Jr, Carlton	72.00	1,139.76	0.00								8	126.64	80.00	\$1,266.40
1388	Ladner Jr, Rickey	71.00	745.50	0.00								8	84.00	79.00	\$829.50
1372	Matheny, Charles	48.00	672.00	0.00		19.00	266.00	5.00	70.00			8	112.00	80.00	\$1,120.00
1380	McPhearson, Thomas	62.00	850.64	10.00	205.80							8	109.76	90.00	\$1,303.40
1176	Ortiz, Jeraldo	72.00	2,007.65	0.00								8	223.12	152.00	\$2,230.77
1178	Saucier, Henri	66.00	1,402.50	4.50	143.44							8	170.00	92.50	\$2,013.44
1180	Summers, Carl	72.00	1,260.72	0.00								8	140.08	80.00	\$1,400.80
1175	Thoms, Stephen	66.00	1,146.42	0.00		6.00	104.22					8	138.96	88.00	\$1,528.56
		695.00	11,402.44	16.50	397.24	31.56	458.78	8.03	110.91			88	1444.56	945.09	\$14,419.59

00_PAYROLL WAGE & HOURS REPORT_REVISED 2

City of Bay St Louis (48853)

Group Total Records: 13	761.75	12,550.54	24.00	397.24	62.62	1,094.58	24.03	438.43	23.25	458.76	111	1887.98	1,112.59	\$17,433.19
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00_PAYROLL WAGE & HOURS REPORT_REVISED 2

City of Bay St Louis (48853)

From: 02/01/2019 Through: 02/01/2019

Fund - Code - Current: 450

Department - Name - Current: Administration

EMP#	EMPLOYEE	REG H	REG \$	OT/CE	OT \$	VAC H	VAC \$	PER H	PERS \$	SICKH	SICK \$	OTH	OTH \$	HOURS	WAGES \$
1074	Caughlin, Duane	57.50	1,105.76	0.00		14.50	278.85					8	153.85	145.50	\$1,538.46
1210	Forstall, Stephen	66.00	887.70	0.00								0	0.00	66.00	\$887.70
1310	Fortin, Charles	72.00	1,620.34	0.00								8	180.04	198.00	\$1,800.38
1285	Mossey, Joshua	79.50	1,147.19	0.00								8	115.44	87.50	\$1,262.63
1351	White, Derek	79.50	1,023.17	0.00								8	102.96	87.50	\$1,126.13

		354.50	5,784.16	0.00		14.50	278.85					32	552.29	584.50	\$6,615.30

00_PAYROLL WAGE & HOURS REPORT_REVISED 2

City of Bay St Louis (48853)

From: 02/01/2019 Through: 02/01/2019

Group Total Records: 5	354.50	5,784.16	0.00	14.50	278.85	32	552.29	584.50	\$6,615.30
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00_PAYROLL WAGE & HOURS REPORT_REVISED 2

City of Bay St Louis (48853)

8,270.83	122,332.16	314.88	5,840.67	382.29	6,612.46	141.09	2,127.32	249.63	3,999.88	896	14081.38	10,931.5	\$155,599.53
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Report Total Records: 122

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REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

001-GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
TAXES	5,763,695	1,222,040.38	1,864,761.32	0.00	3,898,933.68	32.35
LICENSES & PERMITS	446,000	69,505.86	198,548.94	0.00	247,451.06	44.52
FINES & FEES	166,500	527.00	28,692.00	0.00	137,808.00	17.23
GAMING	2,041,100	157,999.71	697,267.43	0.00	1,343,832.57	34.16
GRANTS	54,500	0.00	50,022.58	0.00	4,477.42	91.78
DONATIONS	0	0.00	0.00	0.00	0.00	0.00
INTEREST	750	0.00	0.00	0.00	750.00	0.00
OTHER	705,726	42,006.93	330,466.98	0.00	375,259.02	46.83
CAPITAL	181,310	0.00	0.00	0.00	181,310.00	0.00
TOTAL REVENUES	9,359,581	1,492,079.88	3,169,759.25	0.00	6,189,821.75	33.87
EXPENDITURE SUMMARY						
CITY COUNCIL						
PERSONNEL SERVICES	257,038	20,162.38	79,764.45	0.00	177,273.55	31.03
CONTRACTUAL SERVICES	32,662	4,431.48	24,710.01	0.00	7,951.99	75.65
SUPPLIES	3,700	0.00	417.93	1,459.35	1,822.72	50.74
CAPITAL OUTLAY	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL CITY COUNCIL	294,400	24,593.86	104,892.39	1,459.35	188,048.26	36.12
JUDICIAL						
PERSONNEL SERVICES	159,386	10,089.94	40,364.71	0.00	119,021.29	25.33
CONTRACTUAL SERVICES	94,150	4,459.01	31,610.95	0.00	62,539.05	33.58
SUPPLIES	5,300	48.31	1,668.09	269.75	3,362.16	36.56
CAPITAL OUTLAY	15,000	0.00	0.00	0.00	15,000.00	0.00
TOTAL JUDICIAL	273,836	14,597.26	73,643.75	269.75	199,922.50	26.99
ADMINISTRATION						
PERSONNEL SERVICES	447,758	35,224.29	134,306.10	0.00	313,451.90	30.00
CONTRACTUAL SERVICES	1,711,850	46,285.56	507,763.75	2,477.02	1,201,609.23	29.81
SUPPLIES	22,034	657.71	2,930.35	284.30	18,819.35	14.59
CAPITAL OUTLAY	16,116	0.00	3,567.41	0.00	12,548.59	22.14
TOTAL ADMINISTRATION	2,197,758	82,167.56	648,567.61	2,761.32	1,546,429.07	29.64
BUILDING DEPARTMENT						
PERSONNEL SERVICES	296,801	22,451.41	94,157.39	0.00	202,643.61	31.72
CONTRACTUAL SERVICES	14,600	268.10	3,080.19	256.22	11,263.59	22.85
SUPPLIES	10,600	134.26	1,384.53	204.27	9,011.20	14.99
CAPITAL OUTLAY	0	1,652.76	3,493.76	0.00	3,493.76	0.00
TOTAL BUILDING DEPARTMENT	322,001	24,506.53	102,115.87	460.49	219,424.64	31.86
POLICE						
PERSONNEL SERVICES	1,952,090	129,575.92	532,605.71	0.00	1,419,484.29	27.28
CONTRACTUAL SERVICES	92,600	4,880.77	23,171.10	10,902.84	58,526.06	36.80
SUPPLIES	99,400	7,097.21	22,728.48	2,592.91	74,078.61	25.47

C
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

001-GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CAPITAL OUTLAY	123,819	0.00	0.00	0.00	123,819.00	0.00
TOTAL POLICE	2,267,909	141,553.90	578,505.29	13,495.75	1,675,907.96	26.10
FIRE						
PERSONNEL SERVICES	1,109,381	94,378.75	373,326.48	0.00	736,054.52	33.65
CONTRACTUAL SERVICES	86,761	3,537.61	14,056.68	9,188.40	63,515.92	26.79
SUPPLIES	20,000	464.96	6,536.30	120.35	13,343.35	33.28
CAPITAL OUTLAY	106,051	0.00	11,837.00	30,500.00	63,714.00	39.92
TOTAL FIRE	1,322,193	98,381.32	405,756.46	39,808.75	876,627.79	33.70
STREETS & PUBLIC WORKS						
PERSONNEL SERVICES	1,173,319	75,045.23	319,906.27	0.00 *	853,412.73	27.27
CONTRACTUAL SERVICES	1,097,167	74,305.15	277,154.82	44,467.64	775,544.54	29.31
SUPPLIES	89,700	9,877.96	41,372.89	7,742.87	40,584.24	54.76
CAPITAL OUTLAY	88,452	0.00	0.00	254,507.00 (166,055.00)	287.73
TOTAL STREETS & PUBLIC WORKS	2,448,638	159,228.34	638,433.98	306,717.51	1,503,486.51	38.60
TRANSFERS OUT						
CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
TRANSFERS & OTHER	181,310	0.00	0.00	0.00	181,310.00	0.00
TOTAL TRANSFERS OUT	181,310	0.00	0.00	0.00	181,310.00	0.00
TOTAL EXPENDITURES	9,308,045	545,028.77	2,551,915.35	364,972.92	6,391,156.73	31.34
REVENUE OVER/(UNDER) EXPENDITURES	51,536	947,051.11	617,843.90 (364,972.92) (201,334.98)	490.67

001-GENERAL FUND

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TAXES						
001-000-201-000 REAL TAXES/AD VAL CURREN	2,586,944	818,131.98	818,131.98	0.00	1,768,812.02	31.63
001-000-201-002 LIBRARY AD VALOREM	162,880	44,604.90	50,264.85	0.00	112,615.15	30.86
001-000-201-003 RESERVE FUND AD VALOREM	0	1.44	32.95	0.00	32.95	0.00
001-000-201-004 DEBT SERVICE AD VALOREM	129,000	35,089.23	38,412.65	0.00	90,587.35	29.78
001-000-201-005 ROAD & BRIDGE AD VAL	258,000	70,177.76	76,745.98	0.00	181,254.02	29.75
001-000-202-000 REAL TAXES/AD VAL - PRIO	8,500	432.15	1,522.23	0.00	6,977.77	17.91
001-000-203-000 AUTO TAXES/AD VAL - PRIO	15,000	23,187.99	75,116.62	0.00	60,116.62	500.78
001-000-204-000 CNTY TAX PENALTY & INTER	26,000	334.35	1,913.05	0.00	24,086.95	7.36
001-000-205-000 AUTO TAXES/AD VAL - CURR	327,159	0.00	20,710.55	0.00	306,448.45	6.33
001-000-205-001 PERSONAL - CURRENT	143,984	17,047.95	17,108.35	0.00	126,875.65	11.88
001-000-205-002 PERSONAL - PRIOR	3,000	71.22	3,384.26	0.00	384.26	112.81
001-000-205-003 MOBILE HOMES - CURRENT	1,232	0.00	0.00	0.00	1,232.00	0.00
001-000-205-004 MOBILE HOMES - PRIOR	450	0.00	0.00	0.00	450.00	0.00
001-000-205-005 MOTOR VEHICLES OVERLOAD	50	0.00	33.57	0.00	16.43	67.14
001-000-206-000 LINE/REAL PROP TAX - UTI	98,598	0.00	14,829.56	0.00	83,768.44	15.04
001-000-207-000 FRANCHISE - COAST ELECTR	40,000	10,986.38	23,705.69	0.00	16,294.31	59.26
001-000-207-001 FRANCHISE - MEDIACOM	55,000	13,525.84	26,623.80	0.00	28,376.20	48.41
001-000-207-002 FRANCHISE - MS POWER	257,000	61,961.77	146,709.05	0.00	110,290.95	57.09
001-000-207-003 FRANCHISE - BELLSOUTH	28,000	0.00	0.00	0.00	28,000.00	0.00
001-000-207-004 FRANCHISE - BAY PINES	11,500	0.00	0.00	0.00	11,500.00	0.00
001-000-208-000 SALES TAX REVENUE	1,597,000	126,487.42	548,905.05	0.00	1,048,094.95	34.37
001-000-209-000 VEHICLE FUEL TAX AKA MUN	9,198	0.00	0.00	0.00	9,198.00	0.00
001-000-210-000 RAIL CAR TAX	3,000	0.00	0.00	0.00	3,000.00	0.00
001-000-211-000 ADDITIONAL PRIVILEGE TAX	2,200	0.00	611.13	0.00	1,588.87	27.78
TOTAL TAXES	5,763,695	1,222,040.38	1,864,761.32	0.00	3,898,933.68	32.35
LICENSES & PERMITS						
001-000-220-000 ALCOHOL BEVERAGE LICENSE	52,000	2,250.00	15,926.74	0.00	36,073.26	30.63
001-000-221-000 LICENSES - CONTRACTOR	37,000	1,575.00	21,765.00	0.00	15,235.00	58.82
001-000-222-000 LICENSES - PRIVILEGE	24,000	1,383.10	17,668.60	0.00	6,331.40	73.62
001-000-223-000 PERMIT - BUILDING	256,000	59,323.50	114,401.63	0.00	141,598.37	44.69
001-000-224-000 PERMIT - TREE	2,000	60.00	720.00	0.00	1,280.00	36.00
001-000-225-000 PERMIT - PLUMBING	14,000	1,239.00	6,454.00	0.00	7,546.00	46.10
001-000-226-000 PERMIT - ELECTRICAL	28,000	1,783.00	6,948.46	0.00	21,051.54	24.82
001-000-227-000 PERMIT - MECHANICAL	7,000	1,042.26	3,244.51	0.00	3,755.49	46.35
001-000-228-000 PLANNING & ZONING	21,000	150.00	3,620.00	0.00	17,380.00	17.24
001-000-229-000 GOLF CART PERMITS	5,000	700.00	7,800.00	0.00	2,800.00	156.00
TOTAL LICENSES & PERMITS	446,000	69,505.86	198,548.94	0.00	247,451.06	44.52
FINES & FEES						
001-000-230-000 COURT COSTS	14,000	65.00	2,825.00	0.00	11,175.00	20.18
001-000-230-001 COURT - TF TECHNOLOGY FE	32,000	116.00	6,288.75	0.00	25,711.25	19.65
001-000-231-000 COURT - FINES	113,000	170.00	16,437.25	0.00	96,562.75	14.55
001-000-233-000 POLICE REPORT FEES	7,500	235.00	3,225.00	0.00	4,275.00	43.00
001-000-233-001 POLICE - CRIME STOPPERS	0	59,000	84.00	0.00	84.00	0.00
TOTAL FINES & FEES	166,500	527.00	28,692.00	0.00	137,808.00	17.23

001-GENERAL FUND

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
GAMING						
001-000-234-001 GAMING FEES - HOLLYWOOD	1,830,000	150,673.47	566,533.33	0.00	1,263,466.67	30.96
001-000-234-002 GAMING GROSS REVENUE TAX	105,000	7,326.24	32,234.10	0.00	72,765.90	30.70
001-000-234-003 GAMING DEVICES	106,100	0.00	98,500.00	0.00	7,600.00	92.84
TOTAL GAMING	2,041,100	157,999.71	697,267.43	0.00	1,343,832.57	34.16
GRANTS						
001-000-256-002 KATRINA - PROJECT CLOSEO	0	0.00	0.00	0.00	0.00	0.00
001-000-257-002 HURRICANE NATE	0	0.00	25,487.00	0.00	25,487.00	0.00
001-000-260-000 POLICE STATE GRANT REVEN	0	0.00	0.00	0.00	0.00	0.00
001-000-260-001 POLICE GRANT -OVERTIME	22,000	0.00	11,249.18	0.00	10,750.82	51.13
001-000-260-002 POLICE GRANT-TRAINING RE	4,500	0.00	0.00	0.00	4,500.00	0.00
001-000-262-000 SCHOOL RESOURCE OFFICER	28,000	0.00	13,286.40	0.00	14,713.60	47.45
TOTAL GRANTS	54,500	0.00	50,022.58	0.00	4,477.42	91.78
DONATIONS						
001-000-286-000 DONATIONS - GENERAL FUND	0	0.00	0.00	0.00	0.00	0.00
TOTAL DONATIONS	0	0.00	0.00	0.00	0.00	0.00
INTEREST						
001-000-290-000 INTEREST INCOME	750	0.00	0.00	0.00	750.00	0.00
TOTAL INTEREST	750	0.00	0.00	0.00	750.00	0.00
OTHER						
001-000-300-000 OTHER INCOME	18,397	568.05	14,144.99	0.00	4,252.01	76.89
001-000-300-001 PROPERTY CLEAN-UP REVENU	0	0.00	0.00	0.00	0.00	0.00
001-000-300-302 TRANSFERS IN-1/4 MILL	32,250	0.00	0.00	0.00	32,250.00	0.00
001-000-300-303 TRANSFER IN MUN RESERVE	0	0.00	0.00	0.00	0.00	0.00
001-000-300-304 TRANS IN FROM DEBT SERVI	0	0.00	0.00	0.00	0.00	0.00
001-000-300-305 TRANSFER IN UTILITY C&M	0	0.00	100,000.00	0.00	100,000.00	0.00
001-000-313-000 COUNTY ROAD & BRIDGE	136,740	40,053.88	43,865.04	0.00	92,874.96	32.08
001-000-314-000 FIRE INSURANCE REBATE	50,000	0.00	0.00	0.00	50,000.00	0.00
001-000-317-000 MUNICIPAL REVOLVING FUND	4,618	0.00	4,617.79	0.00	0.21	100.00
001-000-319-000 RENT-COMMUNITY HALL	70,000	0.00	11,460.00	0.00	58,540.00	16.37
001-000-319-001 RENT-OLD CITY HALL-CYPRE	16,620	1,385.00	6,925.00	0.00	9,695.00	41.67
001-000-319-002 RENT-DEPOT	1	0.00	150.00	0.00	149.00	5,000.00
001-000-319-003 RENT-GARDEN CLUB	10,000	0.00	0.00	0.00	10,000.00	0.00
001-000-319-004 RENT-OLD TOWN COMMUNITY	30,000	0.00	7,085.00	0.00	22,915.00	23.62
001-000-319-005 RENT-OTHER	100	0.00	0.00	0.00	100.00	0.00
001-000-319-006 RENT-OLD CITY HALL-2ND F	6,000	0.00	0.00	0.00	6,000.00	0.00
001-000-321-000 POLICE - FORFEITED ASSET	0	0.00	0.00	0.00	0.00	0.00
001-000-324-000 POLICE ACADEMY REIMBURSE	0	0.00	0.00	0.00	0.00	0.00
001-000-325-000 GRANT - HIDTA	45,000	0.00	12,544.94	0.00	32,455.06	27.88
001-000-326-000 SALE OF ASSETS - PW	0	0.00	0.00	0.00	0.00	0.00
001-000-326-001 INSURANCE PROCEEDS	0	0.00	9,674.22	0.00	9,674.22	0.00
001-000-326-002 SALE OF ASSETS - POLICE	0	0.00	0.00	0.00	0.00	0.00
001-000-327-000 HOMESTEAD REIMBURSEMENT	46,000	0.00	0.00	0.00	46,000.00	0.00
001-000-328-001 DEBT SERVICE VALOREM	0	0.00	0.00	0.00	0.00	0.00
001-000-329-000 UTILITY FUND INDIRECT CO	220,000	0.00	100,000.00	0.00	120,000.00	45.45

CITY OF BAY ST. LOUIS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

001-GENERAL FUND

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT	CURRENT	YEAR TO DATE	TOTAL	BUDGET	% YTD
	BUDGET	PERIOD	ACTUAL	ENCUMBERED	BALANCE	BUDGET
001-000-329-001 HARBOR INDIRECT REVENUE	20,000	0.00	20,000.00	0.00	0.00	100.00
TOTAL OTHER	705,726	42,006.93	330,466.98	0.00	375,259.02	46.83
CAPITAL						
001-000-395-000 OTHER FUNDING SOURCES -	0	0.00	0.00	0.00	0.00	0.00
001-000-395-002 OTHER FUNDING - TAX ANT.	0	0.00	0.00	0.00	0.00	0.00
001-000-399-000 BEGINNING CASH BALANCE-G	130,000	0.00	0.00	0.00	130,000.00	0.00
001-000-399-001 BEGINNING CASH BALANCE-F	51,310	0.00	0.00	0.00	51,310.00	0.00
TOTAL CAPITAL	181,310	0.00	0.00	0.00	181,310.00	0.00
TOTAL REVENUE	9,359,581	1,492,079.88	3,169,759.25	0.00	6,189,821.75	33.87

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REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

001-GENERAL FUND % OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
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CITY COUNCIL
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PERSONNEL SERVICES

001-100-400-000 PAYROLL	165,825	12,762.91	51,086.53	0.00	114,738.47	30.81
001-100-401-000 OVERTIME PAYROLL EXPENSE	500	1,031.21	1,116.59	0.00 (676.59)	235.32
001-100-403-000 PERS	26,824	1,491.18	7,588.92	0.00	19,235.08	28.29
001-100-404-000 FICA	12,723	2,405.47	5,283.81	0.00	7,439.19	41.53
001-100-405-000 EMPLOYEE INSURANCE	50,145	2,467.38	14,032.09	0.00	36,112.91	27.98
001-100-406-000 UNEMPLOYMENT	70	4.23	4.23	0.00	65.77	6.04
001-100-407-000 WORKERS' COMPENSATION	951	0.00	592.28	0.00	358.72	62.28
TOTAL PERSONNEL SERVICES	257,038	20,162.38	79,764.45	0.00	177,273.55	31.03

CONTRACTUAL SERVICES

001-100-510-000 COMPUTER/SOFTWARE	21,780	4,089.48	21,187.41	0.00	592.59	97.28
001-100-512-000 ENGINEERING	0	0.00	0.00	0.00	0.00	0.00
001-100-513-000 EQUIPMENT RENTAL	2,121	202.02	606.06	0.00	1,514.94	28.57
001-100-520-000 LEGAL ADVERTISEMENTS	1,659	0.00	591.00	0.00	1,068.00	35.62
001-100-526-000 REPAIRS & MAINT -EQUIP &	2,552	139.98	1,059.29	0.00	1,492.71	41.51
001-100-530-000 TELEPHONE EXPENSE	0	0.00	0.00	0.00	0.00	0.00
001-100-531-000 UTILITIES	0	0.00	0.00	0.00	0.00	0.00
001-100-533-000 WORKSHOPS, SEMINARS, TRA	4,500	0.00	1,266.25	0.00	3,233.75	28.14
001-100-568-000 MEDICAL EXPENSES	50	0.00	0.00	0.00	50.00	0.00
TOTAL CONTRACTUAL SERVICES	32,662	4,431.48	24,710.01	0.00	7,951.99	75.65

SUPPLIES

001-100-606-000 FIDELITY BOND	200	0.00	350.00	0.00 (150.00)	175.00
001-100-612-000 OFFICE SUPPLIES	2,000	0.00	37.94	588.95	1,373.11	31.34
001-100-613-000 OPERATING SUPPLIES	1,500	0.00	29.99	870.40	599.61	60.03
TOTAL SUPPLIES	3,700	0.00	417.93	1,459.35	1,822.72	50.74

CAPITAL OUTLAY

001-100-900-000 CAPITAL EXPENSE	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL CAPITAL OUTLAY	1,000	0.00	0.00	0.00	1,000.00	0.00

TOTAL CITY COUNCIL

294,400	24,593.86	104,892.39	1,459.35	188,048.26	36.12
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JUDICIAL
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PERSONNEL SERVICES

001-102-400-000 PAYROLL	106,265	6,214.46	25,512.62	0.00	80,752.38	24.01
001-102-400-001 PROSECUTOR	0	0.00	0.00	0.00	0.00	0.00
001-102-401-000 OVERTIME PAYROLL EXPENSE	500	145.28	557.41	0.00 (57.41)	111.48
001-102-403-000 PERS	17,109	1,001.65	4,106.00	0.00	13,003.00	24.00
001-102-404-000 FICA	8,167	449.71	1,885.46	0.00	6,281.54	23.09
001-102-405-000 EMPLOYEE INSURANCE	26,744	2,265.57	7,900.43	0.00	18,843.57	29.54

001-GENERAL FUND
% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
001-102-406-000 UNEMPLOYMENT	140	13.27	23.23	0.00	116.77	16.59
001-102-407-000 WORKERS' COMPENSATION	461	0.00	379.56	0.00	81.44	82.33
TOTAL PERSONNEL SERVICES	159,386	10,089.94	40,364.71	0.00	119,021.29	25.33
CONTRACTUAL SERVICES						
001-102-510-000 COMPUTER/SOFTWARE	2,700	179.74	251.21	0.00	2,448.79	9.30
001-102-513-000 EQUIPMENT RENTAL	0	134.27	439.74	0.00	439.74	0.00
001-102-521-000 MAINTENANCE AGREEMENTS	0	0.00	0.00	0.00	0.00	0.00
001-102-526-000 REPAIRS & MAINT - EQUIP	500	0.00	0.00	0.00	500.00	0.00
001-102-533-000 WORKSHOPS, SEMINARS & TR	500	0.00	70.00	0.00	430.00	14.00
001-102-535-000 PROSECUTOR, JUDGES LEGAL	30,300	2,000.00	9,375.00	0.00	20,925.00	30.94
001-102-544-000 PRISONER FEES	60,000	2,120.00	21,470.00	0.00	38,530.00	35.78
001-102-550-000 CASH SHORT/OVER	50	0.00	20.00	0.00	70.00	40.00-
001-102-568-000 MEDICAL EXPENSES	100	25.00	25.00	0.00	75.00	25.00
TOTAL CONTRACTUAL SERVICES	94,150	4,459.01	31,610.95	0.00	62,539.05	33.58
SUPPLIES						
001-102-606-000 FIDELITY BONDS	100	0.00	0.00	0.00	100.00	0.00
001-102-612-000 OFFICE SUPPLIES	2,500	17.31	286.29	269.75	1,943.96	22.24
001-102-613-000 OPERATING SUPPLIES	2,700	31.00	1,381.80	0.00	1,318.20	51.18
TOTAL SUPPLIES	5,300	48.31	1,668.09	269.75	3,362.16	36.56
CAPITAL OUTLAY						
001-102-900-000 CAPITAL EXPENSE	15,000	0.00	0.00	0.00	15,000.00	0.00
TOTAL CAPITAL OUTLAY	15,000	0.00	0.00	0.00	15,000.00	0.00
TOTAL JUDICIAL	273,836	14,597.26	73,643.75	269.75	199,922.50	26.99
ADMINISTRATION						
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PERSONNEL SERVICES						
001-120-400-000 PAYROLL	323,824	26,101.24	97,872.02	0.00	225,951.98	30.22
001-120-401-000 OVERTIME PAYROLL EXPENSE	1,000	50.79	461.56	0.00	538.44	46.16
001-120-403-000 PERS	52,053	3,776.56	15,145.17	0.00	36,907.83	29.10
001-120-404-000 FICA	24,849	1,752.07	7,043.61	0.00	17,805.39	28.35
001-120-405-000 EMPLOYEE INSURANCE	43,459	3,505.50	12,590.06	0.00	30,868.94	28.97
001-120-406-000 UNEMPLOYMENT	245	38.13	45.05	0.00	199.95	18.39
001-120-407-000 WORKERS' COMPENSATION	2,328	0.00	1,148.63	0.00	1,179.37	49.34
TOTAL PERSONNEL SERVICES	447,758	35,224.29	134,306.10	0.00	313,451.90	30.00
CONTRACTUAL SERVICES						
001-120-500-000 AUDIT FEES	28,600	0.00	28,500.00	0.00	100.00	99.65
001-120-501-000 BANK FEES	3,600	0.00	0.00	0.00	3,600.00	0.00
001-120-502-000 ELECTION EXPENSES	0	0.00	0.00	0.00	0.00	0.00
001-120-503-001 DEBT SERVICE TRF. AD VAL	129,000	0.00	2,145.69	0.00	126,854.31	1.66
001-120-503-002 DEBT SERVICE TRF. FIRE	50,000	0.00	50,000.00	0.00	0.00	100.00
001-120-503-003 TRF OUT MUN RESERVE FUND	250,000	0.00	19,365.30	0.00	269,365.30	7.75-
001-120-503-006 TRANSFER OUT-LIBRARY	162,880	0.00	23,430.30	0.00	139,449.70	14.39

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

001-GENERAL FUND

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
001-120-503-007 TFR OUT 1/4 MILL TAX-FIR	32,250	0.00	0.00	0.00	32,250.00	0.00
001-120-503-008 TRANSF DOJ INTERFUND	0	0.00	0.00	0.00	0.00	0.00
001-120-503-009 TRANSF UTIL INTERFUND	0	0.00	0.00	0.00	0.00	0.00
001-120-503-011 TRANSF MUN RESERVE INTER	0	0.00	0.00	0.00	0.00	0.00
001-120-504-001 TRF OUT ROAD & BRIDGE SK	258,000	0.00	4,242.32	0.00	253,757.68	1.64
001-120-504-003 TFR OUT -COUNTY R&B TAX	136,740	0.00	2,468.23	0.00	134,271.77	1.81
001-120-509-000 CAFETERIA PLAN ADMINSTR	3,000	0.00	0.00	0.00	3,000.00	0.00
001-120-510-000 COMPUTER/SOFTWARE	45,000	899.45	7,953.19	1,940.77	35,106.04	21.99
001-120-513-000 EQUIPMENT RENTAL	1,685	70.18	365.58	0.00	1,319.42	21.70
001-120-516-000 GENERAL INSURANCE	315,000	14,690.00	184,601.83	0.00	130,398.17	58.60
001-120-517-000 GRANT - PROPANE CONVERS	0	0.00	0.00	0.00	0.00	0.00
001-120-518-000 KATRINA CLOSE OUT COSTS	0	0.00	0.00	0.00	0.00	0.00
001-120-520-000 LEGAL ADVERTISEMENTS	4,000	0.00	1,862.81	536.25	1,600.94	59.98
001-120-520-005 RECODIFICATION	9,000	0.00	1,730.21	0.00	7,269.79	19.22
001-120-521-000 MAINTENANCE AGREEMENTS	0	46.74	114.33	0.00	114.33)	0.00
001-120-521-001 PAYLOCITY SERVICE FEES	26,000	261.40	261.40	0.00	25,738.60	1.01
001-120-523-000 MS MUNICIPAL LEAGUE	3,078	0.00	3,078.00	0.00	0.00	100.00
001-120-526-000 REPAIRS & MAINT - EQUIPM	0	0.00	0.00	0.00	0.00	0.00
001-120-528-000 REPAIRS & MAINT - VEHICL	500	0.00	0.00	0.00	500.00	0.00
001-120-530-000 TELEPHONE EXPENSE	66,300	5,022.56	20,135.38	0.00	46,164.62	30.37
001-120-533-000 WORKSHOPS, SEMINARS, TRA	5,000	0.00	947.75	0.00	4,052.25	18.96
001-120-538-000 MEMBERSHIP DUES	500	0.00	0.00	0.00	500.00	0.00
001-120-539-000 DEPRECIATION EXPENSE	0	0.00	0.00	0.00	0.00	0.00
001-120-542-000 OPERATING EXPENSE	11,000	917.98	10,402.18	0.00	597.82	94.57
001-120-543-000 PUBLICATIONS	0	0.00	0.00	0.00	0.00	0.00
001-120-544-000 LEGAL SERVICES	141,376	20,011.25	71,366.85	0.00	70,009.15	50.48
001-120-544-001 LEGAL SERVICES-RETAINER	0	0.00	0.00	0.00	0.00	0.00
001-120-546-000 SETTLEMENTS	0	0.00	0.00	0.00	0.00	0.00
001-120-550-001 CASH - LONG/SHORT	0	0.00	100,000.00	0.00	100,000.00)	0.00
001-120-560-001 SUPPORT - SENIOR CITIZEN	2,400	200.00	800.00	0.00	1,600.00	33.33
001-120-560-002 SUPPORT - TOURISM	22,500	4,166.00	8,332.00	0.00	14,168.00	37.03
001-120-560-004 SUPPORT - GRPC	4,391	0.00	4,391.00	0.00	0.00	100.00
001-120-560-005 SUPPORT - CHAMBER	0	0.00	0.00	0.00	0.00	0.00
001-120-560-006 SUPPORT - CENTER FOR NON	0	0.00	0.00	0.00	0.00	0.00
001-120-560-007 SUPPORT - ANIMAL SHELTER	0	0.00	0.00	0.00	0.00	0.00
001-120-568-000 MEDICAL EXPENSES	50	0.00	0.00	0.00	50.00	0.00
TOTAL CONTRACTUAL SERVICES	1,711,850	46,285.56	507,763.75	2,477.02	1,201,609.23	29.81
SUPPLIES						
001-120-606-000 FIDELITY BOND	5,534	0.00	575.00	0.00	4,959.00	10.39
001-120-612-000 OFFICE SUPPLIES	5,000	0.00	55.90	284.30	4,659.80	6.80
001-120-613-000 OPERATING SUPPLIES	1,500	39.95	110.61	0.00	1,389.39	7.37
001-120-614-000 POSTAGE	7,000	600.00	2,100.00	0.00	4,900.00	30.00
001-120-616-000 FUEL EXPENSE	3,000	17.76	88.84	0.00	2,911.16	2.96
TOTAL SUPPLIES	22,034	657.71	2,930.35	284.30	18,819.35	14.59
CAPITAL OUTLAY						
001-120-900-000 CAPITAL EXPENSE	10,000	0.00	0.00	0.00	10,000.00	0.00
001-120-905-200 TRANSFER OUT DEBT SERV	6,116	0.00	3,567.41	0.00	2,548.59	58.33
TOTAL CAPITAL OUTLAY	16,116	0.00	3,567.41	0.00	12,548.59	22.14

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

001-GENERAL FUND

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TOTAL ADMINISTRATION	2,197,758	82,167.56	648,567.61	2,761.32	1,546,429.07	29.64
BUILDING DEPARTMENT	=====					
PERSONNEL SERVICES						
001-150-400-000 PAYROLL	203,320	15,820.70	62,787.45	0.00	140,532.55	30.88
001-150-401-000 OVERTIME PAYROLL EXPENSE	2,500	0.00	513.94	0.00	1,986.06	20.56
001-150-403-000 PERS	32,982	2,491.76	9,969.96	0.00	23,012.04	30.23
001-150-404-000 FICA	15,745	1,185.60	4,738.31	0.00	11,006.69	30.09
001-150-405-000 EMPLOYEE INSURANCE	33,430	2,918.17	10,601.23	0.00	22,828.77	31.71
001-150-406-000 UNEMPLOYMENT	175	35.18	35.18	0.00	139.82	20.10
001-150-407-000 WORKERS' COMPENSATION	8,649	0.00	5,511.32	0.00	3,137.68	63.72
TOTAL PERSONNEL SERVICES	296,801	22,451.41	94,157.39	0.00	202,643.61	31.72
CONTRACTUAL SERVICES						
001-150-510-000 COMPUTER/SOFTWARE	4,500	199.72	249.67	95.00	4,155.33	7.66
001-150-512-000 ENGINEERING	0	0.00	0.00	0.00	0.00	0.00
001-150-513-000 EQUIPMENT RENTAL	0	0.00	0.00	0.00	0.00	0.00
001-150-520-000 LEGAL ADVERTISEMENTS	1,600	0.00	106.32	0.00	1,493.68	6.65
001-150-521-000 MAINTENANCE AGREEMENTS	2,800	68.38	273.52	0.00	2,526.48	9.77
001-150-524-001 PLANNING & ZONING	1,000	0.00	164.68	47.64	787.68	21.23
001-150-528-000 REPAIRS & MAINT - VEHICL	900	0.00	0.00	113.58	786.42	12.62
001-150-533-000 WORKSHOPS, SEMINARS & TR	2,000	0.00	0.00	0.00	2,000.00	0.00
001-150-538-000 MEMBERSHIP DUES	1,500	0.00	135.00	0.00	1,365.00	9.00
001-150-542-000 OPERATING EXPENSES	0	0.00	1,951.50	0.00	1,951.50	0.00
001-150-543-000 PUBLICATIONS	250	0.00	199.50	0.00	50.50	79.80
001-150-568-000 MEDICAL EXPENSES	50	0.00	0.00	0.00	50.00	0.00
TOTAL CONTRACTUAL SERVICES	14,600	268.10	3,080.19	256.22	11,263.59	22.85
SUPPLIES						
001-150-612-000 OFFICE SUPPLIES	2,800	0.00	839.96	101.57	1,858.47	33.63
001-150-613-000 OPERATING SUPPLIES	800	134.26	544.57	102.70	152.73	80.91
001-150-614-000 POSTAGE	2,000	0.00	0.00	0.00	2,000.00	0.00
001-150-616-000 FUEL EXPENSE	5,000	0.00	0.00	0.00	5,000.00	0.00
TOTAL SUPPLIES	10,600	134.26	1,384.53	204.27	9,011.20	14.99
CAPITAL OUTLAY						
001-150-900-000 CAPITAL EXPENSE	0	1,652.76	3,493.76	0.00	3,493.76	0.00
TOTAL CAPITAL OUTLAY	0	1,652.76	3,493.76	0.00	3,493.76	0.00
TOTAL BUILDING DEPARTMENT	322,001	24,506.53	102,115.87	460.49	219,424.64	31.86

001-GENERAL FUND

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES

CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
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POLICE

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PERSONNEL SERVICES

001-200-400-000 PAYROLL	1,316,535	90,230.26	336,651.93	0.00	979,883.07	25.57
001-200-401-000 OVERTIME PAYROLL EXPENSE	50,000	4,004.58	26,808.05	0.00	23,191.95	53.62
001-200-401-001 OVERTIME-GRANT REIMB	0	0.00	0.00	0.00	0.00	0.00
001-200-403-000 PERS	218,987	14,287.75	56,227.77	0.00	162,759.23	25.68
001-200-404-000 FICA	104,539	6,776.05	26,797.68	0.00	77,741.32	25.63
001-200-405-000 EMPLOYEE INSURANCE	207,267	14,076.22	50,382.69	0.00	156,874.31	24.31
001-200-406-000 UNEMPLOYMENT	1,260	201.06	327.89	0.00	932.11	26.02
001-200-407-000 WORKERS' COMPENSATION	53,502	0.00	35,399.70	0.00	18,102.30	66.17
TOTAL PERSONNEL SERVICES	1,952,090	129,575.92	532,605.71	0.00	1,419,484.29	27.28

CONTRACTUAL SERVICES

001-200-500-000 AUDIT FEES-DOJ	0	0.00	0.00	0.00	0.00	0.00
001-200-510-000 COMPUTER SOFTWARE	12,000	1,487.81	8,148.31	179.98	3,671.71	69.40
001-200-516-000 GENERAL INSURANCE	0	0.00	0.00	0.00	0.00	0.00
001-200-521-000 MAINTENANCE AGREEMENTS	13,000	307.70	1,202.34	0.00	11,797.66	9.25
001-200-526-000 REPAIRS & MAINT - EQUIPM	0	0.00	0.00	0.00	0.00	0.00
001-200-528-000 REPAIRS & MAINT - VEHICL	45,000	2,314.39	8,893.26	7,539.13	28,567.61	36.52
001-200-533-000 WORKSHOPS, SEMINARS, TRA	0	418.00	2,944.78	92.00	3,036.78	0.00
001-200-538-000 MEMBERSHIP DUES	500	0.00	225.00	0.00	275.00	45.00
001-200-542-000 OPERATING EXPENSES	8,600	277.87	1,307.41	885.73	6,406.86	25.50
001-200-561-000 TRAINING	12,000	0.00	0.00	1,040.00	10,960.00	8.67
001-200-568-000 MEDICAL EXPENSES	1,500	75.00	450.00	1,166.00	116.00	107.73
001-200-576-000 911 DISPATCHING SERVICE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	92,600	4,880.77	23,171.10	10,902.84	58,526.06	36.80

SUPPLIES

001-200-600-000 AMMUNITION	2,000	0.00	0.00	0.00	2,000.00	0.00
001-200-606-000 FIDELITY BOND	400	0.00	350.00	0.00	50.00	87.50
001-200-608-000 FOREFEITED ASSETS EXPENSE	0	0.00	0.00	0.00	0.00	0.00
001-200-608-001 DOJ EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
001-200-612-000 OFFICE SUPPLIES	4,000	0.00	0.00	0.00	4,000.00	0.00
001-200-613-000 OPERATING SUPPLIES	1,000	0.00	12.89	367.66	619.45	38.06
001-200-615-000 UNIFORMS	10,000	3,862.47	4,268.11	1,550.25	4,181.64	58.18
001-200-616-000 FUEL EXPENSE	80,000	3,234.74	17,886.98	0.00	62,113.02	22.36
001-200-620-000 CRIME PREVENTION SUPPLIE	2,000	0.00	210.50	675.00	1,114.50	44.28
TOTAL SUPPLIES	99,400	7,097.21	22,728.48	2,592.91	74,078.61	25.47

CAPITAL OUTLAY

001-200-900-000 CAPITAL EXPENSE	5,000	0.00	0.00	0.00	5,000.00	0.00
001-200-900-001 CAPITAL EXPENSE-DOJ EXP	0	0.00	0.00	0.00	0.00	0.00
001-200-901-000 POLICE REIMBURSEABLES	0	0.00	0.00	0.00	0.00	0.00
001-200-905-200 TRANSFER OUT DEBT SERV	118,819	0.00	0.00	0.00	118,819.00	0.00
TOTAL CAPITAL OUTLAY	123,819	0.00	0.00	0.00	123,819.00	0.00

TOTAL POLICE	2,267,909	141,553.90	578,505.29	13,495.75	1,675,907.96	26.10
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REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

001-GENERAL FUND

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
FIRE						
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PERSONNEL SERVICES						
001-260-400-000 PAYROLL	679,495	59,610.50	209,690.06	0.00	469,804.94	30.86
001-260-401-000 OVERTIME PAYROLL EXPENSE	81,503	8,481.53	33,978.62	0.00	47,524.38	41.69
001-260-403-000 PERS	121,950	10,214.37	37,867.72	0.00	84,082.28	31.05
001-260-404-000 FICA	58,216	4,780.12	17,538.92	0.00	40,677.08	30.13
001-260-405-000 EMPLOYEE INSURANCE	120,349	11,150.75	37,560.98	0.00	82,788.02	31.21
001-260-406-000 UNEMPLOYMENT	770	141.48	187.76	0.00	582.24	24.38
001-260-407-000 WORKERS' COMPENSATION	47,098	0.00	36,502.42	0.00	10,595.58	77.50
TOTAL PERSONNEL SERVICES	1,109,381	94,378.75	373,326.48	0.00	736,054.52	33.65
CONTRACTUAL SERVICES						
001-260-510-000 COMPUTER/SOFTWARE	1,000	79.88	1,024.52	255.00 (279.52)	127.95
001-260-513-000 EQUIPMENT RENTAL	2,400	0.00	0.00	0.00	2,400.00	0.00
001-260-521-000 MAINTENANCE AGREEMENTS	14,000	2.47	2,549.41	1,275.00	10,175.59	27.32
001-260-526-000 REPAIRS & MAINT - EQUIPM	7,000	0.00	2,769.72	461.36	3,768.92	46.16
001-260-527-000 REPAIRS & MAINT - PROPER	12,361	0.00	0.00	0.00	12,361.00	0.00
001-260-528-000 REPAIRS & MAINT - VEHICL	30,000	3,455.26	3,568.03	4,802.04	21,629.93	27.90
001-260-530-000 TELEPHONE EXPENSE	0	0.00	0.00	0.00	0.00	0.00
001-260-533-000 WORKSHOPS, SEMINARS, TRA	5,000	0.00	0.00	0.00	5,000.00	0.00
001-260-542-000 OPERATING EXPENSE	4,000	0.00	587.00	0.00	3,413.00	14.68
001-260-561-000 TRAINING	10,000	0.00	2,260.00	2,395.00	5,345.00	46.55
001-260-561-001 TRAINING-1/4 MILL	0	0.00	0.00	0.00	0.00	0.00
001-260-568-000 MEDICAL EXPENSES	1,000	0.00	1,298.00	0.00 (298.00)	129.80
TOTAL CONTRACTUAL SERVICES	86,761	3,537.61	14,056.68	9,188.40	63,515.92	26.79
SUPPLIES						
001-260-612-000 OFFICE SUPPLIES	1,000	0.00	0.00	0.00	1,000.00	0.00
001-260-613-000 OPERATING SUPPLIES	3,000	0.00	0.00	120.35	2,879.65	4.01
001-260-615-000 UNIFORMS	6,000	0.00	2,452.45	0.00	3,547.55	40.87
001-260-615-001 UNIFORM-1/4 MILL	0	0.00	0.00	0.00	0.00	0.00
001-260-616-000 FUEL EXPENSE	10,000	464.96	4,083.85	0.00	5,916.15	40.84
TOTAL SUPPLIES	20,000	464.96	6,536.30	120.35	13,343.35	33.28
CAPITAL OUTLAY						
001-260-900-000 CAPITAL EXPENSE	0	0.00	0.00	0.00	0.00	0.00
001-260-900-001 CAPITAL EXPENSE-1/4 MIL	32,250	0.00	11,837.00	30,500.00 (10,087.00)	131.28
001-260-905-200 TRANSFER OUT DEBT SERV	73,801	0.00	0.00	0.00	73,801.00	0.00
TOTAL CAPITAL OUTLAY	106,051	0.00	11,837.00	30,500.00	63,714.00	39.92
TOTAL FIRE	1,322,193	98,381.32	405,756.46	39,808.75	876,627.79	33.70

001-GENERAL FUND

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
STREETS & PUBLIC WORKS						
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PERSONNEL SERVICES						
001-300-400-000 PAYROLL	770,227	50,880.38	192,584.59	0.00	577,642.41	25.00
001-300-401-000 OVERTIME PAYROLL EXPENSE	10,000	372.11	8,575.31	0.00	1,424.69	85.75
001-300-403-000 PERS	124,438	7,903.56	31,403.43	0.00	93,034.57	25.24
001-300-404-000 FICA	59,687	3,764.65	15,018.96	0.00	44,668.04	25.16
001-300-405-000 EMPLOYEE INSURANCE	167,151	12,012.84	41,389.78	0.00	125,761.22	24.76
001-300-406-000 UNEMPLOYMENT	988	111.69	202.90	0.00	785.10	20.54
001-300-407-000 WORKERS' COMPENSATION	40,828	0.00	30,731.30	0.00	10,096.70	75.27
TOTAL PERSONNEL SERVICES	1,173,319	75,045.23	319,906.27	0.00	853,412.73	27.27
CONTRACTUAL SERVICES						
001-300-510-000 COMPUTER/SOFTWARE	3,500	159.76	852.05	127.50	2,520.45	27.99
001-300-512-000 ENGINEERING	18,250	2,360.00	9,424.87	0.00	8,825.13	51.64
001-300-513-000 EQUIPMENT RENTAL	4,000	70.18	337.92	105.00	3,557.08	11.07
001-300-516-000 GENERAL INSURANCE	7,000	0.00	0.00	0.00	7,000.00	0.00
001-300-521-000 MAINTENANCE-AGREEMENTS	15,500	46.75	3,427.67	0.00	12,072.33	22.11
001-300-521-001 MAINTENANCE--LIGHTING CO	44,000	0.00	0.00	0.00	44,000.00	0.00
001-300-524-000 BLIGHTED PROPERTY PROJEC	20,000	0.00	2.50	1,552.50	18,445.00	7.78
001-300-526-000 REPAIRS & MAINT - EQUIPM	30,000	615.85	12,246.98	12,948.95	4,804.07	83.99
001-300-527-000 REPAIRS & MAINT - PROPER	50,000	6,070.53	22,303.00	16,274.79	11,422.21	77.16
001-300-527-001 SPORTS COMPLEX EXPENSE	9,000	0.00	0.00	2,509.83	6,490.17	27.89
001-300-528-000 REPAIRS & MAINT - VEHICL	12,000	0.00	1,608.38	4,353.65	6,037.97	49.68
001-300-529-000 STREET LIGHTS	316,000	36,176.18	127,451.06	184.00	188,364.94	40.39
001-300-530-000 TELEPHONE EXPENSE	1,900	144.50	761.55	0.00	1,138.45	40.08
001-300-531-000 UTILITIES	200,000	28,093.44	85,826.81	0.00	114,173.19	42.91
001-300-533-000 WORKSHOPS, SEMINARS, TRA	1,500	0.00	0.00	0.00	1,500.00	0.00
001-300-541-000 GARBAGE EXPENSE	0	0.00	4,630.68	0.00	4,630.68	0.00
001-300-542-000 OPERATING EXPENSES	25,500	498.98	2,799.72	874.71	21,825.57	14.41
001-300-549-000 JANITORIAL SUPPLIES	10,000	43.98	2,047.23	1,138.14	6,814.63	31.85
001-300-550-000 GRASS CUTTING	328,017	0.00	3,234.40	4,398.57	320,384.03	2.33
001-300-568-000 MEDICAL EXPENSES	1,000	25.00	200.00	0.00	800.00	20.00
TOTAL CONTRACTUAL SERVICES	1,097,167	74,305.15	277,154.82	44,467.64	775,544.54	29.31
SUPPLIES						
001-300-610-000 DRAINAGE MATERIALS	5,000	0.00	0.00	65.00	4,935.00	1.30
001-300-611-000 STREET MATERIALS	20,000	0.00	1,481.45	5,667.90	12,850.65	35.75
001-300-612-000 OFFICE SUPPLIES	1,000	0.00	16.99	329.72	653.29	34.67
001-300-613-000 OPERATING SUPPLIES	10,500	0.00	1,061.42	167.83	9,270.75	11.71
001-300-615-000 UNIFORMS	18,200	1,751.59	5,930.43	0.00	12,269.57	32.58
001-300-616-000 FUEL EXPENSE	20,000	7,860.64	28,398.98	0.00	8,398.98	141.99
001-300-621-000 LIGHTING MATERIALS	5,000	0.00	0.00	0.00	5,000.00	0.00
001-300-622-000 GRASSCUTTING MATERIALS	10,000	265.73	4,483.62	1,512.42	4,003.96	59.96
TOTAL SUPPLIES	89,700	9,877.96	41,372.89	7,742.87	40,584.24	54.76

001-GENERAL FUND

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CAPITAL OUTLAY						
001-300-900-000 CAPITAL EXPENSE	70,300	0.00	0.00	254,507.00 (184,207.00)	362.03
001-300-905-200 TRANSFER OUT DEBT SERV	18,152	0.00	0.00	0.00	18,152.00	0.00
001-300-912-000 CAPITAL OUTLAY-STREETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	88,452	0.00	0.00	254,507.00 (166,055.00)	287.73
TOTAL STREETS & PUBLIC WORKS						
	2,448,638	159,228.34	638,433.98	306,717.51	1,503,486.51	38.60
TRANSFERS OUT						
=====						
CAPITAL OUTLAY						
001-900-900-001 TRANSFERS OUT	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
TRANSFERS & OTHER						
001-900-951-000 ENDING CASH BAL-GEN FUND	130,000	0.00	0.00	0.00	130,000.00	0.00
001-900-951-001 ENDING CASH BAL-FIRE BAN	51,310	0.00	0.00	0.00	51,310.00	0.00
TOTAL TRANSFERS & OTHER	181,310	0.00	0.00	0.00	181,310.00	0.00
TOTAL TRANSFERS OUT	181,310	0.00	0.00	0.00	181,310.00	0.00
TOTAL EXPENDITURES						
	9,308,045	545,028.77	2,551,915.35	364,972.92	6,391,156.73	31.34
REVENUE OVER/(UNDER) EXPENDITURES						
	51,536	947,051.11	617,843.90 (364,972.92) (201,334.98)	490.67

C BAY ST. LOUIS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

003-CAPITAL LEASE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
CAPITAL	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0	0.00	0.00	0.00	0.00	0.00
EXPENDITURE SUMMARY						
TOTAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00

CITY OF BAY ST. LOUIS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

003-CAPITAL LEASE FUND

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CAPITAL						
003-000-395-000 OTHER FUNDING-LEASES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	0	0.00	0.00	0.00	0.00	0.00

003-CAPITAL LEASE FUND

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TOTAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

005-MUNICIPAL RESERVE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
TAXES	0	0.00	0.00	0.00	0.00	0.00
GRANTS	40,000	189,192.22	357,959.99	0.00 (317,959.99)	894.90
INTEREST	500	0.00	49.04	0.00	450.96	9.81
OTHER	250,000	0.00	0.00	0.00	250,000.00	0.00
CAPITAL	168,000	0.00	0.00	0.00	168,000.00	0.00
TOTAL REVENUES	458,500	189,192.22	358,009.03	0.00	100,490.97	78.08
EXPENDITURE SUMMARY						
MUNI RESERVE EXPENSE						
CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	65,000	0.00	0.00	0.00	65,000.00	0.00
TOTAL MUNI RESERVE EXPENSE	65,000	0.00	0.00	0.00	65,000.00	0.00
MUNI RESERVE EXPENSE						
CAPITAL OUTLAY	40,000	30,654.61	418,303.55	0.00 (378,303.55)	1,045.76
TRANSFERS & OTHER	353,500	0.00	0.00	0.00	353,500.00	0.00
TOTAL MUNI RESERVE EXPENSE	393,500	30,654.61	418,303.55	0.00 (24,803.55)	106.30
TOTAL EXPENDITURES	458,500	30,654.61	418,303.55	0.00	40,196.45	91.23
REVENUE OVER/(UNDER) EXPENDITURES	0	158,537.61 (60,294.52)	0.00	60,294.52	0.00

BAY ST. LOUIS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

005-MUNICIPAL RESERVE FUND

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TAXES						
005-000-201-003 RESERVE FUND AD VALOREM	0	0.00	0.00	0.00	0.00	0.00
TOTAL TAXES	0	0.00	0.00	0.00	0.00	0.00
GRANTS						
005-000-257-013 GRANT REVENUE-OST PROJEC	0	0.00	0.00	0.00	0.00	0.00
005-000-257-014 GRANT REVENUE-MDOT-90 ME	40,000	189,192.22	303,668.67	0.00 (263,668.67)	759.17
005-000-257-015 GRANT REVENUE_SAFE ROUTE	0	0.00	54,291.32	0.00 (54,291.32)	0.00
TOTAL GRANTS	40,000	189,192.22	357,959.99	0.00 (317,959.99)	894.90
INTEREST						
005-000-290-000 INTEREST INCOME	500	0.00	49.04	0.00	450.96	9.81
TOTAL INTEREST	500	0.00	49.04	0.00	450.96	9.81
OTHER						
005-000-300-000 OTHER INCOME	0	0.00	0.00	0.00	0.00	0.00
005-000-300-302 TRANSFER IN-TAXES	0	0.00	0.00	0.00	0.00	0.00
005-000-300-303 TRANSFER IN-GEN FUND OPE	250,000	0.00	0.00	0.00	250,000.00	0.00
005-000-300-304 TRANSFER IN - DEBT SERVI	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER	250,000	0.00	0.00	0.00	250,000.00	0.00
CAPITAL						
005-000-399-000 BEGINNING CASH BALANCE	168,000	0.00	0.00	0.00	168,000.00	0.00
TOTAL CAPITAL	168,000	0.00	0.00	0.00	168,000.00	0.00
TOTAL REVENUE	458,500	189,192.22	358,009.03	0.00	100,490.97	78.08

005-MUNICIPAL RESERVE FUND

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
MUNI RESERVE EXPENSE						
=====						
CONTRACTUAL SERVICES						
005-100-546-000 SETTLEMENTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
SUPPLIES						
005-100-611-000 STREET MATERIALS	0	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY						
005-100-900-000 CAPITAL EXPENSE	65,000	0.00	0.00	0.00	65,000.00	0.00
TOTAL CAPITAL OUTLAY	65,000	0.00	0.00	0.00	65,000.00	0.00
TOTAL MUNI RESERVE EXPENSE						
	65,000	0.00	0.00	0.00	65,000.00	0.00
MUNI RESERVE EXPENSE						
=====						
CAPITAL OUTLAY						
005-900-900-001 TRANSFERS OUT	0	0.00	0.00	0.00	0.00	0.00
005-900-905-001 OLD SPANISH TRAIL PROJE	0	0.00	0.00	0.00	0.00	0.00
005-900-905-002 MDCR HWY 90 MEDIAN PROJE	40,000	30,654.61	335,315.44	0.00 (295,315.44)	838.29
005-900-905-003 SAFE ROUTES TO SCHOOLS	0	0.00	82,988.11	0.00 (82,988.11)	0.00
TOTAL CAPITAL OUTLAY	40,000	30,654.61	418,303.55	0.00 (378,303.55)	1,045.76
TRANSFERS & OTHER						
005-900-951-000 ENDING CASH BALANCE	353,500	0.00	0.00	0.00	353,500.00	0.00
TOTAL TRANSFERS & OTHER	353,500	0.00	0.00	0.00	353,500.00	0.00
TOTAL MUNI RESERVE EXPENSE						
	393,500	30,654.61	418,303.55	0.00 (24,803.55)	106.30
TOTAL EXPENDITURES						
	458,500	30,654.61	418,303.55	0.00	40,196.45	91.23
REVENUE OVER/(UNDER) EXPENDITURES						
	0	158,537.61 (60,294.52)	0.00	60,294.52	0.00

C BAY ST. LOUIS
REVENUE & EXPENDITURE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

020-NARCOTICS TASK FORCE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
INTEREST	0	0.00	2.66	0.00 (2.66)	0.00
OTHER	0	0.00	0.00	0.00	0.00	0.00
CAPITAL	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0	0.00	2.66	0.00 (2.66)	0.00
EXPENDITURE SUMMARY						
POLICE						
CONTRACTUAL SERVICES	0	0.00	0.00	5.85 (5.85)	0.00
SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL POLICE	0	0.00	0.00	5.85 (5.85)	0.00
TOTAL EXPENDITURES	0	0.00	0.00	5.85 (5.85)	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	0.00	2.66 (5.85)	3.19	0.00

CITY OF BAY ST. LOUIS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

020-NARCOTICS TASK FORCE

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
INTEREST						
020-000-290-000 INTEREST INCOME	0	0.00	2.66	0.00 (2.66)	0.00
020-000-290-001 BANK INTEREST INCOME	0	0.00	0.00	0.00	0.00	0.00
TOTAL INTEREST	0	0.00	2.66	0.00 (2.66)	0.00
OTHER						
020-000-322-000 NARCOTICS REVENUE	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER	0	0.00	0.00	0.00	0.00	0.00
CAPITAL						
020-000-399-000 BEGINNING CASH BALANCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	0	0.00	2.66	0.00 (2.66)	0.00

C BAY ST. LOUIS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

020-NARCOTICS TASK FORCE

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
POLICE						
=====						
CONTRACTUAL SERVICES						
020-200-542-000 OPERATING EXPENSE	0	0.00	0.00	5.85 (5.85)	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	5.85 (5.85)	0.00
SUPPLIES						
020-200-612-000 OFFICE SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY						
020-200-900-000 CAPITAL EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL POLICE	0	0.00	0.00	5.85 (5.85)	0.00
TOTAL EXPENDITURES	0	0.00	0.00	5.85 (5.85)	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	0.00	2.66 (5.85)	3.19	0.00

CITY OF BAY ST. LOUIS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

100-KATRINA RECOVERY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
FEMA	0	0.00	0.00	0.00	0.00	0.00
INTEREST	0	0.00	0.03	0.00 (0.03)	0.00
OPERATING	0	0.00	0.00	0.00	0.00	0.00
CAPITAL	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0	0.00	0.03	0.00 (0.03)	0.00
EXPENDITURE SUMMARY						
KATRINA RECOVERY						
CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL KATRINA RECOVERY	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	0.00	0.03	0.00 (0.03)	0.00

100-KATRINA RECOVERY FUND

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
FEMA						
100-000-276-004 PM 2704	0	0.00	0.00	0.00	0.00	0.00
100-000-276-006 PM 4076	0	0.00	0.00	0.00	0.00	0.00
100-000-276-011 PM 7200	0	0.00	0.00	0.00	0.00	0.00
100-000-276-063 PM 0641 PIER REVENUE	0	0.00	0.00	0.00	0.00	0.00
100-000-276-064 PM 10471 REVENUE	0	0.00	0.00	0.00	0.00	0.00
100-000-276-065 PM 10996 REVENUE	0	0.00	0.00	0.00	0.00	0.00
100-000-276-096 PM 2685 REVENUE	0	0.00	0.00	0.00	0.00	0.00
100-000-276-097 PM 4013 REVENUE	0	0.00	0.00	0.00	0.00	0.00
100-000-276-098 PM 5594 REVENUE	0	0.00	0.00	0.00	0.00	0.00
100-000-276-099 PM 5778 REVENUE	0	0.00	0.00	0.00	0.00	0.00
100-000-276-100 PMS INCOME	0	0.00	0.00	0.00	0.00	0.00
100-000-276-101 PM 11041 REVENUE	0	0.00	0.00	0.00	0.00	0.00
100-000-277-000 PM ADMINISTRATION INCOME	0	0.00	0.00	0.00	0.00	0.00
100-000-278-000 FEMA PM EXPENSE	0	0.00	0.00	0.00	0.00	0.00
100-000-278-001 PM 23 ISAAC	0	0.00	0.00	0.00	0.00	0.00
100-000-278-002 PM 34 ISAAC	0	0.00	0.00	0.00	0.00	0.00
100-000-278-003 PM 46 ISAAC	0	0.00	0.00	0.00	0.00	0.00
100-000-278-004 PM 267 ISAAC	0	0.00	0.00	0.00	0.00	0.00
100-000-278-005 PM 142 ISAAC	0	0.00	0.00	0.00	0.00	0.00
100-000-278-006 PM 187 ISAAC	0	0.00	0.00	0.00	0.00	0.00
TOTAL FEMA	0	0.00	0.00	0.00	0.00	0.00
INTEREST						
100-000-290-000 INTEREST INCOME	0	0.00	0.03	0.00 (0.03)	0.00
100-000-295-000 BEGINNING CASH (ADD)	0	0.00	0.00	0.00	0.00	0.00
100-000-296-000 ENDING CASH	0	0.00	0.00	0.00	0.00	0.00
100-000-297-000 DUE FROM FEMA	0	0.00	0.00	0.00	0.00	0.00
TOTAL INTEREST	0	0.00	0.03	0.00 (0.03)	0.00
OPERATING						
100-000-390-001 INCOME GG OPERATING	0	0.00	0.00	0.00	0.00	0.00
100-000-390-002 INCOME PS OPERATING	0	0.00	0.00	0.00	0.00	0.00
100-000-390-003 INCOME PM OPERATING	0	0.00	0.00	0.00	0.00	0.00
100-000-390-004 INCOME CR OPERATING	0	0.00	0.00	0.00	0.00	0.00
TOTAL OPERATING	0	0.00	0.00	0.00	0.00	0.00
CAPITAL						
100-000-391-010 INCOME GG CAPITAL	0	0.00	0.00	0.00	0.00	0.00
100-000-391-011 INCOME PS CAPITAL	0	0.00	0.00	0.00	0.00	0.00
100-000-391-012 INCOME PM CAPITAL	0	0.00	0.00	0.00	0.00	0.00
100-000-391-014 INCOME CR CAPITAL	0	0.00	0.00	0.00	0.00	0.00
100-000-399-000 CASH & INVESTMENT BALANC	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	0	0.00	0.03	0.00 (0.03)	0.00

CITY OF BAY ST. LOUIS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

% OF YEAR COMPLETED: 33.33

100-KATRINA RECOVERY FUND

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
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KATRINA RECOVERY
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CAPITAL OUTLAY

100-900-904-000 PW 0954 EXPENSE	0	0.00	0.00	0.00	0.00	0.00
100-900-904-002 PW 1356 EXPENSE	0	0.00	0.00	0.00	0.00	0.00
100-900-904-005 PW 0641 EXP - RUTHERFORD	0	0.00	0.00	0.00	0.00	0.00
100-900-904-010 PW 2685 EXPENSE	0	0.00	0.00	0.00	0.00	0.00
100-900-904-013 PW 4013 EXPENSE	0	0.00	0.00	0.00	0.00	0.00
100-900-904-016 PW 4524 EXPENSE	0	0.00	0.00	0.00	0.00	0.00
100-900-904-018 PW 5594 EXPENSE	0	0.00	0.00	0.00	0.00	0.00
100-900-904-019 PW 8990 EXPENSE	0	0.00	0.00	0.00	0.00	0.00
100-900-904-022 PW 5700 EXPENSE	0	0.00	0.00	0.00	0.00	0.00
100-900-904-023 PW 5710 EXPENSE	0	0.00	0.00	0.00	0.00	0.00
100-900-904-024 PW 5765 EXPENSE	0	0.00	0.00	0.00	0.00	0.00
100-900-904-025 PW 5778 EXPENSE	0	0.00	0.00	0.00	0.00	0.00
100-900-904-026 PW 5782 EXP - LIFT STATI	0	0.00	0.00	0.00	0.00	0.00
100-900-904-029 PW 5872 EXP - WATER SYST	0	0.00	0.00	0.00	0.00	0.00
100-900-904-033 PW 5936 EXPENSE	0	0.00	0.00	0.00	0.00	0.00
100-900-904-034 PW 5957 EXPENSE	0	0.00	0.00	0.00	0.00	0.00
100-900-904-035 PW 5959 EXPENSE	0	0.00	0.00	0.00	0.00	0.00
100-900-904-037 PW 6026 EXPENSE	0	0.00	0.00	0.00	0.00	0.00
100-900-904-038 PW 6049 EXPENSE	0	0.00	0.00	0.00	0.00	0.00
100-900-904-040 PW 6148 EXPENSE	0	0.00	0.00	0.00	0.00	0.00
100-900-904-042 PW 6678 EXPENSE	0	0.00	0.00	0.00	0.00	0.00
100-900-904-043 PW 7200 EXPENSE	0	0.00	0.00	0.00	0.00	0.00
100-900-904-044 PW 7257 EXPENSE	0	0.00	0.00	0.00	0.00	0.00
100-900-904-045 PW 7368 EXPENSE	0	0.00	0.00	0.00	0.00	0.00
100-900-904-053 PW 9091 EXPENSE	0	0.00	0.00	0.00	0.00	0.00
100-900-904-054 PW 9256 EXPENSE	0	0.00	0.00	0.00	0.00	0.00
100-900-904-056 PW 9382 EXPENSE	0	0.00	0.00	0.00	0.00	0.00
100-900-904-057 PW 9384 EXPENSE	0	0.00	0.00	0.00	0.00	0.00
100-900-904-058 PW 9516 EXPENSE	0	0.00	0.00	0.00	0.00	0.00
100-900-904-059 PW 10623 EXPENSE	0	0.00	0.00	0.00	0.00	0.00
100-900-904-060 PW 10851 EXPENSE	0	0.00	0.00	0.00	0.00	0.00
100-900-904-064 PW 10471 EXPENSE	0	0.00	0.00	0.00	0.00	0.00
100-900-904-065 FEDERAL URBAN SIGN PROJE	0	0.00	0.00	0.00	0.00	0.00
100-900-905-001 TRANSFER OUT	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00

TOTAL KATRINA RECOVERY	0	0.00	0.00	0.00	0.00	0.00
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TOTAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	0.00	0.03	0.00 (0.03)	0.00

115-CDBG FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
GRANTS	0	0.00	0.00	0.00	0.00	0.00
CAPITAL	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0	0.00	0.00	0.00	0.00	0.00
EXPENDITURE SUMMARY						
CDBG EXPENSES						
CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CDBG EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00

115-CDBG FUND

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
GRANTS						
115-000-252-002 CDBG - WATERFRONT/PARKIN	0	0.00	0.00	0.00	0.00	0.00
115-000-252-003 CDBG - DOWNTOWN STREETSC	0	0.00	0.00	0.00	0.00	0.00
115-000-252-004 CDBG - MAIN ST FIRE STAT	0	0.00	0.00	0.00	0.00	0.00
115-000-252-005 CDBG - PLANNING GRANT	0	0.00	0.00	0.00	0.00	0.00
115-000-252-006 CDBG - COMM CTR & VCJ	0	0.00	0.00	0.00	0.00	0.00
115-000-252-007 CDBG - HWY 603 FIRE STAT	0	0.00	0.00	0.00	0.00	0.00
115-000-252-008 CDBG - DEPOT DISTRICT IM	0	0.00	0.00	0.00	0.00	0.00
115-000-252-009 CDBG - NEW CITY HALL	0	0.00	0.00	0.00	0.00	0.00
115-000-252-010 CDBG - SENIOR CITIZEN CE	0	0.00	0.00	0.00	0.00	0.00
115-000-252-011 CDBG - BOYS & GIRLS CLUB	0	0.00	0.00	0.00	0.00	0.00
115-000-252-012 CDBG - ATHLETIC COMPLEX	0	0.00	0.00	0.00	0.00	0.00
115-000-252-013 CDBG - WATER TANK IMPROV	0	0.00	0.00	0.00	0.00	0.00
115-000-252-014 CDBG - HISTORIC CITY HAL	0	0.00	0.00	0.00	0.00	0.00
115-000-252-015 CDBG - LONGFELLOW DRIVE	0	0.00	0.00	0.00	0.00	0.00
115-000-252-016 CDBG - DRAINAGE MASTER P	0	0.00	0.00	0.00	0.00	0.00
115-000-252-017 CDBG - HISTORIC TRAIN DE	0	0.00	0.00	0.00	0.00	0.00
115-000-252-018 CDBG - WASHINGTON ST IMP	0	0.00	0.00	0.00	0.00	0.00
115-000-252-019 CDBG - PIER & HARBOR	0	0.00	0.00	0.00	0.00	0.00
115-000-252-020 CDBG - CITY HALL ANNEX	0	0.00	0.00	0.00	0.00	0.00
115-000-252-021 CDBG - HARBOR STUDY	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANTS	0	0.00	0.00	0.00	0.00	0.00
CAPITAL						
115-000-399-000 BEGINNING/END CASH BALAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	0	0.00	0.00	0.00	0.00	0.00

115-CDBG FUND

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
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CDBG EXPENSES
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CONTRACTUAL SERVICES

115-120-501-000 BANK FEES	0	0.00	0.00	0.00	0.00	0.00
115-120-517-002 CDBG - WATERFRONT/PARKIN	0	0.00	0.00	0.00	0.00	0.00
115-120-517-003 CDBG - DOWNTOWN STREETSC	0	0.00	0.00	0.00	0.00	0.00
115-120-517-004 CDBG - MAIN ST FIRE STAT	0	0.00	0.00	0.00	0.00	0.00
115-120-517-005 CDBG - PLANNING GRANT	0	0.00	0.00	0.00	0.00	0.00
115-120-517-006 CDBG - COMM CTR & VCJ	0	0.00	0.00	0.00	0.00	0.00
115-120-517-007 CDBG - HWY 603 FIRE STAT	0	0.00	0.00	0.00	0.00	0.00
115-120-517-008 CDBG - DEPOT DISTRICT IM	0	0.00	0.00	0.00	0.00	0.00
115-120-517-009 CDBG - NEW CITY HALL	0	0.00	0.00	0.00	0.00	0.00
115-120-517-010 CDBG - SENIOR CITIZEN CE	0	0.00	0.00	0.00	0.00	0.00
115-120-517-011 CDBG - BOYS AND GIRLS CL	0	0.00	0.00	0.00	0.00	0.00
115-120-517-012 CDBG - ATHLETIC COMPLEX	0	0.00	0.00	0.00	0.00	0.00
115-120-517-013 CDBG - WATER TANK IMPROV	0	0.00	0.00	0.00	0.00	0.00
115-120-517-014 CDBG - HISTORIC CITY HAL	0	0.00	0.00	0.00	0.00	0.00
115-120-517-015 CDBG - LONGFELLOW DRIVE	0	0.00	0.00	0.00	0.00	0.00
115-120-517-016 CDBG - DRAINAGE MASTER P	0	0.00	0.00	0.00	0.00	0.00
115-120-517-017 CDBG - HISTORIC TRAIN DE	0	0.00	0.00	0.00	0.00	0.00
115-120-517-018 CDBG - WASHINGTON ST IMP	0	0.00	0.00	0.00	0.00	0.00
115-120-517-019 CDBG - PIER & HARBOR	0	0.00	0.00	0.00	0.00	0.00
115-120-517-020 CDBG - CITY HALL ANNEX	0	0.00	0.00	0.00	0.00	0.00
115-120-517-021 CDBG - HARBOR STUDY	0	0.00	0.00	0.00	0.00	0.00
115-120-517-022 TRANSFERS OUT	0	0.00	0.00	0.00	0.00	0.00
115-120-517-023 CITY MATCH HWY 603 FIRE	0	0.00	0.00	0.00	0.00	0.00
115-120-517-024 CITY MATCH - CITY HALL A	0	0.00	0.00	0.00	0.00	0.00
115-120-517-090 PRIOR YEAR ADVANCED EXPE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00

TOTAL CDBG EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00

200-DEBT SERVICE FUND
FINANCIAL SUMMARY

AS OF: JANUARY 31ST, 2019

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
TAXES	0	0.00 (8,670.99)	0.00	8,670.99	0.00
INTEREST	100	0.00	20.30	0.00	79.70	20.30
OTHER	486,171	0.00	125,078.09	0.00	361,092.91	25.73
CAPITAL	90,000	0.00	0.00	0.00	90,000.00	0.00
TOTAL REVENUES	576,271	0.00	116,427.40	0.00	459,843.60	20.20
EXPENDITURE SUMMARY						
DEBT SERVICE						
DEBT SERVICE	469,478	11,697.73	158,862.70	0.00	310,615.30	33.84
CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
TRANSFERS & OTHER	90,000	0.00	0.00	0.00	90,000.00	0.00
TOTAL DEBT SERVICE	559,478	11,697.73	158,862.70	0.00	400,615.30	28.39
TOTAL EXPENDITURES	559,478	11,697.73	158,862.70	0.00	400,615.30	28.39
REVENUE OVER/ (UNDER) EXPENDITURES	16,793 (11,697.73) (42,435.30)	0.00	59,228.30	252.70-

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

200-DEBT SERVICE FUND

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TAXES						
200-000-201-004 DEBT SERVICE AD VALOREM	0	0.00 (8,670.99)	0.00	8,670.99	0.00
TOTAL TAXES	0	0.00 (8,670.99)	0.00	8,670.99	0.00
INTEREST						
200-000-291-000 INTEREST INCOME	100	0.00	20.30	0.00	79.70	20.30
TOTAL INTEREST	100	0.00	20.30	0.00	79.70	20.30
OTHER						
200-000-300-001 AD VALOREM	129,000	0.00	10,816.68	0.00	118,183.32	8.39
200-000-300-002 DEBT SVC. - FIRE REBATE	50,000	0.00	50,000.00	0.00	0.00	100.00
200-000-300-003 DEBT SVC. - PUBLIC WORKS	18,152	0.00	0.00	0.00	18,152.00	0.00
200-000-300-005 DEBT SVC. -POLICE ASSETS	118,819	0.00	0.00	0.00	118,819.00	0.00
200-000-300-006 R & B TRANSFER IN FOR EQ	70,000	0.00	43,534.00	0.00	26,466.00	62.19
200-000-300-009 CHEVROLET CAPRICES	0	0.00	0.00	0.00	0.00	0.00
200-000-300-012 TRF IN FOR NEW FIRE TRUC	73,801	0.00	0.00	0.00	73,801.00	0.00
200-000-300-013 TRANS IN FR UTIL FUND	20,283	0.00	17,160.00	0.00	3,123.00	84.60
200-000-300-014 TRANSFER IN ADMIN ASSETS	6,116	0.00	3,567.41	0.00	2,548.59	58.33
200-000-300-303 TRANSFER IN-MUNICIPAL RE	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER	486,171	0.00	125,078.09	0.00	361,092.91	25.73
CAPITAL						
200-000-399-000 BEG CASH BALANCE	90,000	0.00	0.00	0.00	90,000.00	0.00
TOTAL CAPITAL	90,000	0.00	0.00	0.00	90,000.00	0.00
TOTAL REVENUE	576,271	0.00	116,427.40	0.00	459,843.60	20.20

200-DEBT SERVICE FUND

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
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DEBT SERVICE
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DEBT SERVICE						
200-000-805-004 BOND PRINCIPAL - 2010	107,500	0.00	0.00	0.00	107,500.00	0.00
200-000-805-005 BOND PRINCIPAL - 2014 G/	0	0.00	0.00	0.00	0.00	0.00
200-000-805-007 TOYOTA TUNDRA - HDTA	0	0.00	0.00	0.00	0.00	0.00
200-000-805-008 DODGE CHARGERS 2014	0	0.00	0.00	0.00	0.00	0.00
200-000-805-009 CHEVROLET CAPRICES	0	0.00	0.00	0.00	0.00	0.00
200-000-805-010 KUBOTA AND CASE TRACTORS	0	0.00	0.00	0.00	0.00	0.00
200-000-805-011 JOHN DEERE BOOM CUTTER	2,883	0.00	2,882.54	0.00	0.00	0.00
200-000-805-012 FIRE LADDER TRUCK	68,095	0.00	68,095.20	0.00	0.46	99.98
200-000-805-013 PW KUBOTA 2017 WITH KING	16,128	1,343.98	5,375.92	0.00	10,752.08	100.00
200-000-805-014 PW EQUIP--65K PRICE?	0	0.00	0.00	0.00	0.00	0.00
200-000-805-015 UTIL-COMPACT ESCAVATOR	5,317	443.08	1,772.32	0.00	0.00	0.00
200-000-805-016 DUMP TRUCK	7,981	0.00	0.00	0.00	3,544.68	33.33
200-000-805-017 UTIL-EXCAV. FUSING EQUIP	3,862	321.83	1,287.32	0.00	7,981.00	0.00
200-000-805-018 2 ZERO TURN MOWERS	3,310	275.77	1,103.08	0.00	2,574.68	33.33
200-000-805-019 1/2 PW-1/2 UTIL=2018 BA	14,226	1,185.47	4,741.88	0.00	2,206.92	33.33
200-000-805-020 MINI TRACTOR	0	0.00	0.00	0.00	9,484.12	33.33
200-000-805-021 2017 POLICE CAR	6,116	509.63	2,038.52	0.00	0.00	0.00
200-000-805-022 CITY HALL CAR	6,116	509.63	2,038.52	0.00	4,077.48	33.33
200-000-805-023 DURASPRAY PATCHER	10,595	882.91	3,531.64	0.00	4,077.48	33.33
200-000-805-024 STREET SWEEPER	30,456	5,085.76	5,085.76	0.00	7,063.36	33.33
200-000-810-001 POLICE CARS (10)	112,703	0.00	56,351.32	0.00	25,370.24	16.70
200-000-810-002 PW TRACTOR 2016 kubota	13,676	1,139.67	4,558.68	0.00	56,351.68	50.00
200-000-810-003 2016 CINDER CHASSIS FIRE	55,706	0.00	0.00	0.00	9,117.32	33.33
200-000-810-004 BOND INTEREST - 2010	3,983	0.00	0.00	0.00	55,706.00	0.00
200-000-810-005 BOND INTEREST SERIES 201	0	0.00	0.00	0.00	3,983.00	0.00
200-000-811-001 BANK FEES	0	0.00	0.00	0.00	0.00	0.00
200-000-811-002 BOND ISSUANCE COSTS	825	0.00	0.00	0.00	0.00	0.00
TOTAL DEBT SERVICE	469,478	11,697.73	158,862.70	0.00	825.00	0.00

CAPITAL OUTLAY						
200-000-900-001 TRANSFERS OUT	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
TRANSFERS & OTHER						
200-000-951-000 ENDING CASH	90,000	0.00	0.00	0.00	90,000.00	0.00
TOTAL TRANSFERS & OTHER	90,000	0.00	0.00	0.00	90,000.00	0.00

TOTAL DEBT SERVICE	559,478	11,697.73	158,862.70	0.00	400,615.30	28.39
TOTAL EXPENDITURES	559,478	11,697.73	158,862.70	0.00	400,615.30	28.39
REVENUE OVER/(UNDER) EXPENDITURES	16,793 (11,697.73) (42,435.30)	0.00	59,228.30	252.70-

C BAY ST. LOUIS
REVENUE & EXPENDITURE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

250-2014 SINKING FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
TAXES	0	0.00	0.00	0.00	0.00	0.00
UTILITY	0	0.00	0.00	0.00	0.00	0.00
CAPITAL	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0	0.00	0.00	0.00	0.00	0.00
EXPENDITURE SUMMARY						
DEBT SERVICE						
DEBT SERVICE	0	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
TRANSFERS & OTHER	0	0.00	0.00	0.00	0.00	0.00
TOTAL DEBT SERVICE	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00

250-2014 SINKING FUND

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TAXES						
250-000-201-004 DEBT SERVICE AD VALOREM	0	0.00	0.00	0.00	0.00	0.00
TOTAL TAXES	0	0.00	0.00	0.00	0.00	0.00
UTILITY						
250-000-248-000 SINKING TRANSFER IN	0	0.00	0.00	0.00	0.00	0.00
TOTAL UTILITY	0	0.00	0.00	0.00	0.00	0.00
CAPITAL						
250-000-399-000 BEGINNING CASH BALANCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	0	0.00	0.00	0.00	0.00	0.00

C
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

250-2014 SINKING FUND

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
DEBT SERVICE						
=====						
DEBT SERVICE						
250-000-805-005 2014 BOND PRINCIPAL	0	0.00	0.00	0.00	0.00	0.00
250-000-810-005 2014 BOND INTEREST	0	0.00	0.00	0.00	0.00	0.00
250-000-811-002 BOND ADMIN COSTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL DEBT SERVICE	0	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY						
250-000-905-001 TRANSFER OUT TO UTIL	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
TRANSFERS & OTHER						
250-000-951-000 ENDING CASH BALANCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS & OTHER	0	0.00	0.00	0.00	0.00	0.00
TOTAL DEBT SERVICE	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00

270-2016 DEBT SERV R&B BOND
FINANCIAL SUMMARY

AS OF: JANUARY 31ST, 2019

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
TAXES	0	0.00	0.00	0.00	0.00	0.00
UTILITY	0	0.00	0.00	0.00	0.00	0.00
OTHER	258,000	0.00	4,242.32	0.00	253,757.68	1.64
CAPITAL	150,000	0.00	0.00	0.00	150,000.00	0.00
TOTAL REVENUES	408,000	0.00	4,242.32	0.00	403,757.68	1.04
EXPENDITURE SUMMARY						
DEBT SERVICE						
CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	249,025	0.00	0.00	0.00	249,025.00	0.00
CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
TRANSFERS & OTHER	150,000	0.00	0.00	0.00	150,000.00	0.00
TOTAL DEBT SERVICE	399,025	0.00	0.00	0.00	399,025.00	0.00
TOTAL EXPENDITURES	399,025	0.00	0.00	0.00	399,025.00	0.00
REVENUE OVER/(UNDER) EXPENDITURES	8,975	0.00	4,242.32	0.00	4,732.68	47.27

C BAY ST. LOUIS
REVENUE & EXPENDITURE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

270-2016 DEBT SERV R&B BOND

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TAXES						
270-000-201-006 ROAD & BRIDGE COUNTY POR	0	0.00	0.00	0.00	0.00	0.00
TOTAL TAXES	0	0.00	0.00	0.00	0.00	0.00
UTILITY						
270-000-248-000 DEBT SERV R&B REV	0	0.00	0.00	0.00	0.00	0.00
TOTAL UTILITY	0	0.00	0.00	0.00	0.00	0.00
OTHER						
270-000-300-302 TRANSFERS IN	258,000	0.00	4,242.32	0.00	253,757.68	1.64
270-000-300-303 TRANSFER IN-FIRST BANK A	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER	258,000	0.00	4,242.32	0.00	253,757.68	1.64
CAPITAL						
270-000-399-000 BEGINNING CASH BALANCE	150,000	0.00	0.00	0.00	150,000.00	0.00
TOTAL CAPITAL	150,000	0.00	0.00	0.00	150,000.00	0.00
TOTAL REVENUE	408,000	0.00	4,242.32	0.00	403,757.68	1.04

CITY OF BAY ST. LOUIS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

270-2016 DEBT SERV R&B BOND

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
DEBT SERVICE						
=====						
CONTRACTUAL SERVICES						
270-000-512-000 ENGINEERING	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
SUPPLIES						
270-000-611-000 STREET MATERIALS	0	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE						
270-000-805-006 2016 R&B PRINCIPAL	155,000	0.00	0.00	0.00	155,000.00	0.00
270-000-810-006 2016 R&B BOND INTEREST	92,625	0.00	0.00	0.00	92,625.00	0.00
270-000-811-000 BANK FEES	1,400	0.00	0.00	0.00	1,400.00	0.00
TOTAL DEBT SERVICE	249,025	0.00	0.00	0.00	249,025.00	0.00
CAPITAL OUTLAY						
270-000-905-001 TRANSFER OUT	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
TRANSFERS & OTHER						
270-000-951-000 ENDING CASH	150,000	0.00	0.00	0.00	150,000.00	0.00
TOTAL TRANSFERS & OTHER	150,000	0.00	0.00	0.00	150,000.00	0.00
TOTAL DEBT SERVICE	399,025	0.00	0.00	0.00	399,025.00	0.00
TOTAL EXPENDITURES	399,025	0.00	0.00	0.00	399,025.00	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	8,975	0.00	4,242.32	0.00	4,732.68	47.27

300-DOJ FUNDS
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
OTHER	0	0.00	0.00	0.00	0.00	0.00
CAPITAL	239,113	0.00	0.00	0.00	239,113.00	0.00
TOTAL REVENUES	239,113	0.00	0.00	0.00	239,113.00	0.00
EXPENDITURE SUMMARY						
POLICE						
CAPITAL OUTLAY	0	53,234.00	85,247.56	5,500.00 (90,747.56)	0.00
TOTAL POLICE	0	53,234.00	85,247.56	5,500.00 (90,747.56)	0.00
DEBT SERVICE						
DEBT SERVICE	0	0.00	0.00	0.00	0.00	0.00
TOTAL DEBT SERVICE	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0	53,234.00	85,247.56	5,500.00 (90,747.56)	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	239,113 (53,234.00) (85,247.56) (5,500.00)	329,860.56	37.95-

300-DOJ FUNDS

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OTHER						
300-000-300-302 TRANSFER IN	0	0.00	0.00	0.00	0.00	0.00
300-000-340-000 DOJ FORFEITED ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER	0	0.00	0.00	0.00	0.00	0.00
CAPITAL						
300-000-399-000 BEGINNING CASH BALANCE	239,113	0.00	0.00	0.00	239,113.00	0.00
TOTAL CAPITAL	239,113	0.00	0.00	0.00	239,113.00	0.00
TOTAL REVENUE	239,113	0.00	0.00	0.00	239,113.00	0.00

CITY OF BAY ST. LOUIS
REVENUE & EXPENDITURE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

300-DOJ FUNDS

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
POLICE						
=====						
CAPITAL OUTLAY						
300-200-900-000 CAPITAL EXPENSE	0	53,234.00	85,247.56	5,500.00 (90,747.56)	0.00
TOTAL CAPITAL OUTLAY	0	53,234.00	85,247.56	5,500.00 (90,747.56)	0.00
<hr/>						
TOTAL POLICE	0	53,234.00	85,247.56	5,500.00 (90,747.56)	0.00
DEBT SERVICE						
=====						
DEBT SERVICE						
300-000-811-001 BANK FEES	0	0.00	0.00	0.00	0.00	0.00
TOTAL DEBT SERVICE	0	0.00	0.00	0.00	0.00	0.00
<hr/>						
TOTAL DEBT SERVICE	0	0.00	0.00	0.00	0.00	0.00
<hr/>						
TOTAL EXPENDITURES	0	53,234.00	85,247.56	5,500.00 (90,747.56)	0.00
REVENUE OVER/(UNDER) EXPENDITURES	239,113 (53,234.00) (85,247.56) (5,500.00)	329,860.56	37.95-

CITY OF BAY ST. LOUIS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

330-2016 R&B CONSTRUCTION END
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
INTEREST	0	0.00	0.54	0.00 (0.54)	0.00
OTHER	0	0.00	0.00	0.00	0.00	0.00
CAPITAL	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0	0.00	0.54	0.00 (0.54)	0.00
EXPENDITURE SUMMARY						
STREETS AND PUBLIC WORKS						
CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL STREETS AND PUBLIC WORKS	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	0.00	0.54	0.00 (0.54)	0.00

C BAY ST. LOUIS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

330-2016 R&B CONSTRUCTION FND

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
INTEREST						
330-000-290-000 INTEREST INCOME	0	0.00	0.54	0.00 (0.54)	0.00
TOTAL INTEREST	0	0.00	0.54	0.00 (0.54)	0.00
OTHER						
330-000-300-302 TRANSFERS IN	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER	0	0.00	0.00	0.00	0.00	0.00
CAPITAL						
330-000-391-000 BOND PROCEEDS	0	0.00	0.00	0.00	0.00	0.00
330-000-399-000 BEGINNING CASH BALANCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	0	0.00	0.54	0.00 (0.54)	0.00

CITY OF BAY ST. LOUIS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

330-2016 R&B CONSTRUCTION FND

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
STREETS AND PUBLIC WORKS						
=====						
CONTRACTUAL SERVICES						
330-300-505-000 BOND ISSUANCE COSTS	0	0.00	0.00	0.00	0.00	0.00
330-300-512-000 ENGINEERING SERVICES	0	0.00	0.00	0.00	0.00	0.00
330-300-544-000 LEGAL FEES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
SUPPLIES						
330-300-611-000 STREET MATERIALS	0	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY						
330-300-912-000 CAPITAL OUTLAY-STREETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL STREETS AND PUBLIC WORKS	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES						
	0	0.00	0.00	0.00	0.00	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	0.00	0.54	0.00 (0.54)	0.00

350-COUNTY ROAD & BRIDGE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
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REVENUE SUMMARY

OTHER	273,480	0.00	19,597.13	0.00	253,882.87	7.17
CAPITAL	150,000	0.00	0.00	0.00	150,000.00	0.00
TOTAL REVENUES	423,480	0.00	19,597.13	0.00	403,882.87	4.63

EXPENDITURE SUMMARY

GENERAL						
DEBT SERVICE	0	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	70,000	1,809.86	84,222.62	3,991.50	18,214.12	126.02
TRANSFERS & OTHER	350,000	0.00	0.00	0.00	350,000.00	0.00
TOTAL GENERAL	420,000	1,809.86	84,222.62	3,991.50	331,785.88	21.00

TOTAL EXPENDITURES	420,000	1,809.86	84,222.62	3,991.50	331,785.88	21.00
REVENUE OVER/ (UNDER) EXPENDITURES	3,480	(1,809.86)	(64,625.49)	(3,991.50)	72,096.99	1,971.75-

AS OF: JANUARY 31ST, 2019

350-COUNTY ROAD & BRIDGE

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT	CURRENT	YEAR TO DATE	TOTAL	BUDGET	% YTD
	BUDGET	PERIOD	ACTUAL	ENCUMBERED	BALANCE	BUDGET
OTHER						
350-000-300-302 TRANSFERS IN	136,740	0.00	2,468.23	0.00	134,271.77	1.81
350-000-340-000 COUNTY ROAD & BRIDGE REV	136,740	0.00	17,128.90	0.00	119,611.10	12.53
TOTAL OTHER	273,480	0.00	19,597.13	0.00	253,882.87	7.17
CAPITAL						
350-000-399-000 BEG CASH BALANCE	150,000	0.00	0.00	0.00	150,000.00	0.00
TOTAL CAPITAL	150,000	0.00	0.00	0.00	150,000.00	0.00
TOTAL REVENUE	423,480	0.00	19,597.13	0.00	403,882.87	4.63

C BAY ST. LOUIS
REVENUE & EXPENDITURE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

350-COUNTY ROAD & BRIDGE

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES

CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
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GENERAL
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DEBT SERVICE

350-000-811-001 BANK FEES	0	0.00	0.00	0.00	0.00
TOTAL DEBT SERVICE	0	0.00	0.00	0.00	0.00

CAPITAL OUTLAY

350-000-905-001 TRANSFERS OUT DEBT SERV	70,000	0.00	43,534.00	0.00	26,466.00	62.19
350-000-912-000 CAPITAL OUTLAY-STREETS	0	1,809.86	14,947.12	3,991.50 (18,938.62)	0.00
350-000-912-001 CAPITAL OUTLAY-SEMINARY	0	0.00	25,741.50	0.00 (25,741.50)	0.00
TOTAL CAPITAL OUTLAY	70,000	1,809.86	84,222.62	3,991.50 (18,214.12)	126.02

TRANSFERS & OTHER

350-000-951-000 ENDING CASH BALANCE	350,000	0.00	0.00	0.00	350,000.00	0.00
TOTAL TRANSFERS & OTHER	350,000	0.00	0.00	0.00	350,000.00	0.00

TOTAL GENERAL

420,000	1,809.86	84,222.62	3,991.50	331,785.88	21.00
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TOTAL EXPENDITURES

420,000	1,809.86	84,222.62	3,991.50	331,785.88	21.00
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REVENUE OVER/(UNDER) EXPENDITURES

3,480 (1,809.86) (64,625.49) (3,991.50)	72,096.99	1,971.75-
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400-UTILITY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
UTILITY	3,617,200	357,177.90	1,241,752.12	0.00	2,375,447.88	34.33
OPERATING	105,600	5,922.84	17,928.84	0.00	87,671.16	16.98
INTEREST	800	0.00	303.97	0.00	496.03	38.00
OTHER	81,000	874.02	3,399.61	0.00	77,600.39	4.20
CAPITAL	993,541	0.00	0.00	0.00	993,541.00	0.00
TOTAL REVENUES	4,798,141	363,974.76	1,263,384.54	0.00	3,534,756.46	26.33
EXPENDITURE SUMMARY						
ADMINISTRATION						
PERSONNEL SERVICES	129,551	10,344.12	51,139.41	0.00	78,411.19	39.47
CONTRACTUAL SERVICES	484,850	1,476.28	239,129.82	175.00	245,545.18	49.36
SUPPLIES	25,700	2,128.98	8,342.20	1,685.00	15,672.80	39.02
CAPITAL OUTLAY	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL ADMINISTRATION	642,101	13,949.38	298,611.43	1,860.00	341,629.17	46.80
UTILITY OPERATIONS						
PERSONNEL SERVICES	568,444	43,894.72	165,261.34	0.00	403,182.66	29.07
CONTRACTUAL SERVICES	1,940,000	140,807.27	655,462.33	9,731.05	1,274,806.62	34.29
SUPPLIES	385,880	41,660.52	126,845.17	45,111.26	213,923.57	44.56
CAPITAL OUTLAY	138,986	0.00	17,160.00	18,702.65	103,123.35	25.80
TOTAL UTILITY OPERATIONS	3,033,310	226,362.51	964,728.84	73,544.96	1,995,036.20	34.23
CITY SERVICES (OTHER)						
TRANSFERS & OTHER	1,009,041	0.00	0.00	0.00	1,009,041.00	0.00
TOTAL CITY SERVICES (OTHER)	1,009,041	0.00	0.00	0.00	1,009,041.00	0.00
TOTAL EXPENDITURES	4,684,452	240,311.89	1,263,340.27	75,404.96	3,345,706.37	28.58
REVENUE OVER/(UNDER) EXPENDITURES	113,689	123,662.87	44.27 (75,404.96)	189,050.09	66.29-

400-UTILITY FUND

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
UTILITY						
400-000-240-000 WATER INCOME	590,000	54,829.27	212,920.03	0.00	377,079.97	36.09
400-000-241-000 SERVICE CONNECTION INCOM	21,000	3,239.00	8,457.00	0.00	12,543.00	40.27
400-000-242-000 SEWER INCOME	962,000	73,131.82	297,950.45	0.00	664,049.55	30.97
400-000-243-000 WASTE WATER INCOME	815,000	127,926.52	318,339.18	0.00	496,660.82	39.06
400-000-244-000 GAS INCOME	615,000	56,975.15	209,042.27	0.00	405,957.73	33.99
400-000-245-000 GARBAGE COLLECTION INCOM	400,488	29,932.14	133,781.53	0.00	266,706.47	33.40
400-000-246-000 GARBAGE COLLECTION - COU	140,712	3,154.00	35,406.66	0.00	105,305.34	25.16
400-000-247-000 LATE PAYMENT PENALTY INC	73,000	7,990.00	25,855.00	0.00	47,145.00	35.42
400-000-248-000 DEBT SERVICE FEE REVENUE	0	0.00	0.00	0.00	0.00	0.00
TOTAL UTILITY	3,617,200	357,177.90	1,241,752.12	0.00	2,375,447.88	34.33
OPERATING						
400-000-250-000 GRAPPLE TRUCK SERVICES	105,600	5,922.84	17,928.84	0.00	87,671.16	16.98
TOTAL OPERATING	105,600	5,922.84	17,928.84	0.00	87,671.16	16.98
INTEREST						
400-000-290-000 INTEREST INCOME	800	0.00	303.97	0.00	496.03	38.00
TOTAL INTEREST	800	0.00	303.97	0.00	496.03	38.00
OTHER						
400-000-300-000 OTHER INCOME	16,000	874.02	3,399.61	0.00	12,600.39	21.25
400-000-300-002 TRANSFERS IN TO C&M	65,000	0.00	0.00	0.00	65,000.00	0.00
400-000-300-003 TRANSFER IN-POOLED CASH	0	0.00	0.00	0.00	0.00	0.00
400-000-300-004 TRANSFER IN FR 2014 BOND	0	0.00	0.00	0.00	0.00	0.00
400-000-300-005 TRANSFER INTO UTILLOPER F	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER	81,000	874.02	3,399.61	0.00	77,600.39	4.20
CAPITAL						
400-000-395-000 OTHER FUNDING-LEASES	0	0.00	0.00	0.00	0.00	0.00
400-000-399-000 ADD BEGINNING CASH BALAN	302,000	0.00	0.00	0.00	302,000.00	0.00
400-000-399-001 BEG CASH BALANCE C&M ACC	691,541	0.00	0.00	0.00	691,541.00	0.00
TOTAL CAPITAL	993,541	0.00	0.00	0.00	993,541.00	0.00
TOTAL REVENUE	4,798,141	363,974.76	1,263,384.54	0.00	3,534,756.46	26.33

400-UTILITY FUND

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
ADMINISTRATION						
=====						
PERSONNEL SERVICES						
400-120-400-000 PAYROLL	90,314	7,206.07	28,043.78	0.00	62,269.82	31.05
400-120-401-000 OVERTIME PAYROLL EXPENSE	500	0.00	40.94	0.00	459.06	8.19
400-120-403-000 PERS	14,552	1,134.96	4,423.34	0.00	10,128.66	30.40
400-120-404-000 FICA	6,947	526.83	2,054.28	0.00	4,892.72	29.57
400-120-405-000 EMPLOYEE INSURANCE	16,715	1,460.67	5,306.96	0.00	11,408.04	31.75
400-120-406-000 UNEMPLOYMENT	105	15.59	15.59	0.00	89.41	14.85
400-120-407-000 WORKERS' COMPENSATION	418	0.00	11,254.52	0.00 (10,836.52)2,692.47	
TOTAL PERSONNEL SERVICES	129,551	10,344.12	51,139.41	0.00	78,411.19	39.47
CONTRACTUAL SERVICES						
400-120-500-000 AUDIT FEES	16,000	0.00	16,000.00	0.00	0.00	100.00
400-120-500-001 AUDIT FEES-UTILITY ACCOU	38,000	0.00	0.00	0.00	38,000.00	0.00
400-120-501-000 BANK FEES	3,000	0.00	0.00	0.00	3,000.00	0.00
400-120-503-000 CREDIT CARD FEES	3,600	0.00	0.00	0.00	3,600.00	0.00
400-120-503-003 2014 WAS TRF TO SINKING	0	0.00	0.00	0.00	0.00	0.00
400-120-504-003 BOND INTEREST WAS	0	0.00	0.00	0.00	0.00	0.00
400-120-510-000 COMPUTER/SOFTWARE	15,000	222.38	318.33	0.00	14,681.67	2.12
400-120-511-000 INDIRECT GENERAL FUND EX	220,000	0.00	100,000.00	0.00	120,000.00	45.45
400-120-512-000 TRANSFER OUT TO CAM	65,500	0.00	0.00	0.00	65,500.00	0.00
400-120-512-001 TRANSFER OUT DEBT	0	0.00	0.00	0.00	0.00	0.00
400-120-512-002 TRANSFER OUT-CAM TO 001	0	0.00	100,000.00	0.00 (100,000.00)	0.00
400-120-512-003 TRANSFER OUT CAM TO UTIL	0	0.00	0.00	0.00	0.00	0.00
400-120-516-000 GENERAL INSURANCE	100,000	0.00	16,093.19	0.00	83,906.81	16.09
400-120-518-000 KATRINA CLOSE OUT COSTS	0	0.00	0.00	0.00	0.00	0.00
400-120-521-000 MAINTENANCE AGREEMENTS	11,000	190.48	2,252.29	0.00	8,747.71	20.48
400-120-530-000 TELEPHONE EXPENSE	12,000	1,063.42	4,466.01	0.00	7,533.99	37.22
400-120-533-000 WORKSHOPS, SEMINARS & TR	500	0.00	0.00	175.00	325.00	35.00
400-120-539-000 DEPRECIATION EXPENSE	0	0.00	0.00	0.00	0.00	0.00
400-120-550-000 CASH OVER/SHORT	200	0.00	0.00	0.00	200.00	0.00
400-120-568-000 MEDICAL EXPENSES	50	0.00	0.00	0.00	50.00	0.00
TOTAL CONTRACTUAL SERVICES	484,850	1,476.28	239,129.82	175.00	245,545.18	49.36
SUPPLIES						
400-120-606-000 FIDELITY BONDS	500	50.00	75.00	0.00	425.00	15.00
400-120-612-000 OFFICE SUPPLIES	6,000	78.98	642.20	1,685.00	3,672.80	38.79
400-120-614-000 POSTAGE	19,200	2,000.00	7,625.00	0.00	11,575.00	39.71
TOTAL SUPPLIES	25,700	2,128.98	8,342.20	1,685.00	15,672.80	39.02
CAPITAL OUTLAY						
400-120-900-000 CAPITAL EXPENSE	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL CAPITAL OUTLAY	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL ADMINISTRATION	642,101	13,949.38	298,611.43	1,860.00	341,629.17	46.80

400-UTILITY FUND

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
UTILITY OPERATIONS						
=====						
PERSONNEL SERVICES						
400-700-400-000 PAYROLL	378,964	30,222.32	111,912.13	0.00	267,051.87	29.53
400-700-401-000 OVERTIME	16,000	445.27	4,732.69	0.00	11,267.31	29.58
400-700-403-000 PERS	63,249	4,566.59	18,108.07	0.00	45,140.93	28.63
400-700-404-000 FICA	30,194	2,169.42	8,589.81	0.00	21,604.19	28.45
400-700-405-000 EMPLOYEE INSURANCE	66,860	6,426.75	21,837.87	0.00	45,022.13	32.66
400-700-406-000 UNEMPLOYMENT	385	64.37	80.77	0.00	304.23	20.98
400-700-407-000 WORKERS COMPENSATION	12,792	0.00	0.00	0.00	12,792.00	0.00
TOTAL PERSONNEL SERVICES	568,444	43,894.72	165,261.34	0.00	403,182.66	29.07
CONTRACTUAL SERVICES						
400-700-512-000 ENGINEERING	9,000	0.00	1,955.00	0.00	7,045.00	21.72
400-700-513-000 EQUIPMENT RENTAL	10,000	1,082.85	2,929.20	0.00	7,070.80	29.29
400-700-521-000 MAINTENANCE AGREEMENT-TA	0	0.00	0.00	0.00	0.00	0.00
400-700-526-000 REPAIRS & MAINT - EQUIPM	85,000	1,200.00	18,540.83	5,303.00	61,156.17	28.05
400-700-526-001 REPAIR & MAINT-GRAPPLE T	10,000	0.00	0.00	0.00	10,000.00	0.00
400-700-527-000 REPAIRS & MAINT - PROPER	10,000	8,313.70	12,737.11	4,061.10 (6,798.21)	167.98
400-700-528-000 REPAIRS & MAINT - VEHICL	5,000	0.00	276.54	366.95	4,356.51	12.87
400-700-531-000 UTILITIES	134,000	14,320.43	47,800.69	0.00	86,199.31	35.67
400-700-533-000 WORKSHOPS, SEMINARS & TR	2,500	0.00	350.00	0.00	2,150.00	14.00
400-700-535-000 WASTEWATER EXPENSE	1,120,000	72,170.77	394,119.88	0.00	725,880.12	35.19
400-700-536-000 TESTING & ANALYSIS	19,000	0.00	1,950.00	0.00	17,050.00	10.26
400-700-541-000 GARAGE EXPENSE	525,000	43,694.52	174,778.08	0.00	350,221.92	33.29
400-700-542-000 DEBRIS REMOVAL	10,000	0.00	0.00	0.00	10,000.00	0.00
400-700-568-000 MEDICAL EXPENSES	500	25.00	25.00	0.00	475.00	5.00
TOTAL CONTRACTUAL SERVICES	1,940,000	140,807.27	655,462.33	9,731.05	1,274,806.62	34.29
SUPPLIES						
400-700-606-000 FIDELITY BOND	300	0.00	0.00	0.00	300.00	0.00
400-700-613-000 OPERATING SUPPLIES	105,000	14,504.36	25,578.02	44,093.86	35,328.12	66.35
400-700-616-000 FUEL EXPENSE	24,000	0.00	0.00	0.00	24,000.00	0.00
400-700-617-000 NATURAL GAS PURCHASE	255,000	27,043.16	100,830.15	0.00	154,169.85	39.54
400-700-618-001 MISCELLANEOUS	80	5.00	5.00	0.00	75.00	6.25
400-700-620-000 LIFT STATION MONITORING	1,500	108.00	432.00	1,017.40	50.60	96.63
TOTAL SUPPLIES	385,880	41,660.52	126,845.17	45,111.26	213,923.57	44.56
CAPITAL OUTLAY						
400-700-900-000 CAPITAL EXPENSE	66,703	0.00	17,160.00	18,702.65	32,840.35	52.20
400-700-900-001 CAPITAL EXP-C&M ACCOUNT	50,000	0.00	0.00	0.00	50,000.00	0.00
400-700-905-200 TRANSFER OUT DEBT SERV	20,283	0.00	0.00	0.00	20,283.00	0.00
TOTAL CAPITAL OUTLAY	138,986	0.00	17,160.00	18,702.65	103,123.35	25.80
TOTAL UTILITY OPERATIONS	3,033,310	226,362.51	964,728.84	73,544.96	1,995,036.20	34.23

450-MUNICIPAL HARBOR FUND

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CAPITAL OUTLAY						
450-120-900-000 CAPITAL EXPENSE	420,000	0.00	0.00	0.00	420,000.00	0.00
450-120-900-001 TRANSFERS OUT TO O&M	50,000	0.00	0.00	0.00	50,000.00	0.00
450-120-900-900 ENDING CASH BAL-O&M	200,000	0.00	0.00	0.00	200,000.00	0.00
450-120-900-901 ENDING CASH BALANCE C&M	115,000	0.00	0.00	0.00	115,000.00	0.00
TOTAL CAPITAL OUTLAY	785,000	0.00	0.00	0.00	785,000.00	0.00
TOTAL HARBOR EXPENSE						
	1,400,221	28,545.31	190,138.49	3,058.90	1,207,023.61	13.80
TOTAL EXPENDITURES						
	1,400,221	28,545.31	190,138.49	3,058.90	1,207,023.61	13.80
REVENUE OVER/ (UNDER) EXPENDITURES						
	9,147	4,370.85 (2,267.74) (3,058.90)	14,473.14	58.24-

650-COMMUNITY HALL UNEARNED
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
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REVENUE SUMMARY

OTHER	0	21.00	183.30	0.00 (183.30)	0.00
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TOTAL REVENUES	0	21.00	183.30	0.00 (183.30)	0.00
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EXPENDITURE SUMMARY

TOTAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
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REVENUE OVER/ (UNDER) EXPENDITURES	0	21.00	183.30	0.00 (183.30)	0.00
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CITY OF BAY ST. LOUIS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

650-COMMUNITY HALL UNEARNED

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OTHER						
650-000-300-000 OTHER INCOME	0	21.00	183.30	0.00 (183.30)	0.00
TOTAL OTHER	0	21.00	183.30	0.00 (183.30)	0.00
TOTAL REVENUE	0	21.00	183.30	0.00 (183.30)	0.00

650-COMMUNITY HALL UNEARNED

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TOTAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	21.00	183.30	0.00 (183.30)	0.00

CITY OF BAY ST. LOUIS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

654-UNEMPLOYMENT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	% OF YEAR COMPLETED: 33.33	
					BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
INTEREST	0	0.00	23.21	0.00 (23.21)	0.00
OTHER	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0	0.00	23.21	0.00 (23.21)	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	0.00	23.21	0.00 (23.21)	0.00

654-UNEMPLOYMENT FUND

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT	CURRENT	YEAR TO DATE		TOTAL	BUDGET		% YTD
	BUDGET	PERIOD	ACTUAL	ENCUMBERED	BALANCE	BUDGET		BUDGET
INTEREST								
654-000-290-000 INTEREST INCOME	0	0.00	23.21	0.00 (23.21)	0.00	0.00	0.00
TOTAL INTEREST	0	0.00	23.21	0.00 (23.21)	0.00	0.00	0.00
OTHER								
654-000-300-304 TRANSFER IN	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	0	0.00	23.21	0.00 (23.21)	0.00	0.00	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	0.00	23.21	0.00 (23.21)	0.00	0.00	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

999-POOLED CASH
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
CAPITAL	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0	0.00	0.00	0.00	0.00	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00

C BAY ST. LOUIS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

999-POOLED CASH

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CAPITAL						
999-000-399-000 BEGINNING/END CASH BALAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	0	0.00	0.00	0.00	0.00	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00

BUILDING DEPARTMENT
2018 - 2019 MONTHLY REPORT

[illegible]

00_Council Report_Only MBurch

City of Bay St Louis (48853)

From: 02/01/2019 Through: 02/01/2019

Fund - Code - Current: 1

Department - Name - Current: Administration

<u>Fund</u>	<u>Dept</u>	<u>Dept Name</u>	<u>Emp#</u>	<u>Last, First</u>	<u>Rate</u>	<u>Gross</u>	<u>Dental</u>	<u>Life</u>	<u>Health</u>	<u>PERS</u>	<u>Medi</u>	<u>SS</u>	<u>Total</u>
1	120	Administration	1182	Burch, Mary	17.60	1,408.00	13.91	4.40	261.91	221.76	17.88	76.45	2,004.31

Exhibit "B"
February 5, 2019

00_Council1 Report_Only MBurch

City of Bay St Louis (48853)

From: 02/01/2019 Through: 02/01/2019

.....
Group Total Records: 1

00_Council Report_Only MBurch

City of Bay St Louis (48853)

.....	1,408.00	13.91	4.40	261.91	221.76	17.88	76.45	2,004.31
Report Total Records: 1									

CITY OF BAY ST. LOUIS_COUNCIL DOCKET_02/05/2019_19-005						PAGE 1
CLAIM #	VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
13153	ADS SYSTEMS, LLC.	3/25/2018	MONITORING_FIRE STATION #1	GENERAL FUND	FIRE	\$ 360.00
					TOTAL:	\$ 360.00
13151	AT&T	1/14/2019	228 M69-7896 896_JAN 2019	GENERAL FUND	ADMINISTRATION	\$ 1,759.22
13151		1/14/2019	228 M69-7896 896_JAN 2019	UTILITY FUND	ADMINISTRATION	\$ 556.00
					TOTAL:	\$ 2,315.22
13163	B.E.A.R. ELECTRICAL APPARATUS & REPAIR	1/14/2019	REPAIR LIFT STATION #43	UTILITY FUND	UTILITY OPERATIONS	\$ 1,014.00
					TOTAL:	\$ 1,014.00
13194	BANCORPSOUTH EQUIPMENT FINANCE	1/28/2019	PAY #31 KUBOTA M9960	DEBT SERVICE FUND	DEBT SERVICE	\$ 1,139.67
					TOTAL:	\$ 1,139.67
13149	BAY ICE COMPANY	8/17/2018	ICE_HARBOR	MUNICIPAL HARBOR FUND	ADMINISTRATION	\$ 66.00
					TOTAL:	\$ 66.00
13158	CDW GOVERNMENT	1/11/2019	HP PRODESK CORE i5	GENERAL FUND	ADMINISTRATION	\$ 672.21
13158		1/11/2019	HP 24" MONITOR	GENERAL FUND	ADMINISTRATION	\$ 356.37
13158		1/11/2019	19 MICROSOFT OFFICE	GENERAL FUND	ADMINISTRATION	\$ 234.69
					TOTAL:	\$ 1,263.27
13118	CENTER POINT ENERGY (ATMOS ENERGY)	1/15/2019	NAT. GAS PURCHASE_DEC 2018	UTILITY FUND	UTILITY OPERATIONS	\$ 35,079.60
					TOTAL:	\$ 35,079.60
13185	CENTRAL ALABAMA TRAINING SOLUTIONS	1/24/2019	CASCADE SYSTEM & WARRANTY	GENERAL FUND	FIRE	\$ 30,000.00
13185		1/24/2019	5YR WARRANTY	GENERAL FUND	FIRE	\$ 500.00
					TOTAL:	\$ 30,500.00

Exhibit "C"
February 5, 2019

CLAIM #	VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	PAGE 2 AMOUNT
13173	CINTAS UNIFORMS	1/17/2019	P.W. UNIFORMS_01/17/2019	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 411.43
13214		1/24/2019	P.W. UNIFORMS_01/24/2019	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 318.77
13148		1/17/2019	HARBOR UNIFORMS_01/17/2019	MUNICIPAL HARBOR FUND	ADMINISTRATION	\$ 37.91
13206		2/26/1936	HARBOR UNIFORMS_01/24/2019	MUNICIPAL HARBOR FUND	ADMINISTRATION	\$ 37.91
					TOTAL:	\$ 806.02
13191	CITY OF BAY SAINT LOUIS	1/24/2019	TRF GF TO DEBT SVC_POLICE DEBT PYMTS	GENERAL FUND	POLICE	\$ 59,409.50
13190		2/1/2019	TRF UTOP TO GF_PAYROLL	UTILITY FUND	NON-DEPARTMENTAL	\$ 58,166.25
13212		1/29/2019	TRF UTOP TO HARBOR_DEPOSIT ERROR	UTILITY FUND	NON-DEPARTMENTAL	\$ 289.98
13189		1/24/2019	TRF COMM HALL TO GF_REV EARNED	COMMUNITY HALL UNEARNED	NON-DEPARTMENTAL	\$ 7,700.00
13256		2/1/2019	TRF GF TO FIRE REBATE_QUARTER MILL	GENERAL FUND	NON-DEPARTMENTAL	\$ 32,250.00
					TOTAL:	\$ 157,815.73
13164	COAST CHLORINATOR	1/3/2019	REGULATOR 480	UTILITY FUND	UTILITY OPERATIONS	\$ 2,922.00
					TOTAL:	\$ 2,922.00
13203	COAST ELECTRIC POWER ASSOCIATION	1/22/2019	386820-001 BSL LIGHTS #1	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 5,295.82
13203		1/22/2019	386820-027 SECURITY LIGHTS	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 1,633.79
13203		1/22/2019	386820-028 BSL LIGHTS/PARK	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 394.95
13203		1/22/2019	386820-030 BSL LIGHTS #2	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 302.54
13203		1/22/2019	386820-032 BSL LIGHTS#3	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 3,248.08
13203		1/22/2019	386820-051 FIRE STATION #2	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 852.21
13204		1/22/2019	870474-005 603/SO RD 560	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 203.56
13204		1/22/2019	870474-006 HWY 603/CUZ'S	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 184.63
13203		1/22/2019	386820-004 LS #21 SPANISH	UTILITY FUND	UTILITY OPERATIONS	\$ 44.89
13203		1/22/2019	386820-010 OVERFLOW PUMP	UTILITY FUND	UTILITY OPERATIONS	\$ 35.18
13203		1/22/2019	386820-019 LS #23 OST	UTILITY FUND	UTILITY OPERATIONS	\$ 491.79
					TOTAL:	\$ 12,687.44
13147	COASTAL WINDOW TINTING	1/11/2019	DURANGOS WINDOW TINT	GENERAL FUND	POLICE	\$ 140.00
					TOTAL:	\$ 140.00

CLAIM #	VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	PAGE 3 AMOUNT
13162	CONSOLIDATED PIPE & SUPPLY COMPANY	1/17/2019	WATER RADIO READS	UTILITY FUND	UTILITY OPERATIONS	\$ 3,507.00
					TOTAL:	\$ 3,507.00
13152	CSPIRE	1/14/2019	BLDG INSPECTOR IPADS	GENERAL FUND	BUILDING DEPARTMENT	\$ 68.38
13152		1/14/2019	UTILITY CALL OUT	UTILITY FUND	ADMINISTRATION	\$ 19.85
13152		1/14/2019	HARBORMASTER TELEPHONE	MUNICIPAL HARBOR FUND	ADMINISTRATION	\$ 24.80
					TOTAL:	\$ 113.03
13154	DELTA WORLD TIRE	1/18/2019	NEW TIRE_DURANGO	GENERAL FUND	POLICE	\$ 236.25
					TOTAL:	\$ 236.25
13156	EVIDENT, INC.	1/14/2019	DUAL FP POWDER	GENERAL FUND	POLICE	\$ 29.70
13156		1/14/2019	TWEEZERS	GENERAL FUND	POLICE	\$ 6.90
13156		1/14/2019	WATER AMPULES	GENERAL FUND	POLICE	\$ 20.02
13157		1/16/2019	FINGERPRINT INK PAD	GENERAL FUND	POLICE	\$ 40.48
13157		1/16/2019	FINGERPRINT CARDS	GENERAL FUND	POLICE	\$ 13.60
13157		1/16/2019	SHIPPING	GENERAL FUND	POLICE	\$ 13.42
					TOTAL:	\$ 124.12
13122	FUELMAN	1/14/2019	FUELMAN_MAYOR	GENERAL FUND	ADMINISTRATION	\$ 15.04
13218		1/28/2019	FUELMAN_MAYOR	GENERAL FUND	ADMINISTRATION	\$ 50.80
13159		1/14/2019	FUELMAN_P.D.#6139	GENERAL FUND	POLICE	\$ 861.17
13155		1/21/2019	FUELMAN_P.D.#8247	GENERAL FUND	POLICE	\$ 1,062.12
13196		1/28/2019	FUELMAN_P.D.#6836	GENERAL FUND	POLICE	\$ 879.31
13183		1/14/2019	FUELMAN_F.D.	GENERAL FUND	FIRE	\$ 176.46
13193		1/21/2019	FUELMAN_F.D.	GENERAL FUND	FIRE	\$ 100.88
					TOTAL:	\$ 3,145.78
13166	GULFPORT INDUSTRIAL SUPPLY	1/17/2019	#13166_METAL HALIDE BULBS	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 1,100.00
					TOTAL:	\$ 1,100.00

CLAIM #	VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	PAGE 4 AMOUNT
13119	GULFSOUTH PIPELINE	1/10/2019	GULFSOUTH PIPELINE_DEC 2018	UTILITY FUND	UTILITY OPERATIONS	\$ 8,397.97
					TOTAL:	\$ 8,397.97
13197	HANCOCK COUNTY WATER & SEWER DISTRICT	1/18/2019	LIFT STATION #43_REBUILT	UTILITY FUND	UTILITY OPERATIONS	\$ 6,819.89
13198		1/22/2019	LIFT STATION#43_REINSTALL	UTILITY FUND	UTILITY OPERATIONS	\$ 649.40
					TOTAL:	\$ 7,469.29
13182	HANCOCK COUNTY SHERIFF'S DEPARTMENT	1/14/2019	HOUSING INMATES_DEC 2018	GENERAL FUND	JUDICIAL	\$ 2,580.00
					TOTAL:	\$ 2,580.00
13142	HUBBARDS HARDWARE	11/19/2018	STANLEY TAPE(1)	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 14.95
13140		11/20/2018	BULBS_CITY HALL(4)	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 210.00
13141		11/20/2018	RED SPOT LIGHTS(30)	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 119.70
13141		11/20/2018	GREEN SPOT LIGHTS(30)	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 119.70
13143		11/19/2018	5/16 X 2 1/2 BOLTS	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 28.16
13143		11/19/2018	5/16 NUTS	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 7.91
13144		11/29/2018	LIGHT BULBS(2)	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 6.78
13144		11/29/2018	DISCOUNT	GENERAL FUND	STREETS & PUBLIC WORKS	\$ (0.68)
13145		12/6/2018	ENTRY LOCK(1)	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 12.75
13145		12/6/2018	DISCOUNT	GENERAL FUND	STREETS & PUBLIC WORKS	\$ (1.28)
13146		12/20/2018	INSULATION, PIPE(4)	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 17.80
					TOTAL:	\$ 535.79
13164	HUEY P. STOCKSTILL, LLC	1/16/2019	CLAY GRAVEL	COUNTY ROAD & BRIDGE FUND	GENERAL	\$ 2,200.00
					TOTAL:	\$ 2,200.00
13210	JAMES J. CHINICHE, P.A. INC.	1/28/2019	ENGINEERING SERVICES	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 1,000.00
13209		1/28/2019	SUNSET SEWER LINE REPAIR	UTILITY FUND	UTILITY OPERATIONS	\$ 2,230.00
13207		1/28/2019	BSL HARBOR IMPORVEMENTS	MUNICIPAL HARBOR FUND	ADMINISTRATION	\$ 1,142.50
13208		1/28/2019	BSL HARBOR PIER 5 (FY2019)	MUNICIPAL HARBOR FUND	ADMINISTRATION	\$ 1,392.50
					TOTAL:	\$ 5,765.00

CLAIM #	VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	PAGE 5 AMOUNT
13219	JEAN PRESCOTT	1/30/2019	02-5360-14 SEWER ADJUSTMENT	UTILITY FUND	NON-DEPARTMENTAL	\$ 561.00
13219		1/30/2019	02-5360-14 WASTEWATER ADJUSTMENT	UTILITY FUND	NON-DEPARTMENTAL	\$ 180.00
13219		1/30/2019	02-5360-14 DEBT SVC ADJUSTMENT	UTILITY FUND	NON-DEPARTMENTAL	\$ 390.00
					TOTAL:	\$ 1,131.00
13181	JEFFREY HENDRIX	1/25/2019	HENDRIX VS BSL	GENERAL FUND	ADMINISTRATION	\$ 1,358.00
					TOTAL:	\$ 1,358.00
13192	KEITH HESS	12/30/2018	RESTITUTION REFUND	GENERAL FUND	NON-DEPARTMENTAL	\$ 40.00
					TOTAL:	\$ 40.00
13199	LIME PI DIGITAL, LLC	1/28/2019	MONTHLY WEB SERVICE	GENERAL FUND	CITY COUNCIL	\$ 500.00
					TOTAL:	\$ 500.00
13184	LISA MARS	1/23/2019	CASH BOND	GENERAL FUND	NON-DEPARTMENTAL	\$ 2,000.00
					TOTAL:	\$ 2,000.00
13179	LITTLE MONEY PAINT & BODY	1/24/2019	RESCUE 6 PAINT	GENERAL FUND	FIRE	\$ 2,500.00
13180		1/25/2019	RESCUE ADD'L PAINT	GENERAL FUND	FIRE	\$ 300.00
					TOTAL:	\$ 2,800.00
13175	LOWE'S	1/23/2019	WIRE NUTS #12	MUNICIPAL HARBOR FUND	ADMINISTRATION	\$ 8.72
13175		1/23/2019	WIRE WHITE #12	MUNICIPAL HARBOR FUND	ADMINISTRATION	\$ 30.18
13175		1/23/2019	WIRE GREEN #12	MUNICIPAL HARBOR FUND	ADMINISTRATION	\$ 30.18
13175		1/23/2019	WIRE BLACK #12	MUNICIPAL HARBOR FUND	ADMINISTRATION	\$ 30.18
13175		1/23/2019	LIQUID TAPE 4oz.	MUNICIPAL HARBOR FUND	ADMINISTRATION	\$ 21.03
					TOTAL:	\$ 120.29

CLAIM #	VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	PAGE 6 AMOUNT
13174	MALLARD MARINE	1/18/2019	STRAY CURRENT TEST	MUNICIPAL HARBOR FUND	ADMINISTRATION	\$ 330.00
					TOTAL:	\$ 330.00
13213	MAYLEY'S PEST CONTROL, LLC.	1/23/2019	SENIOR CENTER, JANUARY 2019	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 85.00
13167		1/18/2019	COMMUNITY HALL, MONTHLY	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 45.00
					TOTAL:	\$ 130.00
13205	MEDIACOM	1/21/2019	F.S. #1 INTERNET	GENERAL FUND	ADMINISTRATION	\$ 206.90
13216		1/24/2019	F.S. #2 INTERNET	GENERAL FUND	ADMINISTRATION	\$ 234.99
					TOTAL:	\$ 441.89
13125	MISSISSIPPI POWER	1/12/2019	01239-14009 ST. FRANCIS ST	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 103.10
13125		1/12/2019	02135-28039 DUNBAR TRF LT	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 59.32
13125		1/12/2019	02475-32010 MAIN ST. LT METER	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 67.29
13125		1/12/2019	03268-85018 CTRL #7 LIGHTING	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 98.78
13125		1/12/2019	03841-48010 HWY 90 TRAFFIC LTS	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 111.63
13125		1/12/2019	04015-98007 MAIN ST. LT METER	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 64.34
13125		1/12/2019	04237-20110 MAIN ST. LT METER	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 68.27
13125		1/12/2019	04679-18047 DUNBAR SPLASH PAD	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 58.56
13125		1/12/2019	04997-75021 S BEACH BLVD	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 57.55
13125		1/12/2019	05633-98041 UNION ST. LIGHTING	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 60.90
13125		1/12/2019	06078-21009 MAIN ST. LT METER	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 62.62
13125		1/12/2019	06327-08000 CTRL#16 LIGHTING	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 29.03
13125		1/12/2019	06493-43064 MAIN ST. LT METER	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 64.08
13125		1/12/2019	06735-45009 MAIN ST. LT METER	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 70.12
13125		1/12/2019	06774-59004 MAIN ST. LT METER	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 68.29
13125		1/12/2019	07061-27004 CTRL#11 LIGHTING	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 58.85
13125		1/12/2019	08734-17013 DEPOT GROUNDS	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 54.95
13125		1/12/2019	09482-28019 BOOKER SOFTBALL	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 69.49
13125		1/12/2019	10186-00006 SPC-DD-4 LT METER	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 96.29
13125		1/12/2019	10748-22013 CTRL #6 LIGHTING	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 64.83
13125		1/12/2019	10791-48003 C.H. ANNEX LTS	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 117.29

CLAIM #	VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	PAGE 7 AMOUNT
13125	MISSISSIPPI POWER	1/12/2019	10834-92041 CTRL#2 LIGHTING	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 97.55
13125		1/12/2019	10911-25022 CTRL#4 LIGHTING	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 145.74
13125		1/12/2019	12788-76011 CTRL#5 LIGHTING	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 97.03
13125		1/12/2019	14985-49019 CTRL#28 LIGHTING	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 75.32
13125		1/12/2019	15070-53019 CTRL#29 LIGHTING	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 31.94
13125		1/12/2019	16353-67048 SPC-DD-3 LT METER	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 57.46
13125		1/12/2019	18197-16018 CTRL#17 LIGHTING	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 58.72
13125		1/12/2019	18225-93001 CTRL#18 LIGHTING	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 34.18
13125		1/12/2019	18430-94003 CTRL#1 LIGHTING	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 73.36
13125		1/12/2019	19631-85025 S BEACH BLVD	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 34.78
13125		1/12/2019	20430-97036 CTRL#9 LIGHTIN	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 60.46
13125		1/12/2019	20915-15027 SPC-DD-1 LT METER	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 72.47
13125		1/12/2019	20931-23027 CTRL#23 LIGHTING	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 60.83
13125		1/12/2019	20976-92005 DEPOT GROUNDS	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 55.75
13125		1/12/2019	229551-85001 DEPOT GROUNDS	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 56.82
13125		1/12/2019	24519-50068 CTRL#8 LIGHTING	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 66.42
13125		1/12/2019	24743-62002 WASHINGTON LT	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 92.44
13125		1/12/2019	24923-28008 CTRL#26 LIGHTING	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 62.56
13125		1/12/2019	25490-44002 CTRL#12 LIGHTING	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 21.42
13125		1/12/2019	26425-22023 CTRL#20 LIGHTING	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 54.75
13125		1/12/2019	28236-26082 SPC-DD-2 LT METER	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 60.85
13125		1/12/2019	30466-71017 CTRL#19 LIGHTING	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 22.62
13125		1/12/2019	30806-92005 CTRL#15 LIGHTING	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 26.15
13125		1/12/2019	30979-62094 CTRL#13 LIGHTING	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 86.85
13125		1/12/2019	32141-01008 CTRL#24 LIGHTING	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 60.15
13125		1/12/2019	33281-46017 BOOKER CONCESSION	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 125.64
13125		1/12/2019	42621-47002 BLSL ST. LIGHT	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 15,811.43
13125		1/12/2019	43251-47004 BLC1 MAIN ST.	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 52.17
13125		1/12/2019	43350-26003 CTRL#22 LIGHTING	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 60.30
13125		1/12/2019	43521-48017 HWY 90 LTS	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 97.56
13125		1/12/2019	43941-48017 HWY 90 LIGHTING	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 83.75
13125		1/12/2019	45201-48014 HWY 90 2ND LT	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 218.66
13125		1/12/2019	45443-30005 CTRL#25 LIGHTING	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 61.00
13125		1/12/2019	48921-47003 BLC3 OST	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 221.91
13125		1/12/2019	49341-47014 CITY PARK/PLAY	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 55.85

CLAIM #	VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	PAGE 8 AMOUNT
13125	MISSISSIPPI POWER	1/12/2019	53581-22018 CTRL#14 LIGHTING	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 22.82
13125		1/12/2019	54481-48020 DEPOT GROUNDS	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 243.13
13125		1/12/2019	55721-47011 HWY 90 TRAFFIC	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 209.15
13125		1/12/2019	56081-06006 CTRL#27 LIGHTING	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 62.37
13125		1/12/2019	59891-48008 JULIA/DUNBAR	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 16.86
13125		1/12/2019	61574-95000 CTRL#3 LIGHTING	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 161.78
13125		1/12/2019	65318-23002 CTRL#10 LIGHTING	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 58.77
13125		1/12/2019	77341-49017 FELICITY CAUTION	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 54.62
13125		1/12/2019	85534-23017 CTRL#21 LIGHTING	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 58.21
13125		1/12/2019	90381-48014 BEACH BLVD TRF	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 60.78
13125		1/12/2019	03516-58010 DUNBAR WARN SIREN	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 54.13
13125		1/12/2019	16346-47001 OST WARN SIREN	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 61.22
13126		1/12/2019	02381-47012 LS#4 N BEACH BLVD	UTILITY FUND	UTILITY OPERATIONS	\$ 72.22
13126		1/12/2019	03192-96010 LS#5 N BEACH BLVD	UTILITY FUND	UTILITY OPERATIONS	\$ 100.49
13126		1/12/2019	03651-47002 LS#40 DUNBAR AVE	UTILITY FUND	UTILITY OPERATIONS	\$ 196.78
13126		1/12/2019	03956-29080 LS#41 JOHN BAPTIST	UTILITY FUND	UTILITY OPERATIONS	\$ 67.01
13126		1/12/2019	04721-47014 LS#17 EASTERBROOK	UTILITY FUND	UTILITY OPERATIONS	\$ 65.32
13126		1/12/2019	13297-23052 LS#43 FELICITY ST	UTILITY FUND	UTILITY OPERATIONS	\$ 1,173.68
13126		1/12/2019	14472-53000 LS#37 UNION ST	UTILITY FUND	UTILITY OPERATIONS	\$ 107.04
13126		1/12/2019	17956-66037 LS#42 UNION ST	UTILITY FUND	UTILITY OPERATIONS	\$ 78.06
13126		1/12/2019	24821-47019 LS#7 N. BEACH BLVD	UTILITY FUND	UTILITY OPERATIONS	\$ 63.31
13126		1/12/2019	27821-47006 LS#16 EASTERBROOK	UTILITY FUND	UTILITY OPERATIONS	\$ 128.30
13126		1/12/2019	33071-46008 LS#19 BOOKTER ST	UTILITY FUND	UTILITY OPERATIONS	\$ 230.62
13126		1/12/2019	37841-48011 LS#8 DUNBAR AVE	UTILITY FUND	UTILITY OPERATIONS	\$ 229.23
13126		1/12/2019	38759-34010 LS#2 S. BEACH BLVD	UTILITY FUND	UTILITY OPERATIONS	\$ 72.81
13126		1/12/2019	40851-49000 LS#39 ST. CHARLES ST	UTILITY FUND	UTILITY OPERATIONS	\$ 65.95
13126		1/12/2019	44301-47018 LS#10 DUNBAR AVE	UTILITY FUND	UTILITY OPERATIONS	\$ 1,014.52
13126		1/12/2019	46611-47006 LS#1 CENTRAL AVE	UTILITY FUND	UTILITY OPERATIONS	\$ 1,388.88
13126		1/12/2019	49251-49000 LS#22 SPANISH	UTILITY FUND	UTILITY OPERATIONS	\$ 145.54
13126		1/12/2019	50651-48017 LS#6 N BEACH BLVD	UTILITY FUND	UTILITY OPERATIONS	\$ 94.39
13126		1/12/2019	51091-48008 LS#9 FELICITY ST	UTILITY FUND	UTILITY OPERATIONS	\$ 123.75
13126		1/12/2019	55281-48008 LS#32 ENGMAN AVE	UTILITY FUND	UTILITY OPERATIONS	\$ 156.87
13126		1/12/2019	65581-49023 LS#36 ATHLETIC DR	UTILITY FUND	UTILITY OPERATIONS	\$ 205.97
13126		1/12/2019	73381-48009 LS#3 S BEACH BLVD	UTILITY FUND	UTILITY OPERATIONS	\$ 78.68
13126		1/12/2019	78161-48014 LS#33 ENGMAN AVE	UTILITY FUND	UTILITY OPERATIONS	\$ 140.60

CLAIM #	VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	PAGE 9 AMOUNT
13126	MISSISSIPPI POWER	1/12/2019	85091-48018 LS#34 POGO RD.	UTILITY FUND	UTILITY OPERATIONS	\$ 140.14
13126		1/12/2019	85721-48011 LS#35 N BEACH BLVD	UTILITY FUND	UTILITY OPERATIONS	\$ 98.92
13126		1/12/2019	88911-49007 LS#15 MAIN ST.	UTILITY FUND	UTILITY OPERATIONS	\$ 119.95
13126		1/12/2019	96461-47014 LS#11 RUELLA AVE	UTILITY FUND	UTILITY OPERATIONS	\$ 387.53
					TOTAL:	\$ 27,670.87
13169	MISSISSIPPI RURAL WATER ASSOCIATION	1/16/2019	ANNUAL MEMBERSHIP	UTILITY FUND	UTILITY OPERATIONS	\$ 375.00
					TOTAL:	\$ 375.00
13211	MORREALE CONSTRUCTION LLC	12/14/2018	SAFE ROUTES TO SCHOOL	MUNICIPAL RESERVE	MUNICIPAL RESERVE	\$ 68,316.83
					TOTAL:	\$ 68,316.83
13195	R.L. "ED" EDWARDS, ATTORNEY & COUNSELOR	1/24/2019	PROSECUTOR JANUARY 2019	GENERAL FUND	JUDICIAL	\$ 1,000.00
					TOTAL:	\$ 1,000.00
13202	REGIONS BANK CORPORATE TRUST OPERATION	1/24/2019	ANNUAL BOND FEE	DEBT SERVICE FUND	DEBT SERVICE	\$ 825.00
					TOTAL:	\$ 825.00
13117	S&L OFFICE SUPPLIES, INC	12/10/2018	RED REFILL(1)	GENERAL FUND	CITY COUNCIL	\$ 1.25
13117		12/10/2018	BLUE REFILL(1)	GENERAL FUND	CITY COUNCIL	\$ 1.25
13117		12/10/2018	POWER STRIP(1)	GENERAL FUND	CITY COUNCIL	\$ 11.75
13117		12/10/2018	COPYPAPER(2)	GENERAL FUND	CITY COUNCIL	\$ 77.90
13117		1/23/2019	CARTRIDGE(2)	GENERAL FUND	JUDICIAL	\$ 138.00
13117		1/23/2019	PENS(1)	GENERAL FUND	JUDICIAL	\$ 8.05
13171		1/23/2019	LASER TONER(1)	GENERAL FUND	ADMINISTRATION	\$ 89.00
13187		1/25/2019	1099 4PART FORMS	GENERAL FUND	ADMINISTRATION	\$ 32.00

CLAIM #	VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	PAGE 10 AMOUNT
13187	S&L OFFICE SUPPLIES , INC	1/25/2019	1099 SPART FORMS	GENERAL FUND	ADMINISTRATION	\$ 16.00
13187		1/25/2019	1099 ENVELOPES	GENERAL FUND	ADMINISTRATION	\$ 17.70
13200		1/28/2019	1099 SPART FORMS(2	GENERAL FUND	ADMINISTRATION	\$ 32.00
13200		1/28/2019	1099 ENVELOPE(4)	GENERAL FUND	ADMINISTRATION	\$ 23.60
13201		1/23/2019	RED FOLDER(2)	GENERAL FUND	BUILDING DEPARTMENT	\$ 35.98
13201		1/23/2019	LEGAL PADS(1)	GENERAL FUND	BUILDING DEPARTMENT	\$ 12.19
13201		1/23/2019	PROTECTOR(2)	GENERAL FUND	BUILDING DEPARTMENT	\$ 11.22
13201		1/23/2019	STAPLER(1)	GENERAL FUND	BUILDING DEPARTMENT	\$ 22.30
13201		1/23/2019	FOLDERS(2)	GENERAL FUND	BUILDING DEPARTMENT	\$ 19.88
13188		1/25/2019	UPS SHIPPING LANDERS	GENERAL FUND	POLICE	\$ 72.56
13127		12/21/2018	PENS (1)	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 13.05
13127		12/21/2018	STAPLES (50	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 4.45
13127		12/21/2018	FOLDERS (4)	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 35.16
13127		12/21/2018	CORRECTION TAPE(1)	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 8.34
13127		12/21/2018	SM BINDER CLIPS(1)	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 0.39
13127		12/21/2018	MED BINDER CLIP(1)	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 0.85
13127		12/21/2018	HANG FOLDERS(4)	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 30.56
13127		12/21/2018	DESK CALENDAR(2)	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 13.00
13127		12/21/2018	WEEK DESK PLANNER(1)	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 25.46
13127		12/21/2018	BATTERIES(1)	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 4.49
13130		12/21/2018	WALL BINS(6)	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 70.14
13129		1/3/2019	STAPLER(1)	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 15.09
13129		1/3/2019	STAPLER (1)	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 4.20
13129		1/3/2019	STAMP PAID(1)	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 9.98
13128		1/3/2019	SHEET PROTECTORS	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 9.88
13132		1/7/2019	DIVIDERS-INSERT(10	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 9.60
13132		1/7/2019	PENS(1)	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 14.98
13132		1/7/2019	TABLET LEGAL(1)	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 9.45
13170		12/7/2018	UTILITY BILL ENVELOPES	UTILITY FUND	ADMINISTRATION	\$ 1,685.00
13172		1/4/2019	FREIGHT	UTILITY FUND	UTILITY OPERATIONS	\$ 14.87
13131		1/4/2019	CALL OUT BOOKS(10)	UTILITY FUND	UTILITY OPERATIONS	\$ 265.88
13217		1/25/2019	UPS GROUND SHIPPING TO LIFT STATIONS	UTILITY FUND	UTILITY OPERATIONS	\$ 16.58
					TOTAL:	\$ 2,884.03

CLAIM #	VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	PAGE 11 AMOUNT
13139	SEA COAST ECHO	1/12/2019	P&Z LEGAL AD	GENERAL FUND	BUILDING DEPARTMENT	\$ 47.64
					TOTAL:	\$ 47.64
13137	SENTRYNET, INC.	2/1/2019	MONITORING L.S._BAY OAKS	UTILITY FUND	UTILITY OPERATIONS	\$ 18.00
13136		2/1/2019	MONITORING L.S._BAILEY LUMER	UTILITY FUND	UTILITY OPERATIONS	\$ 18.00
13135		2/1/2019	MONITORING L.S._DUNBAR VILLAGE	UTILITY FUND	UTILITY OPERATIONS	\$ 18.00
13134		2/1/2019	MONITORING L.S._HOLLYWOOD	UTILITY FUND	UTILITY OPERATIONS	\$ 18.00
13133		2/1/2019	MONITORING L.S._RUELLA ST	UTILITY FUND	UTILITY OPERATIONS	\$ 18.00
13138		2/1/2019	MONITORING L.S._HARRY ST	UTILITY FUND	UTILITY OPERATIONS	\$ 18.00
					TOTAL:	\$ 108.00
13168	SUN COAST CLAYS BUSINESS SUPPLY	1/18/2019	GARBAGE CANS(12)	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 155.76
					TOTAL:	\$ 155.76
13160	TYLER WORKS/TYLER TECHNOLOGIES	2/1/2019	ANNUAL SOFTWARE MAINTENANCE_UTILITY	UTILITY FUND	ADMINISTRATION	\$ 12,061.11
					TOTAL:	\$ 12,061.11
13120	UTILITY MANAGEMENT CORPORATION	1/15/2019	UTILITY MANAGEMENT_DEC 2018	UTILITY FUND	UTILITY OPERATIONS	\$ 700.00
					TOTAL:	\$ 700.00
13161	WARING OIL	1/14/2019	GAS & DIESEL	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 1,147.68
13186		1/21/2019	GAS & DIESEL	GENERAL FUND	STREETS & PUBLIC WORKS	\$ 1,554.09
					TOTAL:	\$ 2,701.77



Providing Benefits for Life

January 10, 2019

City of Bay St. Louis
Attn: City Clerk
P.O. Box 2550
Bay St. Louis, MS 39521

Re: Patricia Denardo

PERS ID: 0000301938

Dear Employer:

Per your request a Report of Adjustments (Form 10) has been completed on Patricia Denardo. Due to fraudulent reporting, as notated on your Report of Adjustments (Form 10), the wages and contributions were ineligible for retirement coverage.

Wages were reported in the amount of \$82,399.92 for January 2014 through August 2016; contributions were reported as follows:

Employee Contributions - \$7,416.07
Employer Contributions - \$12,977.96
\$20,394.03(check)

Please find enclosed a check payable to City of Bay St. Louis. If you have any questions, please feel free to contact me at 1-800-444-7377.

Sincerely,

A handwritten signature in cursive script, appearing to read 'JoAnne Jackson'.

JoAnne Jackson
Account Specialist II
Employer Reporting

Enclosure: check #008782

Pc: Patricia Denardo

Exhibit "E"
February 5, 2019

A

63109

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FOLD

FOLD

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DOCUMENT CONTAINS BLUE PANTOGRAPH & MICROPRINTING. BACK HAS THERMOCHROMIC INK & A WATERMARK. HOLD AT AN ANGLE TO VIEW. VOID IF NOT PRESENT.

008782

Pay

To The
Order Of

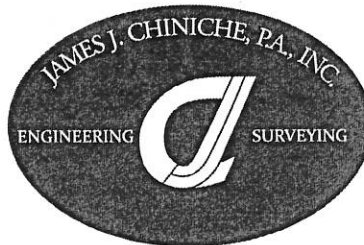
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EXECUTIVE DIRECTOR

THIS CHECK VOID AFTER 90 DAYS
VOID IF PAYEE DIED PRIOR TO CHECK DATE

884557



February 5, 2019

Engineering Report and Update

Action Items Requested

1. Washington St. Sidewalk Improvements MDOT MOA
 - a. See attached.
 - b. Request Motion to approve MDOT MOA and Authorize Mayor Favre to execute (in duplicate) and return to MDOT for processing.
2. Beyer Drive Sidewalk Improvements MDOT MOA
 - a. See attached.
 - b. Request Motion to approve MDOT MOA and Authorize Mayor Favre to execute (in duplicate) and return to MDOT for processing.

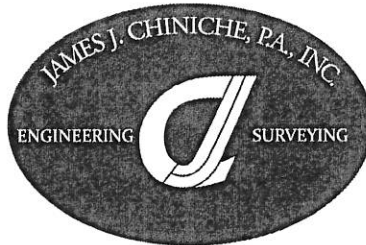
Project Updates

- 1) Public Works/Utilities
 - a) Seminary Drainage
 - i) Recommend videoing storm drain line crossing Seminary Drive once remainder of downstream ditch is cleaned.
 - b) Webster St. Drainage
 - i) Secured ROE from property owner to allow City to enter the property to clean existing ditch and remove debris currently obstructing storm water flow.
 - c) Michael St. Drainage
 - i) Coordinating schedule with public works to set temporary bench mark to begin pipe installation
 - d) Sunset Dr. to Dunbar Ave. Sewer Line Repair
 - i) Field work (topographic survey) complete
 - ii) Finalizing repair plans
 - e) 116 Blue Cove Road – drainage issue at drive way and road side ditch. Discussed this with Mr. Kim Farve last week regarding ownership and maintenance of the subdivision. According to the property owner, the subdivision was turned over to the city for maintenance.
- 2) Building Department (CFM/CRS)
 - a) CFM – Currently working with MEMA on Flood Plain Ordinance Revisions

Exhibit "F"
February 5, 2019



- b) CRS – coordinating with MEMA and MS Rating Bureau for recertification per 2017 CRS Manual
- 3) Carrol Ave Safe Routes Project
 - a) Construction substantially complete
 - b) Working with MDOT on Close Out Documents
 - c) Project was completed early and under budget, approximately 10%
- 4) Public Safety Complex
 - a) Working with Chief Ponthieux on space requirements and layout for proposed Public Safety Complex
 - b) Coordinating with State and Federal Legislators on grant assistance.
- 5) City Wide Drainage Plan
 - a) See attached breakdown per Ward
 - b) Preliminary Cost Estimates attached
 - c) Coordinating with Public Works on developing ditch and stream maintenance plan.
- 6) City Wide Paving Plan
 - a) See attached for current street paving list and Opinion of Probable Cost
- 7) CSX Rail Road Crossings – contacted Hancock County to meet on site to review crossing situations
- 8) MDOT HWY 90 Lighting Modification Project
 - a) Substantially complete.
 - b) Coordinating Final Close Out with contractor and MDOT
- 9) BSL Harbor Improvements
 - a) MSDMR Permit has been secured
 - b) Coordinating with MSDMR on BIG official award letter. Per Rhonda Price, funding has been approved but we have not received the final notice.
 - c) COE Section 408 Review is completed, HOWEVER, the COE notified us last Friday that they failed to coordinate the request with Tribal Council. The request was submitted on January 7, 2019 and the council is provided with 30 days to respond with comments. The earliest we will have formal approval by the COE is February 7, 2019.
 - d) Once all approvals are submitted, we can begin the final design phase and preparation of construction documents.
- 10) BSL Harbor Pier 5
 - a) Design phase has commenced for Pier 5 only
 - b) Coordinating with MSDMR on permitting requirements



- 11) Beyer Drive Sidewalk Improvements
 - a) MDOT Activation process has commenced
- 12) Washington St. Pathway Improvements
 - a) MDOT Activation process has commenced
- 13) Downtown Connectivity Study
 - a) MDOT has approved the study
 - b) Preliminary Engineering contract to be submitted for review
- 14) Grants
 - a) Submitted a Public Safety Grant to Mayor office for review. Grant items eligible are life saving equipment, disaster relief, prevention education, support of the military and continuing education.
 - b) State of Good Repair Grants – 5337 (not eligible as this grant is for mass transit systems)
 - c) MDOT Emergency Road & Bridge Repair Fund (ERBRF)- submitted to MDOT. Currently coordinating with Commissioner Kings office for project approval.
 - d) MEMA Hazard Mitigation Grant – previously submitted
 - e) Working with ADA consultant on adding ADA accessible equipment to all City owned parks
 - f) Infrastructure for Rebuilding America (INFRA) Program – focus on regional transportation improvements projects.
 - g) GRPC
 - i) Potential for additional Transportation Alternatives Program (TAP) funds
 - ii) Funds can be utilized for safe routes for non-drivers and off road recreation trails
 - (1) Potential Projects
 - (a) Downtown Boardwalk along the Seawall
 - (b) Nature Trail from Dunbar Ave to Beach Blvd Along Magnolia Branch
 - h) MS. Wildlife, Fisheries and Parks – Recreational Trails Program (see attached)
 - i) Downtown Boardwalk Along the Seawall
 - ii) Nature Trail from Dunbar Ave to Beach Blvd Along Magnolia Branch

Tom King
Southern District Commissioner
Kelly R. Castleberry
District 6 Engineer

P. O. Box 551
Hattiesburg, MS 39403-0551
Telephone (601) 544-6511
FAX (601) 544-0227



Melinda L. McGrath
Executive Director
James A. Williams, III
Deputy Executive Director/Chief Engineer
Lisa M. Hancock
Deputy Executive Director/Administration
GoMDOT.com

16499-B Highway 49, Saucier, Mississippi 39574-9740
January 15, 2019

Michael Favre
Mayor
City of Bay St. Louis
P.O. Box 2550
Bay St. Louis, Mississippi 39520

RE: Memorandum of Agreement, MOA
Washington Street Sidewalk Improvements, STP-9357-00(001)LPA / 107955-701000

Dear Mayor Favre,

The above referenced federal aid project has been assigned a project number:
STP-9357-00(001)LPA / 107955-701000. This number should be used in its entirety on all
correspondence for this project.

Attached are the duplicate copies of the Memorandum of Agreement, MOA, for the above
referenced project for your review and processing. The MOA outlines responsibilities and
funding as required by the MDOT project development manual, PDM, for federal funding.
Please execute the MOA in duplicate and return with governing council or board minutes
signifying approval. Please mail to:

Mississippi Department of Transportation
Attn: David Seyfarth
16499-B Highway 49
Saucier, MS 39574-9740

In accordance with the MOA, please remember to include the MDOT in any public relations
activities or press release for this project. The MDOT public relations liaison for District VI is
Jas N. Smith, telephone number 601-359-9822. Should you need additional information, contact
my office at 228-832-0682.

Sincerely,

Chuck Starita, PE
Asst. District 6 LPA Engineer

cc: Project File 16-10 w/ attachments

Memorandum of Agreement

STP-9357-00(001)LPA / 107955-701000
Washington Street Sidewalk Improvements
Bay St. Louis, Mississippi

This Agreement is made between the Mississippi Transportation Commission, a body Corporate of the State of Mississippi (hereinafter referred to as the "Commission"), acting by and through the duly authorized Executive Director of the Mississippi Department of Transportation ("MDOT") and City of Bay St. Louis (hereinafter referred to as the "LPA"), for the purpose of establishing the terms under which the LPA may utilize federal funds to complete the proposed project as described below, effective as of the date of the last execution by the Commission.

WHEREAS, the Commission has oversight responsibility and authority over federal funds that are available for local public agency projects; and

WHEREAS, the LPA intends to develop sidewalk improvements along Washington Street; (hereinafter referred to as the "Project"), and the Commission intends to allow the LPA access to available federal funds and manage the Project under the terms and provisions of this Memorandum of Agreement; and

WHEREAS, it is anticipated that approximately \$120,000 in federal funds (80% grant match and 20% local match) are available for the construction of the Project, and that the above mentioned federal funds may be rescinded if they are not obligated on or before N/A, and that the above funds are subject to normal rescissions and obligational limitations; and

WHEREAS, the LPA will be responsible for all Project costs over and above the maximum amount of federal funds allocated to the Project by the Commission, and the MDOT requires the LPA to provide the local share (local match) previously stated; and

WHEREAS, the Commission and the LPA desire to set forth, by this Agreement, more fully, the agreements of the parties by which the Project will be developed and completed; and

NOW, THEREFORE, for and in consideration of the premises and agreements of the parties as hereinafter contained, the LPA and the Commission enter into this Memorandum of Agreement for the use of the currently available federal funds and any future federal funds that may be allocated to this Project, agree and covenant as follows:

ARTICLE I. DUTIES AND RESPONSIBILITIES

A. The LPA, which is hereby designated as the Local Sponsor for the purposes herein, hereby contracts, covenants and binds itself to the following responsibilities, duties, terms and conditions:

1. The LPA shall immediately designate a full time employee of the LPA as the Project

Director, who will serve as the person responsible for completion of all phases of the Project and will coordinate all Project activities with the MDOT District LPA Coordinator.

2. The LPA shall promptly follow the procedures set out in the latest online version of the Project Development Manual (PDM) for Local Public Agencies that are necessary for the Project including, but not limited to, project activation, consultant selection, necessary permits, environmental process, preliminary design, right-of-way acquisition, advertisement for and selection of a contractor, construction oversight, and project close out activities.

3. The LPA shall submit to MDOT four (4) complete sets of as-built plans in printed form and the original electronic files in a format that is compatible with Microstation prior to MDOT acceptance. Upon request, MDOT may waive this requirement for selected projects.

4. The LPA shall be responsible for all maintenance and operation of the Project during and after completion so that the federal investment in the Project is preserved. If maintenance is not performed, as appropriate, future federal funds may be withheld for any projects in the jurisdiction of the local agency, or the Commission may seek recovery of federal funds through all available legal actions.

5. The LPA shall follow and abide by any and all federal requirements, specifically, but not limited to, the provisions that no retainage shall be withheld from installment payments to the construction contractor.

6. The LPA agrees that if any act or omission on the part of the LPA causes loss of Federal funding from FHWA or any other source, or any penalty being imposed by the United States of America under the Clean Water Act, 33 U.S.C. § 1251, et seq. or any other provision of law, the LPA will be solely responsible for all additional costs.

7. In compliance with State Law, the LPA shall pay all payments owed to Contractors and Consultants according to the terms of the contract, and in all instances payments shall be made within forty-five (45) days from the day they were due and payable. MDOT reserves the right to withhold reimbursement until adequate proof of payment has been produced by the LPA.

Excepted from this requirement are payments to railroads for any work included in the Project. Payments to railroads, their consultants or contractors, for work included in the Project, may be made by MDOT, at its sole discretion. Payments made by MDOT to railroads, their consultants or contractors shall come from the funds obligated for the Project.

8. The LPA shall be solely responsible for payment of any and all funds required to complete the Project, over and above the available federal funds for the Project.

9. All contracts and subcontracts shall include a provision for compliance with Senate Bill 2988 from the 2008 Session of the Mississippi Legislature entitled "The Mississippi Employment Protection Act," as published in the General Laws of 2008 and codified in the Mississippi Code of 1972, as amended (Sections 71-11-1 and 71-11-3), and any rules or regulations promulgated by the Commission, the Department of Employment Security, the Department of Revenue, the Secretary of State, or the Department of Human Services in

accordance with the Mississippi Administrative Procedures Law (Section 25-43-1, et seq., Mississippi Code of 1972, as amended) regarding compliance with the Act. Under this Act, the LPA and every sub-recipient or subcontractor shall register with and participate in a federal work authorization program operated by the United States Department of Homeland Security to electronically verify information of newly hired employees pursuant to the Illegal Immigration Reform and Immigration Responsibility Act of 1996, Public Law 104-208, Division C, Section 403(a); 8 USC, Section 1324a.

10. The LPA will be required to acknowledge MDOT and FHWA in all public relations efforts for the Project including press releases, materials for groundbreakings, ribbon cuttings or other public events and any other public information or media resources by notifying the MDOT Public Affairs Division, via telephone at 601-359-7074 or by electronic mail at comments@mdot.ms.gov. At a minimum, the following example sentence should be included:

"This project was funded (partially) by the Mississippi Department of Transportation and the Federal Highway Administration."

When appropriate, an invitation should be extended to MDOT Public Affairs for the Transportation Commissioner, MDOT Executive Director or other designee to speak at any official public ceremony for this Project.

11. The LPA agrees that if the Project is not kept upon a schedule that meets MDOT guidelines, then the funds allocated to the Project may be rescinded. If the Project funds are rescinded, then the LPA may be required to refund any amounts paid unto the LPA by MDOT. The MDOT guidelines are derived from Title 23, United States Code, Section 102(b) and Title 23, Code of Federal Regulations, Part 630.112(c)(2).

12. The LPA will be required to submit to the District LPA Coordinator monthly progress reports through the Notice to Proceed for construction, which shall include, but not be limited to, the work that has been completed that month and the planned work for the upcoming month. The LPA will also provide a project progress schedule that will report project milestones and the target date for the LPA's request for Ad Authority. These project milestones are to be updated once any milestones are missed.

13. The LPA agrees to maintain, and make available to Commission, a sufficient accounting system with proper internal controls and safeguards to prevent fraud and overpayments. The accounting system and its controls should at all times maintain adequate recording and reporting of federal funds received by the LPA. If sufficient internal controls over the LPA's federal funding are not maintained, federal funds may be withheld and future transportation projects will not be considered.

14. The LPA agrees that any planning studies prepared or produced, as part of, or in conjunction with, this Project, shall in no way obligate the Commission to any other terms or conditions other than those stated herein.

15. The LPA, being classified as a lower tier participant in federal funding, certifies, by execution of this agreement, that neither it nor those individuals or entities with which it contracts are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

16. The LPA agrees that it will require that engineering plans prepared for the construction of the Project be signed and sealed by the professional engineer assigned to the Project by the consulting engineering firm. Further, the LPA agrees that it is solely responsible for errors and omissions that occur during Project development or during construction, regardless of any review or oversight activity on the part of MTC/MDOT.

17. The LPA agrees that once construction of the Project has commenced, the LPA is responsible for the Project being completed according to the plans and specifications, addenda or supplemental agreement as amended. The LPA acknowledges and agrees that this responsibility continues after the federal funds provided through MDOT are exhausted.

B. THE COMMISSION WILL:

1. Allow the LPA to design and construct the proposed transportation improvements provided that the design meets with MTC/MDOT and FHWA approval.
2. Approve permit applications that meet with MDOT standards that are necessary to allow the LPA access to the property of the Commission for the purposes of constructing the proposed transportation improvements. The Commission may enter into an appropriate agreement in its discretion.
3. Work with the LPA, through the District LPA Coordinator, during the various phases of the work with the goal of producing a project that will be acceptable to the Commission upon completion.
4. Review all submittals in a timely manner, in accordance with the PDM, to allow the Project to progress in an orderly fashion. The review and oversight conducted by MTC does not relieve the LPA from its full responsibility for the proper design and construction of the Project.
5. During the progress of the Project, assist the LPA in obtaining reimbursements of federal funding for any project cost that is eligible for reimbursement.
6. Submit all documents to the Federal Highway Administration (FHWA) when required or requested by the FHWA.
7. At its discretion, make payments directly to railroad companies, their consultants or contractors for work on railroads included in the Project. The payments made shall come from Project funds obligated for the Project.

ARTICLE II. GENERAL PROVISIONS

A. The Commission shall have the right to audit all accounts associated with the Project, and should there be any overpayment by the Commission to the LPA, the LPA agrees to refund any such overpayment within thirty (30) days of written notification. Should the LPA fail to reimburse the Commission, the Commission shall have the right to offset the amount due from any other funds in its possession that are due the LPA on this or any other project, current or future.

B. This Memorandum of Agreement shall be subject to termination at any time upon thirty (30) days written notice by either party. Such notice given by the LPA, shall not, however, cancel any contract made by the LPA that is to further the purpose of this agreement and that is underway at the time of termination. Any construction contract underway shall be allowed to conclude under its own terms. The LPA agrees to bear complete and total, legal and financial responsibility for any such contract. Additionally, funds may be suspended or terminated under the provisions of Section F of this Article.

C. It is understood that this is a Memorandum of Agreement and that more specific requirements for the development and construction of the transportation improvement Project are contained in the Federal Statutes, the Code of Federal Regulations, the Mississippi Code, and the Standard Operating Procedures for MDOT, and other related regulatory authorities. The LPA agrees that it will abide by all such applicable authority.

D. Should the LPA miss the obligation deadline set in this MOU, the Commission reserves the right to refuse to obligate funds for the Project.

E. The Executive Director of MDOT is authorized to withhold federal funds for the Project for failure of the LPA, its consultants, or its contractor to follow the requirements of the Standard Specifications for Road and Bridge Construction, latest edition, or the latest online LPA Project Development Manual.

F. Before federal funds are terminated, the LPA will be notified in writing by the Executive Director of the conditions that make termination of funds imminent. If no effective effort has been made by the LPA, its agents, employees, contractors or subcontractors, to correct the conditions set forth in the Director's notice, within fifteen (15) calendar days after notice is given, the Executive Director may declare the federal funds suspended for the Project and notify the LPA accordingly. The LPA will then have forty-five (45) days in which to correct all conditions of which complaint is made. If all conditions are not corrected within forty-five (45) days, the Executive Director may declare the federal funds for the Project terminated and notify the LPA accordingly. If all conditions are corrected, within the forty-five (45) day period, the LPA will be reimbursed under the terms of this agreement, for all work satisfactorily completed during the forty-five day period.

G. In the event that circumstances call for MDOT to expend staff time and other resources to address issues on the Project, then MDOT time may be charged to the Project. Assessing charges to a project is within the sole discretion of MDOT. Any charges made will impact the amount of funds available to reimburse the LPA, and therefore the LPA's contribution to the Project may increase.

ARTICLE III. NOTICE & DESIGNATED AGENTS

A. For purposes of implementing this section and all other sections of this Agreement with regard to notice, the following individuals are herewith designated as agents for the respective parties unless otherwise indentured in the addenda hereto:

For Contractual Administrative Matters:

COMMISSION:
Melinda L. McGrath, Executive Director
MDOT
P.O. Box 1850
Jackson, MS 39215-1850
Phone: (601) 359-7002
Fax: (601) 359-7110

LPA:
Michael Favre, Mayor
City of Bay St. Louis
P.O. Box 2550
Bay St. Louis, MS 39521-2550
Phone: (228) 466-8951
Fax: (228) 466-5490

For Technical Matters:

COMMISSION:
David Seyfarth, D6 LPA Engineer
MDOT
16499-B Hwy 49
Saucier, MS 39574
Phone: (228) 832-0682
Fax: (228) 832-0681

LPA:
Dana Feuerstein
City of Bay St. Louis
P.O. Box 2550
Bay St. Louis, MS 39521-2550
Phone: (228) 466-5451

B. All notices given hereunder shall be by U.S. Certified Mail, return receipt requested, or by facsimile and shall be effective only upon receipt by the addressee at the above addresses or telephone numbers.

ARTICLE IV. RELATIONSHIP OF THE PARTIES

A. The relationship of the LPA to the Commission is that of an independent contractor, and said LPA, in accordance with its status as an independent contractor, covenants and agrees that it will conduct itself consistent with such status, that it will neither hold itself out as, nor claim to be, an officer or employee of the Commission by reason hereof. The LPA will not by reason hereof, make any claim, demand or application or for any right or privilege applicable to an officer or employee of the Commission, including, but not limited to, workers' compensation coverage, unemployment insurance benefits, social security coverage, retirement membership or credit, or any form of tax withholding whatsoever.

B. The Commission executes all directives and orders through the MDOT. The LPA executes all directives and orders pursuant to applicable law, policies, procedures and regulations. All notices, communications, and correspondence between the Commission and the LPA shall be directed to the designated agent shown above in Article III.

ARTICLE V. RESPONSIBILITIES FOR CLAIMS AND LIABILITY

To the extent permitted by law, the Commission and the LPA agree that neither party nor their agents, employees, contractors or subcontractors, will be held liable for any claim, loss, damage, cost, charge or expenditure arising out of any negligent act, actions, neglect or omission caused solely by the other party, its agents, employees, contractors or subcontractors.

ARTICLE VI. MISCELLANEOUS

No modification of this Memorandum of Agreement shall be binding unless such modification shall be in writing and signed by all parties. If any provision of this Memorandum of Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Memorandum of Understanding is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

THE REST OF THIS PAGE LEFT INTENTIONALLY BLANK

ARTICLE VII. AUTHORITY TO CONTRACT

Both parties hereto represent that they have authority to enter into this Memorandum of Agreement.

This Agreement may be executed in one or more counterparts (facsimile transmission, email or otherwise), each of which shall be an original Agreement, and all of which shall together constitute but one Agreement.

So agreed this the _____ day of _____, 20____.

City of Bay St. Louis

Michael Favre, Mayor

Attested:

(Appropriate clerk etc.)

So agreed this the _____ day of _____, 20____.

MISSISSIPPI TRANSPORTATION COMMISSION
By and through the duly authorized
Executive Director

Melinda L. McGrath, PE
Executive Director
Mississippi Department of Transportation

Book _____, Page _____,

Tom King
Southern District Commissioner
Kelly R. Castleberry
District 6 Engineer

P. O. Box 551
Hattiesburg, MS 39403-0551
Telephone (601) 544-6511
FAX (601) 544-0227



Melinda L. McGrath
Executive Director
James A. Williams, III
Deputy Executive Director/Chief Engineer
Lisa M. Hancock
Deputy Executive Director/Administration
GoMDOT.com

16499-B Highway 49, Saucier, Mississippi 39574-9740
January 15, 2019

Michael Favre
Mayor
City of Bay St. Louis
P.O. Box 2550
Bay St. Louis, Mississippi 39520

RE: Memorandum of Agreement, MOA
Beyer Drive Sidewalk Improvements, STP-0030-00(042)LPA / 107961-701000

Dear Mayor Favre,

The above referenced federal aid project has been assigned a project number:
STP-0030-00(042)LPA / 107961-701000. This number should be used in its entirety on all
correspondence for this project.

Attached are the duplicate copies of the Memorandum of Agreement, MOA, for the above
referenced project for your review and processing. The MOA outlines responsibilities and
funding as required by the MDOT project development manual, PDM, for federal funding.
Please execute the MOA in duplicate and return with governing council or board minutes
signifying approval. Please mail to:

Mississippi Department of Transportation
Attn: David Seyfarth
16499-B Highway 49
Saucier, MS 39574-9740

In accordance with the MOA, please remember to include the MDOT in any public relations
activities or press release for this project. The MDOT public relations liaison for District VI is
Jas N. Smith, telephone number 601-359-9822. Should you need additional information, contact
my office at 228-832-0682.

Sincerely,

Chuck Starita, PE
Asst. District 6 LPA Engineer

cc: Project File 16-10 w/ attachments

Memorandum of Agreement

STP-0030-00(042)LPA / 107961-701000
Beyer Drive Sidewalk Improvements
Bay St. Louis, Mississippi

This Agreement is made between the Mississippi Transportation Commission, a body Corporate of the State of Mississippi (hereinafter referred to as the "Commission"), acting by and through the duly authorized Executive Director of the Mississippi Department of Transportation ("MDOT") and City of Bay St. Louis (hereinafter referred to as the "LPA"), for the purpose of establishing the terms under which the LPA may utilize federal funds to complete the proposed project as described below, effective as of the date of the last execution by the Commission.

WHEREAS, the Commission has oversight responsibility and authority over federal funds that are available for local public agency projects; and

WHEREAS, the LPA intends to develop sidewalk improvements along Beyer Drive; (hereinafter referred to as the "Project"), and the Commission intends to allow the LPA access to available federal funds and manage the Project under the terms and provisions of this Memorandum of Agreement; and

WHEREAS, it is anticipated that approximately \$280,000 in federal funds (80% grant match and 20% local match) are available for the construction of the Project, and that the above mentioned federal funds may be rescinded if they are not obligated on or before N/A, and that the above funds are subject to normal rescissions and obligational limitations; and

WHEREAS, the LPA will be responsible for all Project costs over and above the maximum amount of federal funds allocated to the Project by the Commission, and the MDOT requires the LPA to provide the local share (local match) previously stated; and

WHEREAS, the Commission and the LPA desire to set forth, by this Agreement, more fully, the agreements of the parties by which the Project will be developed and completed; and

NOW, THEREFORE, for and in consideration of the premises and agreements of the parties as hereinafter contained, the LPA and the Commission enter into this Memorandum of Agreement for the use of the currently available federal funds and any future federal funds that may be allocated to this Project, agree and covenant as follows:

ARTICLE I. DUTIES AND RESPONSIBILITIES

A. The LPA, which is hereby designated as the Local Sponsor for the purposes herein, hereby contracts, covenants and binds itself to the following responsibilities, duties, terms and conditions:

1. The LPA shall immediately designate a full time employee of the LPA as the Project

Director, who will serve as the person responsible for completion of all phases of the Project and will coordinate all Project activities with the MDOT District LPA Coordinator.

2. The LPA shall promptly follow the procedures set out in the latest online version of the Project Development Manual (PDM) for Local Public Agencies that are necessary for the Project including, but not limited to, project activation, consultant selection, necessary permits, environmental process, preliminary design, right-of-way acquisition, advertisement for and selection of a contractor, construction oversight, and project close out activities.

3. The LPA shall submit to MDOT four (4) complete sets of as-built plans in printed form and the original electronic files in a format that is compatible with Microstation prior to MDOT acceptance. Upon request, MDOT may waive this requirement for selected projects.

4. The LPA shall be responsible for all maintenance and operation of the Project during and after completion so that the federal investment in the Project is preserved. If maintenance is not performed, as appropriate, future federal funds may be withheld for any projects in the jurisdiction of the local agency, or the Commission may seek recovery of federal funds through all available legal actions.

5. The LPA shall follow and abide by any and all federal requirements, specifically, but not limited to, the provisions that no retainage shall be withheld from installment payments to the construction contractor.

6. The LPA agrees that if any act or omission on the part of the LPA causes loss of Federal funding from FHWA or any other source, or any penalty being imposed by the United States of America under the Clean Water Act, 33 U.S.C. § 1251, et seq. or any other provision of law, the LPA will be solely responsible for all additional costs.

7. In compliance with State Law, the LPA shall pay all payments owed to Contractors and Consultants according to the terms of the contract, and in all instances payments shall be made within forty-five (45) days from the day they were due and payable. MDOT reserves the right to withhold reimbursement until adequate proof of payment has been produced by the LPA.

Excepted from this requirement are payments to railroads for any work included in the Project. Payments to railroads, their consultants or contractors, for work included in the Project, may be made by MDOT, at its sole discretion. Payments made by MDOT to railroads, their consultants or contractors shall come from the funds obligated for the Project.

8. The LPA shall be solely responsible for payment of any and all funds required to complete the Project, over and above the available federal funds for the Project.

9. All contracts and subcontracts shall include a provision for compliance with Senate Bill 2988 from the 2008 Session of the Mississippi Legislature entitled "The Mississippi Employment Protection Act," as published in the General Laws of 2008 and codified in the Mississippi Code of 1972, as amended (Sections 71-11-1 and 71-11-3), and any rules or regulations promulgated by the Commission, the Department of Employment Security, the Department of Revenue, the Secretary of State, or the Department of Human Services in

accordance with the Mississippi Administrative Procedures Law (Section 25-43-1, et seq., Mississippi Code of 1972, as amended) regarding compliance with the Act. Under this Act, the LPA and every sub-recipient or subcontractor shall register with and participate in a federal work authorization program operated by the United States Department of Homeland Security to electronically verify information of newly hired employees pursuant to the Illegal Immigration Reform and Immigration Responsibility Act of 1996, Public Law 104-208., Division C, Section 403(a); 8 USC, Section 1324a.

10. The LPA will be required to acknowledge MDOT and FHWA in all public relations efforts for the Project including press releases, materials for groundbreakings, ribbon cuttings or other public events and any other public information or media resources by notifying the MDOT Public Affairs Division, via telephone at 601-359-7074 or by electronic mail at comments@mdot.ms.gov. At a minimum, the following example sentence should be included:

"This project was funded (partially) by the Mississippi Department of Transportation and the Federal Highway Administration."

When appropriate, an invitation should be extended to MDOT Public Affairs for the Transportation Commissioner, MDOT Executive Director or other designee to speak at any official public ceremony for this Project.

11. The LPA agrees that if the Project is not kept upon a schedule that meets MDOT guidelines, then the funds allocated to the Project may be rescinded. If the Project funds are rescinded, then the LPA may be required to refund any amounts paid unto the LPA by MDOT. The MDOT guidelines are derived from Title 23, United States Code, Section 102(b) and Title 23, Code of Federal Regulations, Part 630.112(c)(2).

12. The LPA will be required to submit to the District LPA Coordinator monthly progress reports through the Notice to Proceed for construction, which shall include, but not be limited to, the work that has been completed that month and the planned work for the upcoming month. The LPA will also provide a project progress schedule that will report project milestones and the target date for the LPA's request for Ad Authority. These project milestones are to be updated once any milestones are missed.

13. The LPA agrees to maintain, and make available to Commission, a sufficient accounting system with proper internal controls and safeguards to prevent fraud and overpayments. The accounting system and its controls should at all times maintain adequate recording and reporting of federal funds received by the LPA. If sufficient internal controls over the LPA's federal funding are not maintained, federal funds may be withheld and future transportation projects will not be considered.

14. The LPA agrees that any planning studies prepared or produced, as part of, or in conjunction with, this Project, shall in no way obligate the Commission to any other terms or conditions other than those stated herein.

15. The LPA, being classified as a lower tier participant in federal funding, certifies, by execution of this agreement, that neither it nor those individuals or entities with which it contracts are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

16. The LPA agrees that it will require that engineering plans prepared for the construction of the Project be signed and sealed by the professional engineer assigned to the Project by the consulting engineering firm. Further, the LPA agrees that it is solely responsible for errors and omissions that occur during Project development or during construction, regardless of any review or oversight activity on the part of MTC/MDOT.

17. The LPA agrees that once construction of the Project has commenced, the LPA is responsible for the Project being completed according to the plans and specifications, addenda or supplemental agreement as amended. The LPA acknowledges and agrees that this responsibility continues after the federal funds provided through MDOT are exhausted.

B. THE COMMISSION WILL:

1. Allow the LPA to design and construct the proposed transportation improvements provided that the design meets with MTC/MDOT and FHWA approval.
2. Approve permit applications that meet with MDOT standards that are necessary to allow the LPA access to the property of the Commission for the purposes of constructing the proposed transportation improvements. The Commission may enter into an appropriate agreement in its discretion.
3. Work with the LPA, through the District LPA Coordinator, during the various phases of the work with the goal of producing a project that will be acceptable to the Commission upon completion.
4. Review all submittals in a timely manner, in accordance with the PDM, to allow the Project to progress in an orderly fashion. The review and oversight conducted by MTC does not relieve the LPA from its full responsibility for the proper design and construction of the Project.
5. During the progress of the Project, assist the LPA in obtaining reimbursements of federal funding for any project cost that is eligible for reimbursement.
6. Submit all documents to the Federal Highway Administration (FHWA) when required or requested by the FHWA.
7. At its discretion, make payments directly to railroad companies, their consultants or contractors for work on railroads included in the Project. The payments made shall come from Project funds obligated for the Project.

ARTICLE II. GENERAL PROVISIONS

A. The Commission shall have the right to audit all accounts associated with the Project, and should there be any overpayment by the Commission to the LPA, the LPA agrees to refund any such overpayment within thirty (30) days of written notification. Should the LPA fail to reimburse the Commission, the Commission shall have the right to offset the amount due from any other funds in its possession that are due the LPA on this or any other project, current or future.

B. This Memorandum of Agreement shall be subject to termination at any time upon thirty (30) days written notice by either party. Such notice given by the LPA, shall not, however, cancel any contract made by the LPA that is to further the purpose of this agreement and that is underway at the time of termination. Any construction contract underway shall be allowed to conclude under its own terms. The LPA agrees to bear complete and total, legal and financial responsibility for any such contract. Additionally, funds may be suspended or terminated under the provisions of Section F of this Article.

C. It is understood that this is a Memorandum of Agreement and that more specific requirements for the development and construction of the transportation improvement Project are contained in the Federal Statutes, the Code of Federal Regulations, the Mississippi Code, and the Standard Operating Procedures for MDOT, and other related regulatory authorities. The LPA agrees that it will abide by all such applicable authority.

D. Should the LPA miss the obligation deadline set in this MOU, the Commission reserves the right to refuse to obligate funds for the Project.

E. The Executive Director of MDOT is authorized to withhold federal funds for the Project for failure of the LPA, its consultants, or its contractor to follow the requirements of the Standard Specifications for Road and Bridge Construction, latest edition, or the latest online LPA Project Development Manual.

F. Before federal funds are terminated, the LPA will be notified in writing by the Executive Director of the conditions that make termination of funds imminent. If no effective effort has been made by the LPA, its agents, employees, contractors or subcontractors, to correct the conditions set forth in the Director's notice, within fifteen (15) calendar days after notice is given, the Executive Director may declare the federal funds suspended for the Project and notify the LPA accordingly. The LPA will then have forty-five (45) days in which to correct all conditions of which complaint is made. If all conditions are not corrected within forty-five (45) days, the Executive Director may declare the federal funds for the Project terminated and notify the LPA accordingly. If all conditions are corrected, within the forty-five (45) day period, the LPA will be reimbursed under the terms of this agreement, for all work satisfactorily completed during the forty-five day period.

G. In the event that circumstances call for MDOT to expend staff time and other resources to address issues on the Project, then MDOT time may be charged to the Project. Assessing charges to a project is within the sole discretion of MDOT. Any charges made will impact the amount of funds available to reimburse the LPA, and therefore the LPA's contribution to the Project may increase.

ARTICLE III. NOTICE & DESIGNATED AGENTS

A. For purposes of implementing this section and all other sections of this Agreement with regard to notice, the following individuals are herewith designated as agents for the respective parties unless otherwise indentured in the addenda hereto:

For Contractual Administrative Matters:

COMMISSION:
Melinda L. McGrath, Executive Director
MDOT
P.O. Box 1850
Jackson, MS 39215-1850
Phone: (601) 359-7002
Fax: (601) 359-7110

LPA:
Michael Favre, Mayor
City of Bay St. Louis
P.O. Box 2550
Bay St. Louis, MS 39521-2550
Phone: (228) 466-8951
Fax: (228) 466-5490

For Technical Matters:

COMMISSION:
David Seyfarth, D6 LPA Engineer
MDOT
16499-B Hwy 49
Saucier, MS 39574
Phone: (228) 832-0682
Fax: (228) 832-0681

LPA:
Dana Feuerstein
City of Bay St. Louis
P.O. Box 2550
Bay St. Louis, MS 39521-2550
Phone: (228) 466-5451

B. All notices given hereunder shall be by U.S. Certified Mail, return receipt requested, or by facsimile and shall be effective only upon receipt by the addressee at the above addresses or telephone numbers.

ARTICLE IV. RELATIONSHIP OF THE PARTIES

A. The relationship of the LPA to the Commission is that of an independent contractor, and said LPA, in accordance with its status as an independent contractor, covenants and agrees that it will conduct itself consistent with such status, that it will neither hold itself out as, nor claim to be, an officer or employee of the Commission by reason hereof. The LPA will not by reason hereof, make any claim, demand or application or for any right or privilege applicable to an officer or employee of the Commission, including, but not limited to, workers' compensation coverage, unemployment insurance benefits, social security coverage, retirement membership or credit, or any form of tax withholding whatsoever.

B. The Commission executes all directives and orders through the MDOT. The LPA executes all directives and orders pursuant to applicable law, policies, procedures and regulations. All notices, communications, and correspondence between the Commission and the LPA shall be directed to the designated agent shown above in Article III.

ARTICLE V. RESPONSIBILITIES FOR CLAIMS AND LIABILITY

To the extent permitted by law, the Commission and the LPA agree that neither party nor their agents, employees, contractors or subcontractors, will be held liable for any claim, loss, damage, cost, charge or expenditure arising out of any negligent act, actions, neglect or omission caused solely by the other party, its agents, employees, contractors or subcontractors.

ARTICLE VI. MISCELLANEOUS

No modification of this Memorandum of Agreement shall be binding unless such modification shall be in writing and signed by all parties. If any provision of this Memorandum of Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Memorandum of Understanding is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

THE REST OF THIS PAGE LEFT INTENTIONALLY BLANK

ARTICLE VII. AUTHORITY TO CONTRACT

Both parties hereto represent that they have authority to enter into this Memorandum of Agreement.

This Agreement may be executed in one or more counterparts (facsimile transmission, email or otherwise), each of which shall be an original Agreement, and all of which shall together constitute but one Agreement.

So agreed this the _____ day of _____, 20____.

City of Bay St. Louis

Michael Favre, Mayor

Attested:

(Appropriate clerk etc.)

So agreed this the _____ day of _____, 20____.

MISSISSIPPI TRANSPORTATION COMMISSION
By and through the duly authorized
Executive Director

Melinda L. McGrath, PE
Executive Director
Mississippi Department of Transportation

Book _____, Page _____.

City of Bay St. Louis

City Wide Drainage Opinion of Probable Cost

2/1/2019



Total Ward 1	\$ 406,030.50
Total Ward 2	\$ 271,101.00
Total Ward 3	\$ 340,584.00
Total Ward 4	\$ 184,419.75
Total Ward 5	\$ 218,868.00
Total Ward 6	\$ 1,954,204.20
Total Est. Project Cost	\$ 3,375,207.45

Notes:
Costs do not include MDOT ROW work or road paving (only driveway replacements).
Main Drain cleaning program being discussed with Public Works
Consider replacing only metal culverts
Discuss "What is a Drainage Problem"

Main Drainage Improvements to be considered

- Main Drain 28 - clean entire length
- Bouslog St. HWY Crossing
- Drainage ditch near Hollywood Casino and Felicity St.
- Stabilize banks with Rip Rap

City Wide Paving
Opinion of Probably Cost

2.1.19

	Length	Width	Tons	Unit Price	Cost	Milling	Units	Unit Price	Unit Price	Total Cost
Spanish Acres	5500	23	1,910.68	\$ 80.00	\$ 152,854.17	14,055.56	SY	\$ 4.00	\$ 56,222.22	\$ 209,076.39
400 Block of Demontluzin	1300	22	431.98	\$ 80.00	\$ 34,558.33			\$ -	\$ -	\$ 34,558.33
Turner St.	3000	21	951.56	\$ 80.00	\$ 76,125.00			\$ -	\$ -	\$ 76,125.00
Vine Circle	1800	25	679.69	\$ 80.00	County			\$ -	\$ -	
Dan M. Russell	600	25	226.5625	\$ 80.00	County			\$ -	\$ -	
Carroll Ave (400 Block)	1600	22	531.6667	\$ 80.00	\$ 42,533.33			\$ -	\$ -	\$ 42,533.33
OST (Suebe to Bookter)	6000	22	1993.75	\$ 80.00	\$ 159,500.00	14666.66667		\$ 4.00	\$ 58,666.67	\$ 218,166.67
Benigno Lane	1000	13	196.3542	\$ 80.00	\$ 15,708.33					\$ 15,708.33
Joel Bayou Rd (Casino to the bridge)	2300	17	590.5729	\$ 80.00	\$ 47,245.83					\$ 47,245.83

Ward 6 (DBST)

\$ 1,565,000.00

Main St. (at Fire Station)

	QTY	UNIT	Unit Price	Extension
Asphalt Removal	800	SY	\$ 12.00	\$ 9,600.00
Base Removal	150	CY	\$ 7.50	\$ 1,125.00
Crushed Rock Base	150	CY	\$ 75.00	\$ 11,250.00
6" Thick Concrete with HWY Mesh	800	SY	\$ 70.00	\$ 56,000.00
			Sub-total	\$ 77,975.00
			10% cont.	\$ 7,797.50

Total Estimated Paving Costs

\$ 2,294,186.39

Streets / Description	Length	Width	Quantity SY			
Bonita (Didn't get paved to driveway)	130	17	245.56	\$ 8.50	\$	2,087.22
Bass St. (Both sides)	350	16	622.22	\$ 8.50	\$	5,288.89
1st St. (to east end-pavement)	3300	19	6,966.67	\$ 8.50	\$	59,216.67
Baview Drive West (DBST)	2410	16	4,284.44	\$ 8.50	\$	36,417.78
6th St. (Central to Bayview Drive West)	580	15	966.67	\$ 8.50	\$	8,216.67
9th St. (Central to Bayview Drive West)	580	12	773.33	\$ 8.50	\$	6,573.33
11th Ave.	1485	17	2,805.00	\$ 8.50	\$	23,842.50
20th St. (Central to Rose-pavement)	850	16	1,511.11	\$ 8.50	\$	12,844.44
Rose Ave. (From 20th to Bus Stop)	225	14	350.00	\$ 8.50	\$	2,975.00
2nd Ave.	450	14	700.00	\$ 8.50	\$	5,950.00
4th Ave. (Raise from Central/Blighted house to)	750	16	1,333.33	\$ 8.50	\$	11,333.33
Ave. E	500	16	888.89	\$ 8.50	\$	7,555.56
Bayview Dr. E.	7300	16	12,977.78	\$ 8.50	\$	110,311.11
6th Ave. (To Bayview Dr. E.)	580	16	1,031.11	\$ 8.50	\$	8,764.44
7th Ave.	580	16	1,031.11	\$ 8.50	\$	8,764.44
8th Ave.	580	16	1,031.11	\$ 8.50	\$	8,764.44
Bayview Dr. E. (Draining at north end (9th and 10th))			-	\$ 8.50	\$	-
12th St.	350	16	622.22	\$ 8.50	\$	5,288.89
17th St. (Cut through road)	325	14	505.56	\$ 8.50	\$	4,297.22
21st St. (Cut through road)	330	17	623.33	\$ 8.50	\$	5,298.33
23rd St. (Regrade)	330	14	513.33	\$ 8.50	\$	4,363.33
Central (Bayview Dr. to new pavement (DBST))	1500	18	3,000.00	\$ 8.50	\$	25,500.00
Rose Ave. (From 20th to Bus Stop)	220	13	317.78	\$ 8.50	\$	2,701.11
Tahiti ((Blue house) raise to Manhattan)	400	16	711.11	\$ 8.50	\$	6,044.44
Kingfisher (DBST)	915	13	1,321.67	\$ 8.50	\$	11,234.17
Heron (DBST)	900	16	1,600.00	\$ 8.50	\$	13,600.00
Gull St.	880	16	1,564.44	\$ 8.50	\$	13,297.78
Sparrow (Mallard to 11th)	610	18	1,220.00	\$ 8.50	\$	10,370.00
10th St. (? Bayview Dr. W to Central)	580	16	1,031.11	\$ 8.50	\$	8,764.44
4th Ave. (B W)	1337	16	2,376.89	\$ 8.50	\$	20,203.56
1st Ave (Off Lagun N priority)	1340	18	2,680.00	\$ 8.50	\$	22,780.00
2nd Ave. (Loop to 1st S side ?)	1750	18	3,500.00	\$ 8.50	\$	29,750.00
Gulf	1490	17	2,814.44	\$ 8.50	\$	23,922.78
Louisiana St. (Both sides)	610	16	1,084.44	\$ 8.50	\$	9,217.78
Mississippi (Both sides)	790	18	1,580.00	\$ 8.50	\$	13,430.00
Florida	650	18	1,300.00	\$ 8.50	\$	11,050.00
Georgia St	600	17	1,133.33	\$ 8.50	\$	9,633.33
S and N Carolina St.	1100	16	1,955.56	\$ 8.50	\$	16,622.22
Alabama (seal)	1730	16	3,075.56	\$ 8.50	\$	26,142.22
New Mexico St. (Both sides)	760	17	1,435.56	\$ 8.50	\$	12,202.22
California	350	15	583.33	\$ 8.50	\$	4,958.33
Arizona	1600	18	3,200.00	\$ 8.50	\$	27,200.00
Oregon	430	15	716.67	\$ 8.50	\$	6,091.67
Virginia (4065 Drainage issue)	1730	19	3,652.22	\$ 8.50	\$	31,043.89
Arkansas (Raise?)	1600	18	3,200.00	\$ 8.50	\$	27,200.00
New York	1780	18	3,560.00	\$ 8.50	\$	30,260.00
Pennsylvania	1450	18	2,900.00	\$ 8.50	\$	24,650.00
Illinois (DBST)	300	18	600.00	\$ 8.50	\$	5,100.00
Indiana (DBST)	950	16	1,688.89	\$ 8.50	\$	14,355.56
Maine St.	180	18	360.00	\$ 8.50	\$	3,060.00
Ohio St. (Overlay-cut through)	380	19	802.22	\$ 8.50	\$	6,818.89
Tennessee St.	1700	19	3,588.89	\$ 8.50	\$	30,505.56
Oklahoma St.	520	16	924.44	\$ 8.50	\$	7,857.78
Kansas St.	500	19	1,055.56	\$ 8.50	\$	8,972.22
Nebraska St.	600	18	1,200.00	\$ 8.50	\$	10,200.00
Iowa St.	760	17	1,435.56	\$ 8.50	\$	12,202.22
Lookout St.	325	12	433.33	\$ 8.50	\$	3,683.33
Rainer	630	20	1,400.00	\$ 8.50	\$	11,900.00
Edna St.	1103	16	1,960.89	\$ 8.50	\$	16,667.56
Irazu (to Bay St.)	535	12	713.33	\$ 8.50	\$	6,063.33
Pearl St. (To behind Jacks)	900	20	2,000.00	\$ 8.50	\$	17,000.00
Nile St. and Central (Drainage major)	190	21	443.33	\$ 8.50	\$	3,768.33
4th St. (Ave D to house)	180	13	260.00	\$ 8.50	\$	2,210.00
5th St. (Ave B to Ave D)	1300	13	1,877.78	\$ 8.50	\$	15,961.11
6th St. (Just off Ave B (100'))	125	13	180.56	\$ 8.50	\$	1,534.72
7th St. (To Duplex house/units)	500	13	722.22	\$ 8.50	\$	6,138.89
10th St. (to just of Ave B (100'))	170	13	245.56	\$ 8.50	\$	2,087.22
Twelfth St. (100' from Ave. D)	125	13	180.56	\$ 8.50	\$	1,534.72

Fourteenth (Ave. D to Ave. B)	1350	13	1,950.00	\$ 8.50	\$	16,575.00			
Fifteenth (200' from B Ave. (N))	200	13	288.89	\$ 8.50	\$	2,455.56			
Seventeenth St. (All the way)	835	14	1,298.89	\$ 8.50	\$	11,040.56			
Nineteenth St.	3600	17	6,800.00	\$ 8.50	\$	57,800.00			
Ave D (15th St to 2nd Ave)	2750	15	4,583.33	\$ 8.50	\$	38,958.33			
Thirteenth (Cut through (Ave A to Ave B))	835	14	1,298.89	\$ 8.50	\$	11,040.56			
Sixth St. (Cut through)	825	13	1,191.67	\$ 8.50	\$	10,129.17			
Ave. A (Sixth to Second St.)	1115	14	1,734.44	\$ 8.50	\$	14,742.78			
Fifth St. (Ave A to Ave B)	815	13	1,177.22	\$ 8.50	\$	10,006.39			
Fourth St. (Ave A to Ave B)	820	13	1,184.44	\$ 8.50	\$	10,067.78			
Third St. (Ave B to Ave C (Both sides of Ave B))	1200	13	1,733.33	\$ 8.50	\$	14,733.33			
Second St. (Ave B to Ave C)	1330	13	1,921.11	\$ 8.50	\$	16,329.44			
Eighth St. (1st 350')	350	13	505.56	\$ 8.50	\$	4,297.22			
Ninth St. (East side of Ave B 1st 200')	200	13	288.89	\$ 8.50	\$	2,455.56			
Fourteenth St. (From Road 556 to Washington St. ?)	1560	14	2,426.67	\$ 8.50	\$	20,626.67			
Twelfth St. (Road 556 to Ave. A)	330	14	513.33	\$ 8.50	\$	4,363.33			
Eighth St. (Road 556 to 2nd Ave.)			-	\$ 8.50	\$	-			
Fourth St. (Road 556 to 2nd Ave.)			-	\$ 8.50	\$	-			
Third St. (Road 556 to Road 560)	1300	14	2,022.22	\$ 8.50	\$	17,188.89			
Second St. (Road 556 to Road 560)	1300	14	2,022.22	\$ 8.50	\$	17,188.89			
2nd Ave. (558) (1st St. to Road 558)			-	\$ 8.50	\$	-			
12th St. (Road 558 to the east end)	530	14	824.44	\$ 8.50	\$	7,007.78			
13th St. (Road 558 to the east end)	700	14	1,088.89	\$ 8.50	\$	9,255.56			
15th St. (Road 558 to Washington St.)	605	14	941.11	\$ 8.50	\$	7,999.44			
Apple Ave./Locust Lane (From Jordan River Dr.)	1400	12	1,866.67	\$ 8.50	\$	15,866.67			
Beverly St. (Chapman Road to Deroche Blvd.)	1200	20	2,666.67	\$ 8.50	\$	22,666.67			
Clara St. (Chapman Road to Deroche Blvd.)	1000	12	1,333.33	\$ 8.50	\$	11,333.33			
Garden Deroche/Chapman Rd/ Marigold	950	17	1,794.44	\$ 8.50	\$	15,252.78			
Daffodil (Garden to Chapman Rd.)	975	17	1,841.67	\$ 8.50	\$	15,654.17			
Marigold (Chapman-Primrose)	975	17	1,841.67	\$ 8.50	\$	15,654.17			
Lilac (Chapman Rd 150', Primrose 300')	450	17	850.00	\$ 8.50	\$	7,225.00			
Iris/Primrose (Intersection only)	150	18	300.00	\$ 8.50	\$	2,550.00			
Oleander (Garden to Camelia)	1100	14	1,711.11	\$ 8.50	\$	14,544.44			
Poinsettia Dr. (Larkspur Ln to Azalea)	300	15	500.00	\$ 8.50	\$	4,250.00			
Honeysuckle	700	16	1,244.44	\$ 8.50	\$	10,577.78			
Wisteria	450	12	600.00	\$ 8.50	\$	5,100.00			
Azalea	1000	15	1,666.67	\$ 8.50	\$	14,166.67	\$	34,094.44	2450
			167,382.22						
Estimated Cost	\$	8.50	Per SY =	\$	1,422,748.89				
			Engineering =	\$	142,274.89				
				\$	1,565,023.78				

**RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF BAY ST LOUIS,
MISSISSIPPI UNANIMOUSLY APPROVING THE SUBMISSION OF A LOCAL AND
PRIVATE BILL TO THE MISSISSIPPI LEGISLATURE FOR PURPOSES OF AUTHORIZING
A 2% BAR AND RESTAURANT TAX WITHIN THE CITY TO BE USED FOR TOURISM,
PARKS AND RECREATION WITHIN THE CITY**

WHEREAS, the Mayor and City Council ("Governing Authority") of the City of Bay St. Louis, Mississippi ("City") have identified numerous improvements needed to parks and recreation and a need to promote tourism within the City ("Projects"); and

WHEREAS, the Governing Authority of the City is desirous of authorizing, subject to passage by the Legislature and approval via an election held within the City, a 2% bar and restaurant tax within the City to assist in financing the Projects.

NOW THEREFORE, be it resolved by the Governing Authority of the City as follows:

1. The City hereby unanimously approves for submission to the Legislature a local and private to authorize a 2% bar and restaurant tax to assist in financing the Projects, as more specifically set forth in **Exhibit "A"** attached hereto.

After being reduced to writing, the foregoing Ordinance was read and considered, section by section, and then as a whole, whereupon Council Member DeSalvo moved for its adoption, and after a second by Council Member Hoffman, the following roll call vote was had:

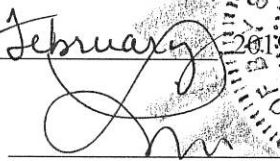
Council Member Doug Seal	✓ YEA / NAY
Council Member Gene Hoffman	✓ YEA / NAY
Council Member Jeffrey Reed	✓ YEA / NAY
Council Member Larry Smith	✓ YEA / NAY
Council Member Buddy Zimmerman	✓ YEA / NAY
Council Member Josh DeSalvo	✓ YEA / NAY
Council Member Gary Knoblock	✓ YEA / NAY

Passed by the City Council of the City of Bay Saint Louis on the 5th day of February, 2019.

CERTIFICATION

I, Lisa Tilley, Clerk of Council for the City of Bay Saint Louis, Mississippi, do hereby certify that the foregoing Resolution was approved and adopted in the public meeting of the City Council held on February 5, 2019 a quorum being present, in the City Council Conference Chambers and to be recorded in the Minute Books of said Council, said Council being the duly elected, qualified, and acting governing body of Bay Saint Louis.

Presented by me to the Mayor on this, the 5th day of February, 2019.


Lisa Tilley, Clerk of Council

Approved/Disapproved, and signed by me on this, the 5 day of FEB, 2019.


Michael J. Favre, Mayor

Exhibit "A"

MISSISSIPPI LEGISLATURE
2019

REGULAR SESSION

By: Representative _____

To: Local and Private
Legislation

HOUSE BILL NO. _____

AN ACT TO AUTHORIZE THE CITY OF BAY ST. LOUIS, MISSISSIPPI TO IMPOSE A TAX UPON THE GROSS SALES OF BARS AND RESTAURANTS IN AN AMOUNT NOT TO EXCEED TWO PERCENT FOR THE PURPOSE OF PROVIDING FUNDS FOR THE PROMOTION OF TOURISM, PARKS AND RECREATION WITHIN THE CITY; TO PROVIDE FOR AN ELECTION ON WHETHER THE TAX MAY BE LEVIED; AND FOR RELATED PURPOSES.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MISSISSIPPI:

SECTION 1. As used in this act:

- (a) "City" means the City of Bay St. Louis, Mississippi.
- (b) "Governing authorities" means the governing authorities of the City of Bay St. Louis, Mississippi.
- (c) "Bar" means all places, required by law to possess an on-premises Alcoholic Beverage Control permit, where beer and/or alcoholic beverages are sold for consumption on the premises.
- (d) "Restaurant" means all places where prepared food and beverages, including beer and alcoholic beverages, are sold for consumption, whether such food is consumed on the premises or not. The term "restaurant" does not include any school, hospital, convalescent or nursing home, or any restaurant-like facility operated by or

in connection with a school, hospital, medical clinic, convalescent or nursing home providing food for students, patients, visitors or their families.

- (e) "Facilities" means tourism and parks and recreation and other related and ancillary facilities.

Section 2. (1) For the purpose of providing funds to promote tourism and improve parks and recreation within the City of Bay St. Louis, Mississippi, the governing authorities of the City of Bay St. Louis are authorized, in their discretion, to levy and collect from the following persons a tax, which shall be in addition to all of the taxes and assessments imposed. The tax shall be imposed on the following persons:

(a) A tax upon every person, firm or corporation operating a bar in the City of Bay St. Louis, at a rate not to exceed two percent (2%) of the gross proceeds of the sales of such bar; and

(b) A tax upon every person, firm or corporation operating a restaurant in the City of Bay St. Louis, at a rate not to exceed two percent (2%) of the gross proceeds of the sales of beer and alcoholic beverages sold for consumption on the premises and all prepared foods of such restaurant.

(2) Persons, firms or corporations liable for the levy imposed under subsection (1) of this section shall add the amount of the levy to the sales price of the products and services set out in subsection (1) of this section and shall collect, insofar as is practicable, the amount of the tax due

by them from the person receiving the services or product at the time of payment therefor.

(3) Such tax shall be collected by and paid to the Department of Revenue on a form prescribed by the Department of Revenue in the manner that state sales taxes are computed, collected and paid; and full enforcement provisions and all other provisions of Chapter 65, Title 27, Mississippi Code of 1972, shall apply as necessary to the implementation and administration of this act.

(4) The proceeds of such tax, less three percent (3%) thereof which shall be retained by the Department of Revenue to defray the cost of collection, shall be paid to the governing authorities of the City of Bay St. Louis, on or before the fifteenth day of the month in which collected.

(5) The proceeds of such tax shall not be considered by the City of Bay St. Louis as general fund revenues but shall be dedicated to and expended solely for the purposes specified in this section.

Section 3. Before any tax authorized under this act may be imposed, the governing authorities shall adopt a resolution declaring its intention to levy the tax, setting forth the amount of such tax to be imposed, the date upon which such tax shall become effective and calling for a referendum to be held on the question. Notice of such intention shall be published once each week for at least three (3) consecutive weeks in a newspaper published or having a general circulation in Hancock County, with the first publication of such notice to be made not

less than twenty-one (21) days before the date fixed in the resolution for the election and the last publication to be made not more than seven (7) days before the referendum. At the referendum, all qualified electors of the City of Bay St. Louis may vote, and the ballots used in such election shall have printed thereon a brief statement of the amount and purposes of the proposed tax levy and the words "FOR THE TAX" and, on a separate line, "AGAINST THE TAX," and the voters shall vote by placing a cross (X) or check (✓) opposite their choice on the proposition. When the results of any such referendum shall have been canvassed by the city election commission and certified, the city may levy the tax beginning on the first day of the second month following the referendum, only if at least sixty percent (60%) of the qualified electors who vote in the election vote in favor of the tax. No public funds shall be used for the purpose of promoting the adoption of the referendum and no city employee may promote the referendum during business hours.

Section 4. (1) Persons, firms or corporations liable for the tax imposed under this act shall add the amount of the tax to the sales price and shall collect, insofar as practicable, the amount of tax due from the person receiving the services or products at the time of the payment therefor.

Section 5. Accounting for receipts and expenditures of the funds described in this act must be made separately from the accounting of receipts and expenditures of the general fund and any other funds of the Bay St. Louis. The records reflecting

the receipts and expenditures of the funds prescribed in this act shall be audited annually by an independent certified public accountant, and the accountant shall make a written report of his audit to the governing authorities. The audit shall be made and completed as soon as practicable after the close of the fiscal year, and expenses of such audit shall be paid from the funds derived pursuant to this act.

Section 6. This act shall be repealed from and after July 1, 2023.

SECTION 7. This act shall take effect and be in force from and after its passage.

Proposed 2% Prepared Food and Beverage Tax Informational Sheet

What is it?

Legislation that, if adopted and approved by referendum, would allow for an additional 2% tax to be placed on sales generated from bars and restaurants located within the city limits of Bay St. Louis. The tax is added to the customer's bill when he submits payment for his bill. Restaurants and bars will be responsible for paying the tax to the Department of Revenue in the same manner that they currently pay their sales tax.

How much revenue will it generate?

The Mississippi Department of Revenue estimates that the over a half million dollars will be generated by the tax and directly placed into the City's general fund. If the City already had the 2% bar and restaurant tax in place, it would have generated approximately \$458,627.00 in FY17 and \$543,971.00 in FY18. The Department of Revenue will retain 1.5% as a processing fee, which has already been accounted for in the revenue estimates provided herein.

Why levy this tax?

The additional revenue generated from the tax will be used to promote tourism and improve parks and recreations. The bars and restaurants located in the City will directly benefit from the tax because the City will be able to invest in sponsorships, advertisements, tourist attractions and much more to encourage more people to visit, eat and drink in the City.

What other Cities collect a similar tax?

Booneville, Brandon, Canton, Carthage, Cleveland, Columbus, Como, Corinth, Florence, Flowood, Greenwood, Grenada, Hattiesburg, Holly Springs, Houston, Indianola, Jackson, Magee, Meridian, Moss Point, New Albany, Ocean Springs, Oxford, Pascagoula, Pearl, Picayune, Pontotoc, Richland, Ridgeland, Ripley, Sardis, Senatobia, Southaven, Starkville, Tupelo, Vaiden, Vicksburg, West Point, and Winona

What other Counties collect a similar tax?

Coahoma, DeSoto, Stone, Warren, Washington, and Yazoo

What will the money be used for?

Any revenue generated from the tax shall only be used to promote tourism and improve parks and recreation within the City.

Does anyone monitor the usage of the money?

Yes. The money generated is general fund revenue; however, it is dedicated solely for tourism promotion and the improvement of parks and recreation within the City. The City's auditor will be required to make a written report each year demonstrating that the funds were used appropriately.

How long will the tax be in place?

The legislation will automatically repeal after July 1, 2023. The City will have to seek an extension during the 2023 legislative session.

How does the proposed tax become law?

The Bay St. Louis City Council must pass a unanimous resolution supporting legislation to create the 2% food and beverage tax. Unless a unanimous resolution is passed then there is no need to send the information to the legislature because they will not introduce the bill. A certified resolution will then be sent to the Local and Private Legislative Committees for consideration.

Is an election required?

Yes. In order to put the tax into place the City of Bay St. Louis will be required to call for a referendum. 60% of the qualified electors who vote in the election must vote in favor of the tax for it to be implemented.

Can City funds be used to promote the tax?

No. Public funds may not be used for the purpose of promoting the adoption of the tax. City employees will not be able to promote the tax during City business hours.



January 31, 2019

The Honorable Michael Favre
Mayor of the City Bay St. Louis
688 Hwy 90
Bay St. Louis, MS 39520

Re: Preliminary Engagement Letter & Disclosures by Underwriter
Pursuant to MSRB Rules G-17 & G-23

City of Bay St. Louis, MS
General Obligation Bonds
Series 2019

Mayor Favre:

The Securities and Exchange Commission ("SEC") and the Municipal Securities Rulemaking Board ("MSRB") enacted new regulations on the financial industry in July 2014. Under these regulations, Crews & Associates Inc. ("Crews") is prevented from providing its clients certain information related to a municipal debt financing without first providing required disclosures and having acknowledgement of a preliminary engagement letter. As such, Crews provides the City of Bay St. Louis ("Issuer/Obligated Party") this preliminary engagement letter and proposes to serve as underwriter in connection to the issuance of the above captioned debt ("Debt"). If engaged as underwriter by acknowledgement of this letter, Crews may provide advice concerning the structure, timing, terms, and other similar matters regarding the issuance of the Debt. This preliminary engagement letter is subject to: formal approval by the appropriate boards and authorities; the finalized structure of the Debt; and the execution of a mutually agreed upon purchase agreement. This engagement letter is preliminary in nature, nonbinding, and may be terminated by the Issuer/Obligated Party or Crews at any time prior to the Debt being issued without any fees being owed by the Issuer/Obligated Party.

The MSRB further requires Crews to provide you with certain disclosures, particularly in distinguishing our proposed role as underwriter in connection with the Debt, and therefore, not a financial advisor or municipal advisor. The primary role of an underwriter, as distinguished from a financial advisor or municipal advisor, is to purchase, or arrange for the placement of securities in an arm's-length commercial transaction with an Issuer/Obligated Party.

I. Disclosures Concerning the Underwriter's Role:

- (i) MSRB Rule G-17 requires an underwriter to deal fairly at all times with both municipal issuers and investors.
- (ii) The underwriter's primary role is to purchase the Debt with a view to distribution in an arm's-length commercial transaction with the Issuer/Obligated Party. Underwriters have financial and other interests that differ from those of the Issuer/Obligated Party.
- (iii) Unlike a municipal advisor, the underwriter does not have a fiduciary duty to the Issuer/Obligated Party under the federal securities laws and are, therefore, not required by federal law to act in the best interests of the Issuer/Obligated Party to the exclusion of their own financial or other interests.
- (iv) The underwriter has a duty to purchase debt from the Issuer/Obligated Party at a fair and reasonable price, but must balance that duty with its duty to sell the debt to investors at prices that are fair and reasonable.
- (v) The underwriter will review the official statement for the Debt in accordance with, and as part of, their respective responsibilities to investors under the federal securities laws, as applied to the facts and circumstances of each transaction.

II. Disclosures Concerning the Underwriter's Compensation:

The underwriter will be compensated by an underwriting fee or discount that will be set forth in the purchase agreement to be negotiated and entered into in connection with the issuance of the Debt. Payment or receipt of the underwriting fee or discount will be contingent on the closing of the transaction and the amount of the fee or discount may be based, in whole or in part, on a percentage of the principal amount of the Debt. While this form of compensation is customary in the municipal securities market, it presents a possible

conflict of interest since the underwriter may have an incentive to recommend to the Issuer/Obligated Party a transaction that is unnecessary or to recommend that the size of the transaction be larger than is necessary.

III. Additional Conflicts Disclosures:

Crews has not identified any additional potential or actual material conflicts that require disclosure. However, if any conflict arises, additional disclosure will be made at that time.

IV. Disclosures Concerning Fixed Rate Municipal Securities Financing:

Crews anticipates the Issuer/Obligated Party to pursue a fixed rate financing structure. Therefore it has attached a description of the material financial characteristics of a fixed rate bond financing and a description of the material financial risks of the financing that are known or reasonably foreseeable at this time.

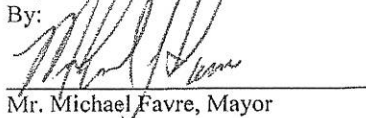
We are required to seek your acknowledgement of this letter. Accordingly, please send me an email to that effect, (via GMcMurray@CrewsFS.com) or sign and return the enclosed copy of this preliminary engagement letter to me at the address set forth below. It is our understanding that you have the authority, subject to the official approval by the appropriate Board or Committee, to execute this preliminary engagement letter with us and are not a party to any conflict of interest relating to the Debt. If our understanding is incorrect, or if you or any other parties have questions or concerns about these disclosures, please notify the undersigned immediately.

Sincerely,



Greg McMurray
Crews & Associates, Inc.
521 President Clinton Ave., Ste. 800
Little Rock, AR 72201

ACKNOWLEDGED on this 5th day of February 2019 by
City of Bay St. Louis, MS
By:


Mr. Michael Favre, Mayor

ATTACHMENT

Fixed Rate Bonds

The following is a general description of the material aspects and security structures of fixed rate municipal bonds ("Fixed Rate Bonds"), as well as a general description of certain financial risks that you should consider before deciding whether to issue Fixed Rate Bonds.

Financial Characteristics

Maturity and Interest. Fixed Rate Bonds are interest-bearing debt securities issued by state and local governments, political subdivisions and agencies and authorities. Maturity dates for Fixed Rate Bonds are fixed at the time of issuance and may include serial maturities (specified principal amounts are payable on the same date in each year until final maturity) or one or more term maturities (specified principal amounts are payable on each term maturity date) or a combination of serial and term maturities. The final maturity date typically will range between 10 and 30 years from the date of issuance. Interest on the Fixed Rate Bonds typically is paid semiannually at a stated fixed rate or rates for each maturity date.

Redemption. Fixed Rate Bonds may be subject to optional redemption, which allows you, at your option, to redeem some or all of the bonds on a date prior to scheduled maturity, such as in connection with the issuance of refunding bonds to take advantage of lower interest rates. Fixed Rate Bonds will be subject to optional redemption only after the passage of a specified period of time, often approximately ten years from the date of issuance, and upon payment of the redemption price set forth in the bonds, which may include a redemption premium. You will be required to send out a notice of optional redemption to the holders of the bonds, usually not less than 30 days prior to the redemption date. Fixed Rate Bonds with term maturity dates also may be subject to mandatory sinking fund redemption, which requires you to redeem specified principal amounts of the bonds annually in advance of the term maturity date. The mandatory sinking fund redemption price is 100% of the principal amount of the bonds to be redeemed.

Security

Payment of principal of and interest on a municipal security, including Fixed Rate Bonds, may be backed by various types of pledges and forms of security, some of which are described below.

General Obligation Bonds "General obligation bonds" are debt securities to which your full faith and credit is pledged to pay principal and interest. If you have taxing power, generally you will pledge to use your ad valorem (property) taxing power to pay principal and interest. Ad valorem taxes necessary to pay debt service on general obligation bonds may not be subject to state constitutional property tax millage limits (an unlimited tax general obligation bond). The term "limited" tax is used when such limits exist.

General obligation bonds constitute a debt and, depending on applicable state law, may require that you obtain approval by voters prior to issuance. In the event of default in required payments of interest or principal, the holders of general obligation bonds have certain rights under state law to compel you to impose a tax levy.

Revenue Bonds "Revenue bonds" are debt securities that are payable only from a specific source or sources of revenues. Revenue bonds are not a pledge of your full faith and credit and you are obligated to pay principal and interest on your revenue bonds only from the revenue source(s) specifically pledged to the bonds. Revenue bonds do not permit the bondholders to compel you to impose a tax levy for payment of debt service. Pledged revenues may be derived from operation of the financed project or system, grants or excise or other specified taxes. Generally, subject to state law or local charter requirements, you are not required to obtain voter approval prior to issuance of revenue bonds. If the specified source(s) of revenue become inadequate, a default in payment of principal or interest may occur. Various types of pledges of

revenue may be used to secure interest and principal payments on revenue bonds. The nature of these pledges may differ widely based on state law, the type of issuer, the type of revenue stream and other factors.

Some revenue bonds (conduit revenue bonds) may be issued by a governmental issuer acting as conduit for the benefit of a private sector entity or a 501(c)(3) organization (the obligor). Conduit revenue bonds commonly are issued for not-for-profit hospitals, educational institutions, single and multi-family housing, airports, industrial or economic development projects, and student loan programs, among other obligors. Principal and interest on conduit revenue bonds normally are paid exclusively from revenues pledged by the obligor. Unless otherwise specified under the terms of the bonds, you are not required to make payments of principal or interest if the obligor defaults.

The description above regarding "Security" is only a brief summary of certain possible security provisions for the bonds and is not intended as legal advice. You should consult with your bond counsel for further information regarding the security for the bonds.

Financial Risk Considerations

Certain risks may arise in connection with your issuance of Fixed Rate Bonds, including some or all of the following:

Issuer Default Risk You may be in default if the funds pledged to secure your bonds are not sufficient to pay debt service on the bonds when due. The consequences of a default may be serious for you and, depending on applicable state law and the terms of the authorizing documents, the holders of the bonds, the trustee and any credit support provider may be able to exercise a range of available remedies against you. For example, if the bonds are secured by a general obligation pledge, you may be ordered by a court to raise taxes. Other budgetary adjustments also may be necessary to enable you to provide sufficient funds to pay debt service on the bonds. If the bonds are revenue bonds, you may be required to take steps to increase the available revenues that are pledged as security for the bonds. A default may negatively impact your credit ratings and may effectively limit your ability to publicly offer bonds or other securities at market interest rate levels. Further, if you are unable to provide sufficient funds to remedy the default, subject to applicable state law and the terms of the authorizing documents, you may find it necessary to consider available alternatives under state law, including (for some issuers) state-mandated receivership or bankruptcy. A default also may occur if you are unable to comply with covenants or other provisions agreed to in connection with the issuance of the bonds.

This description is only a brief summary of issues relating to defaults and is not intended as legal advice. You should consult with your bond counsel for further information regarding defaults and remedies.

Redemption Risk Your ability to redeem the bonds prior to maturity may be limited, depending on the terms of any optional redemption provisions. In the event that interest rates decline, you may be unable to take advantage of the lower interest rates to reduce debt service.

Refinancing Risk If your financing plan contemplates refinancing some or all of the bonds at maturity (for example, if you have term maturities or if you choose a shorter final maturity than might otherwise be permitted under the applicable federal tax rules), market conditions or changes in law may limit or prevent you from refinancing those bonds when required. Further, limitations in the federal tax rules on advance refunding of bonds (an advance refunding of bonds occurs when tax-exempt bonds are refunded more than 90 days prior to the date on which those bonds may be retired) may restrict your ability to refund the bonds to take advantage of lower interest rates.

Reinvestment Risk You may have proceeds of the bonds to invest prior to the time that you are able to spend those proceeds for the authorized purpose. Depending on market conditions, you may not be able to

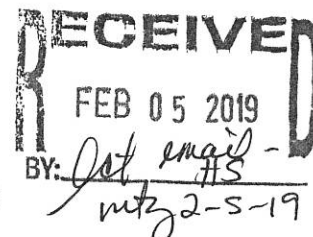
invest those proceeds at or near the rate of interest that you are paying on the bonds, which is referred to as “negative arbitrage”.

Tax Compliance Risk The issuance of tax-exempt bonds is subject to a number of requirements under the United States Internal Revenue Code, as enforced by the Internal Revenue Service (IRS). You must take certain steps and make certain representations prior to the issuance of tax-exempt bonds. You also must covenant to take certain additional actions after issuance of the tax-exempt bonds. A breach of your representations or your failure to comply with certain tax-related covenants may cause the interest on the bonds to become taxable retroactively to the date of issuance of the bonds, which may result in an increase in the interest rate that you pay on the bonds or the mandatory redemption of the bonds. The IRS also may audit you or your bonds, in some cases on a random basis and in other cases targeted to specific types of bond issues or tax concerns. If the bonds are declared taxable, or if you are subject to audit, the market price of your bonds may be adversely affected. Further, your ability to issue other tax-exempt bonds also may be limited.

This description is only a brief summary of issues relating to tax compliance and is not intended as legal advice. You should consult with your bond counsel for further information regarding the tax implications of issuing the bonds.

Future Financing Risk and Covenant Compliance Your ability to issue additional bonds prior to maturity may be limited, depending on the terms of any financial covenants included in your financing plan. In the event you do not meet financial covenants in the future prior to maturity, such as debt service coverage ratios, you may be prohibited from issuing additional bonds under terms, conditions, or security that you might desire. In addition, you may be required to implement increases in fees charged to your customers in order to comply with the terms of specific rate covenants included in your financing plan.

This description is only a brief summary of issues relating to future financing risk and covenant compliance and is not intended as legal advice. You should consult with your bond counsel for further information regarding the covenants and other conditions of issuing the bonds and additional bonds.



ENGAGEMENT LETTER FOR MUNICIPAL ADVISORY SERVICES

Municipal Advisors of Mississippi, Inc. ("**Municipal Advisor**") appreciates the opportunity to serve as municipal advisor to the **CITY OF BAY ST. LOUIS, MISSISSIPPI** ("**Client**"). Upon your acceptance, this engagement letter (the "**Agreement**") will serve as our mutual agreement with respect to the terms and conditions of our engagement as your municipal advisor, effective on the date this Agreement is executed by the Client (the "**Effective Date**").

1. Scope of Services.

- (a) *Services to be provided.* Municipal Advisor is engaged by Client as its municipal advisor to provide services with respect to the issuances of municipal securities ("**Issues**") set forth in the attached Appendix A, as amended or supplemented from time to time (the "**Scope of Services**"):
- (b) *Limitations on Scope of Services.* The Scope of Services is subject to the following limitations:
 - (i) The Scope of Services is limited solely to the services described therein and is subject to any limitations set forth within the description of the Scope of Services.
 - (ii) Unless otherwise provided in the Scope of Services described herein, Municipal Advisor is not responsible for preparing any preliminary or final official statement, or for certifying as to the accuracy or completeness of any preliminary or final official statement, other than with respect to any information about Municipal Advisor provided by Municipal Advisor for inclusion in such documents.
 - (iii) The Scope of Services does not include tax, legal, accounting or engineering advice with respect to any Issue or in connection with any opinion or certificate rendered by counsel or any other person at closing, and does not include review or advice on any feasibility study.
 - (iv) If Client has designated Municipal Advisor as its independent registered municipal advisor ("**IRMA**") for purposes of SEC Rule 15Ba1-1(d)(3)(vi) (the "**IRMA exemption**") with respect to the activities and aspects described in the Scope of Services, the Scope of Services as they relate to such designation as IRMA shall be subject to any limitations with respect to Municipal Advisor's activities as IRMA as may be provided in the Scope of Services described herein. Municipal Advisor is not responsible for verifying that it is independent (within the meaning of the IRMA exemption as interpreted by the SEC) from another party wishing to rely on the exemption from the definition of municipal advisor afforded under the IRMA exemption. Any reference to Municipal Advisor, its personnel and its role as IRMA in the written representation of Client contemplated under SEC Rule 15Ba1-1(d)(3)(vi)(B) is subject to prior approval by Municipal Advisor, and Client agrees not to represent, publicly or to any specific person, that Municipal Advisor is Client's IRMA with respect to any aspect of municipal financial products or the issuance of municipal securities, or with respect to any specific municipal financial product or any specific issuance of municipal securities, outside the Scope of Services without Municipal Advisor's prior written consent.
- (c) *Amendment to Scope of Services.* The Scope of Services may be changed only by written amendment or supplement to the Scope of Services described herein. The parties agree to amend or supplement the Scope of Services described herein promptly to reflect any material changes or additions to the Scope of Services.

- 2. **Municipal Advisor's Regulatory Duties When Servicing Client.** MSRB Rule G-42 requires that Municipal Advisor make a reasonable inquiry as to the facts that are relevant to Client's determination whether to proceed with a course of action with a course of action or that form the basis for and advice provided by Municipal Advisor to Client. The rule also requires that Municipal Advisor undertake a reasonable investigation to determine that it is not basing any recommendation on materially inaccurate or incomplete information. Municipal Advisor is also required under the rule to use reasonable diligence to know the essential facts about Client and the authority of each person acting on Client's behalf.

Client agrees to cooperate, and to cause its agents to cooperate, with Municipal Advisor in carrying out these regulatory duties, including providing to Municipal Advisor accurate and complete information and

Exhibit "I"
February 5, 2019

reasonable access to relevant documents, other information and personnel needed to fulfill such duties. In addition, Client agrees that, to the extent Client seeks to have Municipal Advisor provide advice with regard to any recommendation made by a third party, Client will provide to Municipal Advisor written direction to do so as well as any information it has received from such third party relating to its recommendation.

3. Term of this Engagement.

The term of this Agreement begins on the Effective Date and ends, unless earlier terminated as provided below, at the close of business on the settlement date for the Issue. This Agreement may be terminated with or without cause by either party upon the giving of at least thirty days' prior written notice to the other party of its intention to terminate, specifying in such notice the effective date of such termination.

4. Compensation.

- (a) *Fees and expenses.* The fees due to Municipal Advisor hereunder shall be, and expenses incurred by Municipal Advisor in connection with any services provided hereunder shall be reimbursed, as set forth below:

Fees for Municipal Advisory Services shall not exceed 35 basis points (.35%) of the principal value (Par) value of each issuance of municipal securities or other municipal obligation for which such services are rendered plus reasonable and customary expenses incurred by Municipal Advisor.

- (b) *Limitation of liability.* In the absence of willful misconduct, bad faith, gross negligence or reckless disregard of obligations or duties hereunder on the part of Municipal Advisor or any of its associated persons, Municipal Advisor and its associated persons shall have no liability to Client for any act or omission in the course of, or connected with, rendering services hereunder, or for any error of judgment or mistake of law, or for any loss arising out of any issuance of municipal securities, any municipal financial product or any other investment, or for any financial or other damages resulting from Client's election to act or not to act, as the case may be, contrary to any advice or recommendation provided by Municipal Advisor to Client. No recourse shall be had against Municipal Advisor for loss, damage, liability, cost or expense (whether direct, indirect or consequential) of Client arising out of or in defending, prosecuting, negotiating or responding to any inquiry, questionnaire, audit, suit, action, or other proceeding brought or received from the Internal Revenue Service in connection with any Issue or otherwise relating to the tax treatment of any Issue, or in connection with any opinion or certificate rendered by counsel or any other party. Notwithstanding the foregoing, nothing contained in this paragraph or elsewhere in this Agreement shall constitute a waiver by Client of any of its legal rights under applicable U.S. federal securities laws or any other laws whose applicability is not permitted to be contractually waived, nor shall it constitute a waiver or diminution of Municipal Advisor's fiduciary duty to Client under Section 15B(c)(1) of the Securities Exchange Act of 1934, as amended, and the rules thereunder.

5. **Required Disclosures.** MSRB Rule G-42 requires that Municipal Advisor provide you with disclosures of material conflicts of interest and of information regarding certain legal events and disciplinary history. Such disclosures are provided in Municipal Advisor's Disclosure Statement delivered to Client together with this Agreement.
6. **Choice of Law.** This Agreement shall be construed and given effect in accordance with the laws of the State of Mississippi.
7. **Binding Effect; Assignment.** This Agreement shall be binding upon and inure to the benefit of Client and Municipal Advisor, their respective successors and permitted assigns; provided however, neither party may assign or transfer any of its rights or obligations hereunder without the prior written consent of the other party.
8. **Entire Agreement.** This instrument, including all appendices hereto, contains the entire agreement between

the parties relating to the rights herein granted and obligations herein assumed. This Agreement may not be amended, supplemented or modified except by means of a written instrument executed by both parties.

9. **Severability.** If any provision of this Agreement is, or is held or deemed to be, invalid, inoperative or unenforceable as applied in any particular case in any jurisdiction or jurisdictions because it conflicts with any provisions of any constitution, statute, rule or public policy, or for any other reason, such circumstances shall not make the provision in question invalid, inoperative or unenforceable in any other case or circumstance, or make any other provision or provisions of this Agreement invalid, inoperative or unenforceable to any extent whatever.
10. **No Third-Party Beneficiary.** This Agreement is made solely for the benefit of the parties and their respective successors and permitted assigns. Nothing in this Agreement, express or implied, is intended to confer on any person, other than the parties and their respective successors and permitted assigns, any rights, remedies, obligations or liabilities under or by reason of this Agreement.
11. **Authority.** The undersigned represents and warrants that the undersigned has full legal authority to execute this Agreement on behalf of Client. The individuals set forth in the attached Appendix B, as amended from time to time, have the authority to direct Municipal Advisor's performance of its activities under this Agreement
12. **Counterparts.** This Agreement may be executed in counterparts, each of which shall be an original, but which taken together, shall constitute one and the same instrument.

MUNICIPAL ADVISORS OF MISSISSIPPI, INC.

By: _____
Jason L. Thomas

Title: Chief Executive Officer

Date: _____

ACCEPTED AND AGREED:

CITY OF BAY ST. LOUIS, MISSISSIPPI

By: _____

Title: _____

Date: _____

APPENDIX A - SCOPE OF SERVICES

The Scope of Services to be provided under this Agreement shall consist of the activities checked below with respect to the planned issuance of Client's [NAME OF ISSUE] (the "Issue"). In addition, Municipal Advisor is designated as Client's independent registered municipal advisor ("IRMA") for purposes of SEC Rule 15Ba1-1(d)(3)(vi) (the "IRMA exemption") with respect to the aspects of the Issue(s) described in this Appendix A.

Municipal Advisor shall undertake the following activities for or on behalf of Client with respect to the Issue in carrying out this engagement, as directed by Client:

A. New Issues. Provide the following services with respect to Client's new Issue:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Evaluate options or alternatives with respect to the proposed new Issue | disclosure undertaking required to be entered into in connection with the Issue, including advising on the selection of a dissemination agent |
| <input checked="" type="checkbox"/> Review recommendations made by other parties to Client with respect to the new Issue | <input checked="" type="checkbox"/> In a competitive bid sale, assist Client in collecting and analyzing bids submitted by underwriters and in connection with Client's selection of a winning bidder |
| <input checked="" type="checkbox"/> Review financial and other information regarding Client, the proposed Issue and any source of repayment of or security for the Issue | <input checked="" type="checkbox"/> In a negotiated sale, assist Client in the selection of underwriters |
| <input checked="" type="checkbox"/> Consult with and/or advise Client on actual or potential changes in market place practices, market conditions, regulatory requirements or other matters that may have an impact on Client and its financing plans | <input checked="" type="checkbox"/> At the time of sale, provide Client with relevant data on comparable issues recently or currently being sold nationally and by comparable Clients |
| <input checked="" type="checkbox"/> Assist Client in establishing a plan of financing | <input checked="" type="checkbox"/> In a negotiated sale, coordinate pre-pricing discussions, supervise the sale process, advise Client on matters relating to retail or other order periods and syndicate priorities, review the order book, advise on the acceptability of the underwriter's pricing and offer to purchase |
| <input checked="" type="checkbox"/> Assist Client in establishing the structure, timing, terms and other similar matters concerning the Issue | <input checked="" type="checkbox"/> Advise Client with respect to recommendations made by the underwriters and other interactions between Client and the underwriters |
| <input type="checkbox"/> Prepare the financing schedule | <input checked="" type="checkbox"/> Review required underwriter disclosures to Client |
| <input checked="" type="checkbox"/> Provide assistance as to scheduling, coordinating and meeting procedural requirements relating to any required bond referendum, other than through cash or in-kind contributions with respect to such referendum | <input checked="" type="checkbox"/> Assist Client in selecting legal and other professionals (such as trustee, escrow agent, accountant, feasibility consultant, etc.) to work on the Issue |
| <input checked="" type="checkbox"/> Consult and meet with representatives of Client and its agents or consultants with respect to the Issue | <input checked="" type="checkbox"/> Respond to questions from bidders, underwriters or potential investors |
| <input checked="" type="checkbox"/> Attend meetings of Client's governing body, as requested | <input checked="" type="checkbox"/> Arrange and facilitate visits to, prepare materials for, and make recommendations to Client in connection with credit ratings agencies, insurers and other credit or liquidity providers |
| <input checked="" type="checkbox"/> Advise Client on the manner of sale of the Issue | <input checked="" type="checkbox"/> Work with bond counsel and other transaction participants to prepare and/or review necessary authorizing documentation of Client and other documents necessary to finalize and close the Issue |
| <input checked="" type="checkbox"/> Assist in the gathering of information with respect to financial, statistical and factual information relating to Client in connection with the preparation of the preliminary and final official statement | <input checked="" type="checkbox"/> Coordinate working group sessions, closing, delivery of the new Issue and transfer of funds |
| <input checked="" type="checkbox"/> If the Issue is to be sold on a competitive bid basis and Client has not engaged disclosure counsel to prepare the preliminary and final official statement, prepare the preliminary and final official statement and the bid package, obtain CUSIP numbers and provide an electronic version of the official statement to the winning underwriter | <input type="checkbox"/> Prepare a closing memorandum or transaction summary, together with general guidance for Client with respect to post-closing requirements relating to the use and investment of bond proceeds and the payment of debt service |
| <input checked="" type="checkbox"/> If the Issue is to be sold on a negotiated basis, assist in the preparation and/or review the preliminary and final official statement | <input checked="" type="checkbox"/> Provide such other usual and customary financial advisory services as may be requested by Client |
| <input type="checkbox"/> Make arrangements for printing, advertising and other vendor services necessary or appropriate in connection with the Issue | |
| <input checked="" type="checkbox"/> Advise Client with regard to any continuing | |

B. Limited IRMA Extension of Scope of Services for Certain Third-Party Recommendations. In addition to the review of recommendations made by other parties as provided for elsewhere in this Appendix A, provide the following services as Client's designated independent registered municipal advisor with regard to the following limited matters:

- ☒ Review recommendations made by other parties to Client with respect to any actual or potential issuance of municipal securities by Client other than an Issue as defined in this Appendix A; provided that the review of a third-party recommendation relating to a particular actual or potential issuance of municipal securities not otherwise considered an Issue under this Appendix A shall not result in the Scope of Services being expanded to include all actual or potential issuances of municipal securities that are not otherwise considered Issues hereunder
- ☐ Review recommendations made by other parties to Client with respect to any actual or potential municipal financial product of Client other than a Product as defined in this Appendix A; provided that the review of a third-party recommendation relating to a particular actual or potential municipal financial product not otherwise considered a Product under this Appendix A shall not result in the Scope of Services being expanded to include all actual or potential municipal financial products that are not otherwise considered Products hereunder

APPENDIX B - AUTHORIZED PARTIES

Enter the name, title, phone number and e-mail address of each person who is authorized to direct the firm's activities as municipal advisor under the engagement.

1.

Jason L. Thomas

Chief Executive Officer

Name

Title

228-860-3088

jthomas@maofms.com

Work Phone

Email Address

2.

Name

Title

Work Phone

Email Address

3.

Name

Title

Work Phone

Email Address

4.

Name

Title

Work Phone

Email Address

5.

Name

Title

Work Phone

Email Address

6.

Name

Title

Work Phone

Email Address



Gary Ponthieux Jr.
Chief of Police

Bay St. Louis Police Department

688 HIGHWAY 90
BAY ST. LOUIS, MISSISSIPPI 39520
228.467.9222



Mike Favre
Mayor

Memorandum

To: Heather Smith
From: Chief Gary Ponthieux Jr.
CC: Deputy Chief Alvin Kingston
Date: 1/31/2019
Re: Service Agreement - Police Records Management System

This memo is to inform you that we have been testing and evaluating new police record management systems for the past year. We have extensively examined eight different companies and the services that they offered. Although each of these companies do one essential function "keeping police records", they all have very different operating systems in which the data is stored, maintained and accessed. Each company also offers different pricing options.

After all the evaluations, we have decided that Caliber is the best solution for the Bay St. Louis Police Department. Caliber provides the easiest and most user-friendly system we have tested. There are unique and specific reasons we have chosen Caliber. Caliber is currently in use by the Hancock County 911 dispatch center for their Computer Automated Dispatch (CAD). These systems will be able to directly link for transfer of crucial data to our Police Officers.

Caliber records management service will also host the records on there secure facility. The Online RMS is hosted at the NLETS facility in Arizona. NLETS is the premiere interstate justice and public safety network in the nation for the exchange of law enforcement, criminal justice, and public safety related information. Our data will be secure up to the strict federal CJIS policy FIPS 140-2 and is backed up at the other NLETS facility in Kentucky for added security.

The advantages of this is that we would not have to rely on our server equipment and information technologies contractors, and we can access our police records from anywhere. This will assist us with mobile data terminals in the police cars and conducting investigations outside of the police department facility.

NIBRS Reporting

The FBI is moving from Uniform Crime Reporting (UCR) to National Incident – Based Reporting System (NINRS). The Sate of Mississippi has appointed a NIBRS coordinator who will oversee

Exhibit "J"
February 5, 2019



Gary Ponthieux Jr.
Chief of Police

Bay St. Louis Police Department

688 HIGHWAY 90
BAY ST. LOUIS, MISSISSIPPI 39520
228.467.9222



Mike Favre
Mayor

the Mississippi state-level NIBRS repository. We need to be fully operational with NIBRS reporting by 2021. This will keep the department eligible for Federal Grant funding. Also Mississippi House Bill 1040 amended MS code 45-27-9, to require law enforcement agencies in Mississippi to report to NIBRS.

See attached Benefits of NIBRS Participation and House Bill 1040.

Key Features:

- Web-Based: Access Anytime, Anywhere
- Vendor Managed SaaS Offering
- Workflow Validation for UCR/NIBRS

Cloud Technology

- Multi-Tenant architecture enables agencies to share high performance servers for a more cost efficient cloud based solution.
- Agencies have complete independent control of administration, configuration and user access privileges.
- As updates and enhancements become available, users can download releases immediately.

Secure and Efficient

- Hosted online in secure facilities at Nlets, the nation's premier interstate justice and public safety networks.
- Nlets' facilities meet strict FBI CJIS policies and have highly reliable redundant network paths to key state and federal entities with a disaster recovery site.
- RMS Wizard reporting streamlines data entry and guides users to create accurate NIBRS/UCR-compliant incident reports.

This records management system is proven with other departments in Mississippi, such as Harrison County Sheriff's Office and Long Beach Police Department. Caliber is constantly adding improvements to their service with three major updates a year.

Attached is the Quotation/Order Form from Caliber. The quote for full implantation of the software service is \$47,680.00. This cost will cover setting up 31 police users, software implementation and consulting services, providing a project manager and travel expenses. We are not being charged for non-sworn users. This cost will be provided by the police department DOJ funds (300-000-000-001). This use of DOJ funds is a permissible use under the July 2018



Gary Ponthieux Jr.
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Guide to Equitable Sharing - Permissible Uses - section 5.B.1. (d) **page 15**. "Law enforcement equipment - Cost associated with the purchase, lease, maintenance (including repairs or service agreements) or operation of law enforcement equipment for use by law enforcement personnel that supports law enforcement activities".

The yearly subscription fee (annual maintenance and support) will be \$12,043.50. This cost will only begin the second year of service. The police department currently has budgeted 13,000.00 for maintenance agreements (001-200-521-000) which will cover this yearly cost.

As of now, the current records management systems **Alert Pro** is NO LONGER being supported. This system is very dated and has failed multiple times. The police department has lost records in the past which now requires us to manually print out each report on a daily basis and maintain a physical file. This increases paper cost and uses storage space.

The Police Department needs an adequate records management solution and Caliber Public Safety provides the best services for our needs.



Quotation/Order Form

Quote For: Bay St. Louis Police Dept
698 U.S. 90
Bay St. Louis, MS 39520

Quote Nbr: 00038499
Create Date: 12/27/2018
Expire Date: 03/27/2019
Payment Term: Net 30

Contact: Gary Ponthieux
Phone: (228) 466-5476
Mobile:
Email: gponthieux@baystlouis-ms.gov

Sales Exec: Deidre Chaney
Mobile: +1 2257175290
Email: dchaney@caliberpublicsafety.com
Orders Fax: 866-368-8602

Pricing Summary

InterActOnline

Software	\$11,470.00
Services	\$36,210.00
Subtotal	\$47,680.00

Caliber Proposal Summary Total	\$47,680.00
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Recurring Annual Maintenance & Support	\$12,043.50
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Create Date: 12/27/2018
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Contact: Gary Ponthieux
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Sales Exec: Deidre Chaney
Mobile: +1 2257175290
Email: dchaney@caliberpublicsafety.com
Orders Fax: 866-368-8602

Product Code	Description	Qty	Price Each	Extended Price
InterActOnline				
OL-RMS-PLUS	Online RMS Plus - Sworn	31	\$370.00	\$11,470.00
OL-RMS-PLUS-NS	Online RMS Plus - Non-Sworn	4	\$0.00	\$0.00
PS-RMS-MED	InterAct RMS Implementation & Consulting Services - up to 50 users	1	\$23,760.00	\$23,760.00
PS-RMS-PM-B	Online RMS Add-on PM time (remote)	1	\$8,640.00	\$8,640.00
OL-TRAVEL	InterActOnline RMS Travel Expenses	1	\$3,810.00	\$3,810.00
Subtotal				\$47,680.00
Total				\$47,680.00

Annual Maint, Support, Subscriptions (Beginning 2nd Year): \$12,043.50

Special Order Note: Includes No Hardware or Data Conversion. Hosted at our Secure Hosting facility.

Quote Acceptance:

COLOSSUS, INCORPORATED

Bay St. Louis Police Dept

Signature _____
Name _____
Title _____
Date _____

Signature _____
Name _____
Title _____
Date _____

Terms and Conditions:

- 1) This Quotation incorporates by reference the following document(s) between COLOSSUS, INCORPORATED (herein referred to as "Caliber Public Safety") and Customer: 1) Master Purchase, License & Services Agreement; 2) Master Subscription Services Agreement; 3) End User License Agreement; 4) Software Maintenance and/or Equipment Help Desk terms; and/or 5) Statement of Work, as applicable.
- 2) Upon signing of this Quotation, Customer shall be invoiced 100% for all products and services set forth on this Quotation, which invoice shall be payable net-30 days from the date of invoice. 3) Applicable taxes, shipping and handling are not included unless specifically stated and will be added to the invoice at the time of issuance.
- 4) Any purchase order provided by Customer is valid only for purposes of identifying the "bill to" and "ship to" addresses. No additional terms contained within the purchase order shall be binding on Caliber Public Safety.

- 5) The parties agree that should there be a conflict between the terms of this Quotation and the terms of one or more of the Agreements set forth in Section 1 herein, the terms of this Quotation shall govern.
- 6) Each party executing this Quotation acknowledge and warrant that [he][she] is duly authorized by Caliber Public Safety and/or the Customer to execute this Quotation on Caliber Public Safety's and/or the Customer's behalf.
- 7) Transmission of images of signed Quotation by facsimile, e-mail or other electronic means shall have the same effect as the delivery in person of manually signed documents.



Software As A Service Agreement

This Software As A Service Agreement (the "Agreement"), is entered into on _____ (the "Effective Date") by and between Bay St. Louis Police Department, MS with its principal place of business at 698 U.S. 90 Bay St. Louis, MS ("Customer") and COLOSSUS, INCORPORATED, (herein referred to as "Caliber Public Safety" or "Caliber") a North Carolina corporation with its principal place of business at 102 West Third Street, Suite 750, Winston-Salem, NC 27101.

NOW THEREFORE, in consideration of the mutual covenants and obligations contained here and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Definitions

The following terms shall have the meaning set out below, all other capitalized terms not otherwise defined in this Section shall have the meaning set forth in the Agreement:

- (a) "Annual Subscription Fees" means the annual subscription fees set out in Schedule "A" to this Agreement.
- (b) "Change Order" means any written documentation between the Customer and Caliber evidencing their agreement to change particular aspects of this Agreement.
- (c) "Completion of Services" means the Professional Services are complete and shall be deemed to have occurred on the date which the Customer commences using the Services.
- (d) "Confidential Information" means, with respect to a party hereto, all information or material which: is (A) marked "Confidential," "Restricted," or "Proprietary Information" or other similar marking, (B) known by the parties to be considered confidential, proprietary, or is confidential under federal or state law or (C) which should be known or understood to be confidential or proprietary by an individual exercising reasonable commercial judgment in the circumstances. Confidential Information of Caliber shall include, without limitation, the Software, the Documentation, and any information with respect to the Services that Caliber may provide to Customer from time to time, including without limitation, all information disclosed by Caliber relating to the security of its facilities, computer systems and products. Confidential Information does not include information to the extent that such information: (i) is or becomes generally known to the public by any means other than a breach of the obligations of a receiving party hereunder; (ii) was previously known to the receiving party as evidenced by its written records; (iii) is rightly received by the receiving party from a third party who is not under an obligation of confidentiality; or (iv) is independently developed by the receiving party without reference to or use of the other party's Confidential Information and which such independent development can be established using evidence that would be acceptable to a court of competent jurisdiction. Confidential Information of Caliber shall include, without limitation, the Services, the Software, Documentation, and any information with respect to the Services that Caliber may provide to Customer from time to time, including without limitation, the terms and conditions of this Agreement and all information disclosed by Caliber relating to the security of its facilities, computer systems and products.
- (e) "Conversion Costs" shall have the meaning set forth in Section 9 of this Agreement.
- (f) "Data" means all incident related data that is provided by Customer to Caliber and all other content transmitted, posted, received or created through Customer's use of the Services or the Software.
- (g) "Documentation" means user guides, operating manuals, education materials, product descriptions and specifications, technical manuals, supporting materials, and other information relating to the Software or used in conjunction with the Software, whether distributed in print, magnetic, electronic, or video format, in effect as of the date the Software are provided to the Customer.
- (h) "Fees" means the Annual Subscription Fees, Professional Services Fees, Billable Services, and Conversion Costs.

- (i) **"Order Forms"** means the proposal or purchase order executed by You and delivered to the Company for the purpose of gaining access to the Services. Order Forms are incorporated herein by reference.
- (j) **"Professional Service(s)"** means those professional service(s) listed in Schedule "A" to this Agreement.
- (k) **"Professional Services Fees"** means the professional service(s) fees set out in Schedule "A" to this Agreement and Section 12 of this Agreement.
- (l) **"Services"** means the web-based services commonly referred to as "software as a service" to be provided by or on behalf of Caliber under this Agreement that includes hosting, monitoring, operating and maintaining the Software at a site owned or controlled by Caliber and the delivery of non-exclusive access via the Internet to the Customer to use the Software granted to the Customer pursuant to Section 2 hereof. The Services shall also include storing all data entered and maintained by Users through use of the Software.
- (m) **"Software"** means the software product(s) that are listed in Schedule "A" to this Agreement.
- (n) **"Support Services"** means those billable support services to be provided by Caliber as further described in Schedule "B" to this Agreement.
- (o) **"Third Party Components"** means any third party telecommunications, managed facilities and/or software applications and services that Caliber or its service providers has licensed or purchased and provided access to or otherwise made available to Customer as part of the Services, including but not limited to the list set forth in Schedule "D" of this Agreement.
- (p) **"User(s)"** means employees, consultants, contractors or agents of Customer that have been authorized by the Customer in writing to access and use the Software.

2. Authorization

Subject to the terms and conditions of this Agreement, including without limitation, execution by Caliber and Customer of an Order Form and payment by Customer of the Annual Subscription Fees, Caliber hereby grants to Customer a personal, non-exclusive, non-transferable limited right during the Term (a) to allow Users to access and use the Software on an annual subscription basis and in accordance with the Documentation solely for Customer's internal business purposes, and (b) to use, copy and modify the Documentation solely for the purpose of creating and using training materials relating to the Software. Services are as presently available, and as may be modified from time to time, and that Customer acknowledges and agrees that its subscription is neither contingent on the delivery of any future functionality nor dependent on any oral or written representations by Caliber regarding future functionality.

3. Fees

In consideration of receiving the Services, Professional Services, and Billable Services, Customer agrees to pay to Caliber the Fees and all applicable travel and lodging expenses as described in an Order Form in accordance with the payment terms set out in Schedule A. The Annual Subscription Fee is payable in full prior to the start of each term, and is non-refundable. Fees on any Renewal Term are subject to annual price increases.

The Fees and any other fees set out in this Agreement are exclusive of taxes. Customer agrees to pay all foreign, federal, state, provincial, county or local income taxes, value added taxes, use, personal, property sales and any other taxes, tariff, duty or similar charges that may be levied by a taxing authority (excluding taxes on Caliber' net income).

If any Fees are not paid when due, then at Caliber' discretion, (a) such Fees may accrue late interest at the rate of 1.5% (18% per annum) of the outstanding balance per month, or the maximum rate permitted by law, whichever is lower, from the date such fee was due until the date paid, and/or (b) Caliber may suspend the Service, including all Customer access to the Service, pursuant to Section 13(c).

Caliber reserves the right to perform an annual audit on Customer's use of the Services to determine the actual number of concurrent Users accessing the Services per Agency during the term of the previous year. Should the audit reveal a number of Users accessing the Services are in excess of the number of Users for which a subscription was purchased, Caliber reserves the right to adjust its annual Subscription Services invoice for accordingly.

4. Term

Unless terminated earlier in accordance with the terms hereof, this Agreement shall commence on the date the Order Form is executed and shall continue for a period of one year (the "**Initial Term**"). After the Initial Term, the Agreement shall be automatically renewed for successive one (1) year periods (each a "**Renewal Term**") unless either party provides written notice to the other party of its intention not to renew within one hundred and twenty (120) days of the end of the then current term. The Initial Term and Renewal Term(s) shall collectively be referred to as the "**Term**".

5. Restrictions on Use

In addition to its termination rights under Section 13, Caliber may restrict or limit Customer's access to the Services if Caliber reasonably determines that Customer has engaged in or is likely to engage in (whether knowingly or unknowingly) any prohibited conduct described herein and such conduct, in Caliber's reasonable opinion poses any risk of any kind or nature to Caliber or its service providers' network, business or other customers. As promptly as practicable after becoming aware of Customer's engagement in any such prohibited conduct, Caliber will use reasonable efforts to notify Customer of the restriction or limitation to Customer's access to the Services and will promptly restore Customer's access after Caliber has had reasonable assurance that such conduct has been permanently discontinued.

- (a) Except as expressly provided herein, the Customer may not give away, rent, lease or otherwise sell, re-sell, sublicense, distribute or transfer the rights granted under this Agreement or otherwise use the Services or the Software except as expressly permitted by this Agreement without the prior written consent of Caliber.
- (b) The Customer agrees that it will not reverse engineer, decompile, translate or otherwise attempt to derive, or permit or help others to derive the source code relating to all or any part of the Services or attempt to otherwise convert or alter the Software into human readable code, except to the extent applicable law expressly prohibits the foregoing restriction.
- (c) The Customer may duplicate Documentation, at no additional charge, for the Customer's use so long as all required proprietary markings are retained on all duplicated copies.
- (d) No third party, other than duly authorized Users shall have access to or use of the Software.
- (e) The Customer shall not copy, frame or mirror any part or content of the Services, other than copying or framing on Customer's own intranets or otherwise for Customer's own internal business purposes.
- (f) The Customer shall not access the Services in order to (i) build a competitive product or service; (ii) copy any features, functionality or graphics of the Software; or (iii) knowingly allow access to any competitor of Caliber.
- (g) The Customer shall not transmit, upload, post, distribute, store or otherwise publish, through use of the Services, any data, material or information that: (i) contains a software virus, Trojan horse, worm or other harmful or deleterious computer code, files or programs that may adversely affect any hardware or software, or that intercepts or misappropriates any data or information; (ii) is threatening, defamatory, libelous, harassing, profane, is an invasion of privacy, offensive, obscene or harmful; (iii) infringes or otherwise violates any patent, copyright, trademark, trade secret or other intellectual property or proprietary right of any third party; (iv) violates any law, statute, ordinance or regulation; or (v) includes unsolicited bulk e-mails, advertisements or solicitations.
- (h) The Customer shall not interfere with or disrupt services or networks connected to the system used to provide the Services and shall not attempt to gain unauthorized access to the Services or such services or networks connected to the system used to provide the Services.
- (i) The Customer shall not provide the results of using the Services for the purposes of monitoring its availability, performance, functionality, benchmarking or competitive analysis to any third party.

6. SaaS Services

- (a) Caliber shall provide all facilities, equipment, software and services required to deliver the Services.

- (b) Caliber shall provide access to the Software to Users. Such access shall be provided twenty four (24) hours per day, seven (7) days per week, except for planned downtime as announced via the Services or unplanned downtime caused by circumstances beyond its reasonable control.
- (c) Caliber reserves the right to have additional User acceptance criteria that may be applied to Users prior to their ability to have access to the Software. Caliber shall inform Customer of such criteria but Caliber shall be free to implement such criteria at any time without prior written warning to the Customer and/or to Users. Where Users do not accept such and/or agree to such criteria, Caliber reserves its rights to not grant to such Users access to the Software. Caliber reserves its rights to restrict access to the Software to Users for any violation of any additional terms and conditions to which such Users accept/agree to access the Software.
- (d) Caliber shall provide installation, configuration, system administration and maintenance of the facilities and equipment and software required to operate and ensure access to the Software.
- (e) Caliber shall comply with the terms and conditions regarding access and use of Data as set out in Section 14 of this Agreement.
- (f) The Caliber's Privacy Statement is attached hereto and made a part hereof as Schedule "C". Caliber reserves the right to modify its privacy and security policies from time to time. Providing security for the information entered into Caliber's Internet Application(s) is of paramount importance to Caliber. Caliber takes appropriate security measures to protect against unauthorized access to, or unauthorized alteration, disclosure, or destruction, of Customer's personally identifying information. Caliber uses Secure Socket Layer (SSL) FIPS140-2 compliant encryption to encrypt the transmission of data with Caliber hosted systems. Caliber operates in compliance with the FBI CJIS Security Policy.
- (g) Customer acknowledges that in order to provide the Services Caliber may be required to purchase access to Third Party Components. Customer further acknowledges that the availability of such Third Party Components is based solely on the best information available to Caliber and its service providers as of the Effective Date including third party representations and government regulations, and is subject to change during the Term with little or no advance notice. If any necessary Third Party Components are determined by Caliber to be unavailable as a result of changes to any third party availability, governmental regulations or other condition or circumstance outside of Caliber' control, then (a) Caliber shall not be in breach hereof or otherwise liable for any failure or inability to provide the Services as a result of such unavailability of any Third Party Components; and (b) Caliber may in its sole discretion modify, change or replace the applicable Third Party Components and otherwise attempt to mitigate the impact of the such unavailability of Third Party Components, subject to the right to terminate set out in Section 13(f).

7. Customer Responsibilities

- (a) **Co-operation by Customer --** The Customer acknowledges that the success and timeliness of the implementation process shall require the active participation and collaboration of the Customer's and its staff and agrees to act reasonably and co-operate fully with the Caliber to achieve the Completion of Services related to any Professional Services supplied by Caliber. To enable Caliber to provide effective Support Services, the Customer will establish auto remote access based on remote access procedures compatible with Caliber' practices.
- (b) **Project Manager --** The Customer shall appoint a project manager who shall work closely with Caliber to facilitate the successful completion of the implementation process and who shall be responsible for supervising the staff of the Customer and their co-operation with and participation in such process during any Professional Services.
- (c) **Customer Equipment.** Customer agrees that it shall be responsible, at its sole expense, for providing all Internet access, including but not limited to obtaining, installing and maintaining all equipment, hardware, network, Internet or direct telecommunications connections and software applications (e.g. web browser) at its facilities required for Users to access and use the Software. Caliber shall not be responsible for the operation of any Internet, network or other communication services. The Customer further acknowledges that the operation of the Software requires the Customer's and Users' hardware to be of sufficient quality, condition and repair, and the Customer agrees to and/or to ensure that Users' maintain their applicable hardware in the appropriate quality, condition and repair at its sole cost and expense. These requirements may also be necessary in order to facilitate the achievement of Completion of Services related to any Professional Services supplied by Caliber.
- (d) **Passwords.** Customer agrees to comply with all Caliber security policies and procedures as provided to it and amended

from time to time. Customer and its Users shall be responsible for keeping any and passwords and user ID's assigned to it its Users secret and confidential. Customer agrees that it is and shall remain solely and completely liable for any communications or other uses that are made using Customer's or its Users' passwords and user ID's, as well as any obligation that may result from such use. Customer agrees to notify Caliber in writing to change Customer or User's password(s) for any reason, including without limitation if it believes that a password has been stolen or might otherwise be misused. Customer agrees to notify Caliber immediately of any unauthorized use of any password or user ID or any other breach of security suspected by Customer.

- (e) **Users.** The Customer is responsible for: (i) the actions of Users using the Services in accordance with this Agreement; (ii) ensuring that Users agree to any further terms and conditions as may be provided by Caliber from time to time for Users; and (iii) informing Caliber of any information about Users' actions that may affected either the Software or third party data contained in the Software, or Caliber's ability to provide Services as contemplated by this Agreement.
- (f) **Compliance with Laws.** Customer represents and warrants to Caliber that it and its Users will at all times be in compliance with all applicable local, state, provincial, federal and international laws including but not limited to those laws regarding restrictions on exports, defamation, libel, harm to reputation, invasion of privacy, misuse or failure to protect personal information, violation of secrecy, confidentiality, unfair competition and other situations which could generate liability.
- (g) **Data Security.** Customer acknowledges and agrees that use of or connection to the Internet is inherently insecure and provides opportunity for unauthorized access by a third party to Customer's and its Users' (as well as Caliber's) computer systems, networks and any and all information stored therein. Customer is solely responsible for ensuring that (i) Customer's computer systems are secure and protected from unwanted interference (such as "hackers" and viruses), (ii) all transmissions are screened for viruses or other harmful code prior to transmission to Caliber' servers; and (iii) Data is encrypted.

CALIBER DOES NOT GUARANTEE THE PRIVACY, SECURITY, AUTHENTICITY, AND NON-CORRUPTION OF ANY INFORMATION TRANSMITTED OR STORED IN ANY SYSTEM CONNECTED TO THE INTERNET. WE SHALL NOT BE RESPONSIBLE FOR ANY ADVERSE CONSEQUENCES WHATSOEVER OF CUSTOMER'S OR ITS' USERS' CONNECTION TO OR USE OF THE INTERNET, AND CALIBER SHALL NOT BE RESPONSIBLE FOR ANY USE BY CUSTOMER OR ANY USER OF CUSTOMER'S INTERNET CONNECTION IN VIOLATION OF ANY LAW, RULE OR REGULATION.

- (h) **Third Party Software.** Customer agrees to comply with the terms and conditions regarding third party software set out in Schedule D to this Agreement.

8. Data Conversion

Caliber offers data conversion as part of its Professional Services. The success of a data conversion is based on the format and quality of the input data. Unless otherwise indicated, conversion is strictly limited to non-dollar amounts. A typical conversion includes information such as names, addresses, and phone numbers. Only information explicitly listed in this document will be converted. Initial cost estimates for conversion are included in the Services pricing proposals but these are only estimates. If not already included in this Agreement as part of Schedule A, Caliber will notify Customer of final conversion costs after inspections or sample data can be examined to verify data formats and data integrity. In such event, and upon receipt by Caliber of notice in writing from Customer that such conversion costs are acceptable, such costs shall form of this Agreement (the "**Conversion Costs**"). Any costs associated with obtaining the data from the existing vendor are the responsibility of the Customer. Sample data shall be provided in standard fixed length format with ASCII display characters only. Data must be on a media formats readable by Caliber.

Wherever possible, the data extraction shall be done twice. The first extraction is to test and create the conversion tools. The second extraction is done when the implementation is ready to go live.

In the event a data re-conversion is required, for whatever reason, Customer will be billed at the Professional Services Fee rate set out in Schedule A to this Agreement.

9. Support Services

- (a) **Support Services.** The Support Services listed in Schedule "B" are Subject to the terms and conditions of this

Agreement. Caliber shall provide the Support Services in accordance with Schedule "B".

- (b) **Manner of Performance.** Caliber shall perform the Support Services in an efficient, competent and timely manner and exercise reasonable care, skill and diligence in the performance thereof. Caliber shall determine in its sole discretion the manner and means by which the Support Services shall be performed, with due consideration of adequate knowledge transfer to the Customer personnel. Caliber will communicate openly with the Customer in its methodology, manner and means.

10. Warranty and Warranty Disclaimer

- (a) **Limited Warranty.** Caliber warrants to Customer that the Services shall be performed at a level and shall substantially conform to the specifications, as stated in Caliber' online documentation, provided that all use of the Services is for the purposes and in the environment for which they were designed and in accordance with such specifications. Customer's sole remedy in the event the Services do not conform to the foregoing limited warranty is for Caliber to use commercially reasonable efforts to correct such non-conformance and the right to terminate this Agreement in accordance with Section 13(b).
- (b) **Authority.** Each party represents and warrants to the other party that it has the legal power and authority to enter into this Agreement. Customer further represents and warrants to Caliber that it has not provided any false information to gain access to the Services.
- (c) **Warranty Disclaimer.** TO THE GREATEST EXTENT PERMITTED BY LAW, EXCEPT FOR THE EXPRESS LIMITED WARRANTY SET OUT IN SECTION 10(A), THE SERVICES, THE SOFTWARE, THE PROFESSIONAL SERVICES AND ANY OTHER PRODUCTS OR SERVICES PROVIDED UNDER THIS AGREEMENT ARE PROVIDED TO CUSTOMER "AS IS" AND THERE ARE NO OTHER WARRANTIES, REPRESENTATIONS OR CONDITIONS, EXPRESSED OR IMPLIED, WRITTEN OR ORAL, ARISING BY STATUTE, OPERATION OF LAW, COURSE OF DEALING, USAGE OF TRADE OR OTHERWISE, REGARDING THEM OR ANY OTHER PRODUCT, SERVICE OR MATERIAL PROVIDED HEREUNDER OR IN CONNECTION HERewith.

CALIBER, ITS LICENSORS AND SUPPLIERS DISCLAIM ANY IMPLIED WARRANTIES OR CONDITIONS REGARDING THE SOFTWARE, THE SERVICES, THE PROFESSIONAL SERVICES AND ANY OTHER PRODUCTS, SERVICES AND MATERIALS PROVIDED HEREUNDER OR IN CONNECTION HERewith, INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF MERCHANTABILITY, MERCHANTABILITY, DURABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE OR NON-INFRINGEMENT.

CALIBER DOES NOT REPRESENT OR WARRANT THAT THE SERVICES OR THE SOFTWARE SHALL OPERATE ERROR FREE OR UNINTERRUPTED, SHALL MEET ANY OR ALL OF CUSTOMER'S PARTICULAR REQUIREMENTS, THAT ALL ERRORS OR DEFECTS IN THE SERVICES OR SOFTWARE CAN BE FOUND OR CORRECTED.

WITHOUT LIMITING THE FOREGOING, CALIBER DOES NOT MAKE ANY REPRESENTATIONS OR WARRANTIES WHATSOEVER WITH REGARD TO PRODUCTS OR SERVICES FROM THIRD PARTIES (INCLUDING WITHOUT LIMITATION THE THIRD PARTY COMPONENTS, THE HARDWARE, THE OPERATION OF THE INTERNET, NETWORK OR OTHER COMMUNICATION SERVICES) AND ASSUME NO RESPONSIBILITY OR LIABILITY WITH RESPECT TO THE FOREGOING OR THE APPROPRIATENESS OF YOUR DATA MANAGEMENT SYSTEM OR THE ACCURACY OF DATA CONTAINED IN SUCH SYSTEM.

NO AGREEMENTS VARYING OR EXTENDING ANY EXPRESS WARRANTIES SET FORTH IN THIS AGREEMENT SHALL BE BINDING ON EITHER PARTY UNLESS IN WRITING AND SIGNED BY AN AUTHORIZED SIGNING OFFICER OF CALIBER.

11. Limitations on Liability

TO THE GREATEST EXTENT PERMITTED BY APPLICABLE LAW, CUSTOMER AGREES THAT THE ENTIRE LIABILITY OF CALIBER AND CUSTOMER'S EXCLUSIVE REMEDY WITH RESPECT TO THE SERVICES, THE SOFTWARE, THE PROFESSIONAL SERVICES AND ANY OTHER PRODUCTS, MATERIALS OR SERVICES SUPPLIED BY CALIBER IN CONNECTION WITH THIS AGREEMENT FOR DAMAGES FOR ANY CAUSE AND REGARDLESS OF THE FORM OF ACTION, WHETHER IN CONTRACT OR IN TORT, INCLUDING FUNDAMENTAL

BREACH OR NEGLIGENCE, SHALL BE LIMITED TO ACTUAL DIRECT DAMAGES AND SHALL NOT EXCEED IN THE AGGREGATE THE ANNUAL SUBSCRIPTION FEES PAID BY CUSTOMER TO CALIBER UNDER THIS AGREEMENT.

CUSTOMER FURTHER AGREES THAT IN NO EVENT SHALL CALIBER BE LIABLE, REGARDLESS OF THE FORM OF ACTION, WHETHER IN CONTRACT OR IN TORT, INCLUDING FUNDAMENTAL BREACH OR NEGLIGENCE, FOR ANY INDIRECT, PUNITIVE, CONSEQUENTIAL, INCIDENTAL, SPECIAL, OR EXEMPLARY DAMAGES WHATSOEVER, INCLUDING WITHOUT LIMITATION FOR LOST PROFITS, LOSS OF REVENUE, FAILURE TO REALIZE ANTICIPATED SAVINGS, LOST OR DAMAGED DATA, LOSS OF GOODWILL, BUSINESS OPPORTUNITIES OR REPUTATION, OR ECONOMIC LOSS, ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT, EVEN IF IT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH POTENTIAL LOSS OR DAMAGES, OR SUCH LOSSES OR DAMAGES ARE FORESEEABLE.

12. Change Order Process

With respect to any proposed changes to the Professional Services defined by this Agreement, the parties will cooperate in good faith to execute Change Orders in respect thereof, and will not unreasonably withhold approval of such proposed changes. If either party causes or requests a change in the allocation of the resources of Caliber applied to a task, changes in completion schedules for individual tasks or for overall implementation, and changes in staffing that require Caliber to provide additional work hours, Caliber may propose a change to cover the additional work effort required of it. Approval of any such proposed changes will not be unreasonably withheld (it being acknowledged that any such material changes may require modifications to the consideration paid, and timelines governing the Professional Services), and any disputes regarding changes shall be handled initially by discussions between the parties which will be convened in good faith by the parties to resolve any such matters in dispute.

The following individuals are authorized to sign off on Change Orders on the Customer's behalf:

Name: _____ Title: _____

Name: _____ Title: _____

13. Cancellations and Termination

This Agreement may be terminated as follows:

- (a) Either party may terminate this Agreement by notifying the other party in writing one hundred twenty (120) days in advance, which termination shall only become effective upon the expiration of the then current Term, whether that be the Initial Term or a Renewal Term.
- (b) If either party is in material breach of any of its obligations or any provision under this Agreement, the other party must notify the breaching party in writing of such default (a "Default Notice"). Upon receipt of a Default Notice, the breaching party must correct the default at no additional cost to the other party within ninety (90) days, or issue a written notice of its own disputing the alleged default within thirty (30) days, of the date of receipt of a Default Notice. If the breaching party fails to correct the default within such ninety (90) day period, and did not issue a notice disputing the alleged default within such thirty (30) day period, the other party may terminate this Agreement upon written notice to the other party to that effect.
- (c) If Customer has failed to pay any amounts when due under this Agreement, Caliber shall have the right to (i) suspend performance of the Services (including Customer access to the Services) until all amounts are paid in full; and/or (ii) terminate this Agreement effective immediately upon written notice to Customer to that effect.
- (d) Caliber may terminate this Agreement effective immediately upon written notice to Customer if Customer has breached its obligations of confidentiality or any intellectual property right or proprietary right of Caliber.
- (e) Either party may terminate this Agreement effective immediately upon written notice to the other party if the other party: (i) becomes insolvent; (ii) becomes the subject of any proceeding under any bankruptcy, insolvency or liquidation law, whether domestic or foreign, and whether voluntary or involuntary, which is not resolved favorably to the subject party within ninety (90) days of commencement thereof; or (iii) becomes subject to property seizure under court order, court injunction or other court order which has a material adverse effect on its ability to perform hereunder.

- (f) If any such modification, change or replacement of the original Third Party Components pursuant to Section 7(h) includes a material price increase with respect to the Services enabled by such Third Party Components or impairs Customer's ability to utilize such Services in substantially the same manner as they were utilized prior to the modification, change or replacement, Customer may cancel the Services and terminate this Agreement by providing written notice to Caliber within twenty (20) days after Customer's receipt of notification of such material price increase or discovery of such impairment.

14. Effects of Termination

In the event of termination or expiration of this Agreement:

- (a) All rights granted to Customer in this Agreement shall immediately terminate and Caliber will immediately cease to perform the Services.
- (b) Customer will pay all amounts due under this Agreement up to and through the date of termination and all costs reasonably incurred in collecting the amounts due to Caliber (including court costs, attorney fees, and repossession charges to the extent not prohibited by law).
- (c) Customer shall return to Caliber, or at Caliber's option, purge or destroy all copies of any Confidential Information of Caliber in its possession or under its control (except as required under any statute or legislation related to retention requirements), and provide a duly authorized certificate of an officer of Customer confirming same within thirty (30) days.
- (d) Except as otherwise provided in this Agreement, termination of this Agreement shall not affect any right of action of either party arising from anything which was done or not done, as the case may be, prior to the termination taking effect.
- (e) Any cancellation and/or termination of this Agreement prior to the end of the Initial Term shall result in the following: an acceleration of all Annual Subscription Fees due for each year of the Initial Term not already invoiced and/or paid, which amount will be due immediately. This section will not affect Caliber's right to collect any further invoiced amounts for other Professional Service Fees.
- (f) Conditional upon Customer's payment of all Fees that are due to Caliber, Caliber will furnish the Customer with a copy of the Data in a format to be mutually agreed upon between the parties in writing (typically a comma separated value format (.csv file)). The anticipated services to provide a copy of the Data are five (5) business days and will be billed at Caliber's then current daily rate. Upon receipt of notice from Customer confirming receipt of the Data, Caliber shall destroy all copies of the Data and delete all Data on the database and an Officer of Caliber shall certify the destruction and deletion to the Customer. Subject to any legal requirement that Caliber must retain a copy of the Data, Caliber shall not delete the Data for thirty (30) days from the date of termination except: (i) where Caliber has provided the Data to Customer pursuant to this Subsection; or (ii) where it has received written instructions from Customer to delete the Data. Following thirty (30) days from the date of termination if Customer has not communicated with Caliber regarding the Data, Caliber shall have the right to delete all Data at any time as either required by law or as determined by Caliber in its sole discretion. Notwithstanding the foregoing, Caliber shall be permitted to delete all Data without providing notification to Customer and Caliber shall not be required to adhere to the time frames detailed above where Caliber is required by law to delete such Data.

15. Ownership

- (a) **By Caliber.** Caliber, its service providers and licensors are and shall at all times remain the owner of all copyright, trademarks, trade secrets, patents and any other intellectual property rights in and to the Services and Software and related documentation, materials, logos, names and other support materials provided pursuant to the terms of this Agreement. Customer shall acquire no right whatsoever to all or any part of the Software except the limited right to access and use the Software in accordance with the terms of this Agreement and Caliber and its licensors reserve all rights not expressly granted to Customer. Customer must fully reproduce any copyright or other notice marked on any part of the documentation or other materials on all authorized copies and must not alter or remove any such copyright or other notice. Customer hereby grants to Caliber a royalty-free, worldwide, irrevocable, perpetual license to use and incorporate in to the Services any suggestions, ideas, enhancement requests, recommendations or other feedback provided by Customer relating to the operation of the Services or the Software.
- (b) **Customer Data.** As between Caliber and Customer, all Data will remain the sole and exclusive property of Customer. Customer and other customers share access to all data in master indices, such as people, location, or vehicle records.

Customer is solely responsible for ensuring the accuracy, quality, integrity, reliability, appropriateness and right to view and use the Data. Subject to the terms and conditions of the Agreement, Customer grants to Caliber a world-wide, non-exclusive, royalty-free license to access the Data for the purpose of performing the Services. Access to the Data shall only be by Caliber's employees and/or subcontractors whose job function requires access. Except as specified in this Agreement, Caliber may not access the Data for any other purpose without the express written consent of Customer. Access to Data by any outside party shall only be in accordance with the terms of this Agreement or where required by law.

Customer grants to Caliber a world-wide, non-exclusive, royalty-free license to aggregate or compile Data with the customer data of other customers using the Services so long as such aggregation or compilation omits any data that would enable the identification of Customer, its clients or any individual, company or organization ("Aggregated Data"). Caliber shall have a worldwide, perpetual, royalty-free license to use, modify, distribute and create derivative works based on such Aggregated Data, including all reports, statistics or analyses created or derived therefrom. Additionally, Customer grants Caliber the right to access Data to provide feedback to Customer concerning its use of the Services.

Customer authorizes Caliber to disclose the fact that Customer is a customer of Caliber and uses the Services.

(c) Data and Privacy Policy of Customer

The Customer represents and warrants to Caliber that:

- i. Data that is either provided to or acquired by Caliber is owned exclusively by Customer and that the Customer has full right and title to provide the Data to Caliber;
- ii. Data that is either provided to or acquired by Caliber is subject to a privacy policy in effect as of the Effective Date and Customer's customers have provided to Customer their written consent for its collection, use and storage by Caliber and its third-party service providers in accordance with this Agreement and in any jurisdiction in North America;
- iii. Customer complies with all applicable privacy legislation as of the Effective Date in the performance of its obligations hereunder in respect of any Data collected, used, transferred, created or disclosed pursuant to this Agreement; and
- iv. Customer will not provide Caliber with data of any kind for which Caliber either has no need or does not have the right to collect, use and store under the terms of this Agreement.

16. Confidential Information

The parties agree to keep confidential any and all Confidential Information with respect to the other party which it has received or may in the future receive in connection with this Agreement and shall only disclose such Confidential Information of the other party (i) to its agents, employees or representatives who have a need to know such information, for the purpose of performance under this Agreement and exercising the rights granted under this Agreement, and who have entered into a non-disclosure agreement at least as protective of the other party's Confidential Information as this Agreement, or (ii) to the extent required by applicable law or during the course of or in connection with any litigation, arbitration or other proceeding based upon or in connection with the subject matter of this Agreement, provided that the receiving party shall give the disclosing party reasonable notice prior to such disclosure and shall comply with any applicable protective order or equivalent. The parties each agree to hold the other party's Confidential Information in confidence and to take all reasonable steps, which shall be no less than those steps it takes to protect its own confidential and proprietary information, to protect the Confidential Information of the other party.

In addition to any other restrictions on Caliber's use of the Data, the confidentiality obligations above apply except to the extent that both parties agree that the Data may be subject to privacy laws providing for the owners of the Data to review such Data or to challenge the collection and storage of the Data. Customer shall indemnify and reimburse Caliber in relation to all reasonable fees and other disbursements paid by Caliber to comply with such requests, whether by an individual or a government body, or to challenge such requests at either Caliber's or Customer's request. Customer represents and warrants to Caliber that as of the Effective Date no individual, government body or third party has requested a review of the Data or challenged the collection and storage of the Data to be stored in the Software.

17. Indemnity

Customer is solely responsible for its Data, its use, and its Users' use, of the Services in any way, and all legal liability arising out of or relating thereto. Customer shall defend, indemnify and hold Caliber and its third party service providers, if applicable, and each of their respective officers, directors, employees and agents (the "Indemnities") harmless from and against any and all losses, costs, damages and expenses (including reasonable attorney's fees) that the Indemnities may suffer in connection with any demands, claims, actions, suits or proceedings arising out of or in connection with the use of the Services by Customer and/or its Users including without limitation; (i) the use of Third Party Components by the Customer and/or its Users; (ii) any breach by Customer and/or its Users of this Agreement; and (iii) Customer's Data, including but not limited to any third party claims that the inclusion, use, reference, incorporation of or linking to any third party materials or the Customer's Data violates such third party's copyright and/or other intellectual property, privacy or other rights, or that such use is illegal.

18. General

- (a) **Governing Law; Venue:** This Agreement shall be governed by and construed in accordance with the laws of the state of North Carolina and the federal laws of the United States applicable therein, and any disputes, actions, claims or causes of action arising out of or in connection with this Agreement or the Services shall be subject to the exclusive jurisdiction of the state and federal courts that serve Forsyth County, North Carolina. This Agreement expressly excludes that body of law applicable to choice of law, the Uniform Commercial Code and the United Nations Convention on Contracts for the International Sale of Goods and any legislation implementing such Convention, if otherwise applicable. Customer and Caliber hereby waive, to the fullest extent permitted by applicable law, the right to trial by jury in any action, proceeding or counterclaim filed by any party, whether in contract, tort or otherwise, relating directly or indirectly to this Agreement or any acts or omissions of Caliber in connection therewith or contemplated thereby.
- (b) **Mediation:** Except where this Agreement explicitly states that this Section does not apply, the parties agree to submit any claim, controversy or dispute arising out of or relating to this Agreement or the relationship created by this Agreement to non-binding mediation before bringing a claim, controversy or dispute in a court or before any other tribunal. The mediation is to be conducted by either an individual mediator or a mediator appointed by mediation services mutually agreeable to the parties. Such mediator shall be knowledgeable in software system agreements. The mediation shall take place at a time and location which is also mutually agreeable; provided; however, in no event shall the mediation occur later than ninety (90) days after either party notified the other of its desire to have a dispute be placed before a mediator. The costs and expenses of mediation, including compensation and expenses of the mediator (and except for the attorneys' fees incurred by either party), is to be shared by the parties equally. If the parties are unable to resolve the claim, controversy or dispute within ninety (90) days after the date either party provides the other notice of mediation, then either party may bring and initiate a legal proceeding to resolve the claim, controversy or dispute unless the time period is extended by a written agreement of the parties. Nothing in this Section shall inhibit a party's right to seek injunctive relief at any time.
- (c) **Notice:** Caliber may give notices related to this Agreement by means of a general notice on the Services, an electronic mail to the Customer's e-mail address on record in the Company's account information, or by written communication sent via first class mail to Customer's billing address on record in the Company's account information. Customer may give notices to Caliber related to this Agreement shall be in writing and sent by confirmed facsimile or by courier or first class mail to the fax number or address, respectively, to 102 W. 3rd Street, Suite 750, Winston-Salem, NC 27101, or as otherwise listed on the Company's website. Such notice, between the parties, shall be deemed to have been given upon the expiration of 72 hours after being sent. Each party may change its particulars respecting notice, by issuing notice to the other party in the manner described in this Section 18(c).
- (d) **Currency:** Unless otherwise indicated, all dollar amounts referred in this Agreement are in lawful money of United States.
- (e) **Entire Agreement:** This Agreement together with the Schedules attached to this Agreement constitute the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior and contemporaneous agreements, representations, negotiations, understandings, arrangements, and communications between the parties, both written and oral, relating to the subject matter hereof. No terms and conditions in any

Customer orders, or in any other documentation employed by or on behalf of Customer in connection with this Agreement, regardless of the date of such documentation, will affect the terms of this Agreement, even if such document is accepted by the receiving party, with such provisions being deemed deleted. This Agreement may only be modified by a written amendment signed by an authorized representative of each of the parties.

- (f) **Waiver:** No waiver of any breach of any provision of this Agreement shall constitute a waiver of any prior, concurrent, or subsequent breach of the same or any other provisions hereof, and no waiver shall be effective unless made in writing and signed by an authorized representative of the waiving party.
- (g) **Assignment:** Customer may not assign any of its rights or duties under this Agreement without the prior written consent of Caliber, such consent not to be unreasonably withheld. This Agreement shall inure to the benefit of and be binding upon the parties to this Agreement and their respective successors and permitted assigns.
- (h) **Severability:** If any provision of this Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable under any applicable law, then such provision shall be deemed modified to the extent necessary in order to render such provision valid and enforceable. If such provision may not be so saved, it shall be severed and the remainder of this Agreement shall remain in full force and effect.
- (i) **Allocation of Risk:** Customer acknowledges and agrees that the warranty disclaimer and limitation of liability contained in this Agreement are fundamental elements of the basis of the bargain between Caliber and Customer and set forth an allocation of risk reflected in the fees and payments due hereunder.
- (j) **Relationship:** The parties are and shall at all times remain independent contractors in the performance of this Agreement and nothing herein shall be deemed to create a joint venture, partnership or agency relationship between the parties. Neither party will have the power to bind the other party or to contract in the name of or create any liability against the other party in any way for any purpose. Neither party will be responsible for the acts or defaults of the other party or of those for whom the other party is law responsible.
- (k) **Equitable Relief:** Customer acknowledges and agrees that it would be difficult to compute the monetary loss to Caliber arising from a breach or threatened breach of this Agreement by Customer and that, accordingly, Caliber will be entitled to specific performance, injunctive or other equitable relief in addition to or instead of monetary damages in the event of a breach or threatened breach of this Agreement by Customer.
- (l) **Force Majeure:** No default, delay or failure to perform on the part of Caliber shall be considered a breach of this Agreement where such default, delay or failure is due to a force majeure or to circumstances beyond its control. Such circumstances will include, without limitation, strikes, riots, civil disturbances, actions or inactions concerning government authorities, epidemics, war, terrorist acts, embargoes, severe weather, fire, earthquakes, acts of God or the public enemy or default of a common carrier, unavailability of Third Party Components or other disasters or events. Performance times shall be considered to be extended for a period of time equivalent to the time lost because of such delay.
- (m) **Survival:** Sections 1 (Definitions), 3 (Fees), 5 (Restrictions on Use), 7(f) (Compliance with Laws), 7(g) (Data Security), 10(b) (Warranty Disclaimer), 11 (Limitation of Liability), 14 (Effects of Termination), 15 (Ownership), 16 (Confidential Information), 17 (Indemnity), 18 (General) and any other provision of this Agreement which is required to ensure that the parties fully exercise their rights and their obligations hereunder shall survive any termination or expiration of this Agreement unless and until waived expressly in writing by the party to whom they are the benefit.
- (n) **Counterparts:** This Agreement may be executed in counterparts (whether by facsimile signature, PDF via email, or otherwise), each of which when so executed shall constitute an original and all of which together shall constitute one and the same instrument.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK; SIGNATURE PAGE FOLLOWS.]

IN WITNESS WHEREOF, Caliber and the Customer have duly executed this Agreement.

Colossus, Incorporated

Bay St. Louis Police Department

Signature

Signature

Name

Name

Title

Title

Date

Date

Schedule "A"

Fees and Payment Schedule

Payments Regarding InterAct Online RMS Quotation Number 00038499, Dated December 27, 2018

1. 100% at signing of this Agreement

PAYMENT TERMS:

The Annual Subscription Fee will be due in advance of the Initial Term and each Renewal Term, and is non-refundable.

Any Professional Services Fee, Billable Services and travel and lodging expenses, if any, will be invoiced as incurred and shall be due and payable thirty (30) days from the date of invoice.

Schedule “B”

SEVERITY	SEVERITY DESCRIPTION	PREMIUM SUPPORT
Priority 1 - Critical	<ul style="list-style-type: none">▪ The problem critically impacts the Client's ability to do business (mission critical usability problems)▪ The system is down/inaccessible▪ Results in corruption or loss of data▪ No known workaround or solution to the problem at the time the call is logged	30 minute response via Phone Submission
Priority 2 - Major	<ul style="list-style-type: none">▪ Prevents the use of an explicitly documented major function of the software▪ A significant number of users are unable to use the system.▪ EXISTING User logon issues▪ No known workaround or solution to the problem at the time the call is logged	2 hour response via Phone Submission
Priority 3 – Medium	<ul style="list-style-type: none">▪ It does not meet the criteria of a priority 1 or priority 2▪ Product does not work as explicitly documented▪ Non-mission critical usability issues (e.g. printing)	8 business hour response
Priority 4 – Minor	<ul style="list-style-type: none">▪ It does not meet the criteria of previous priorities▪ The problem is minor and negligibly impacts the Customer's ability to do business. Routine priorities also include questions and/or general consultation.▪ Documentation errors▪ New user set-up▪ New instance/schema set-up▪ Data load (example: Citation codes)▪ Installation Issues/Access set-up (new user, new machine, new method)	5 business day response

Support Services

Billable Services:

Including but not limited to the services listed below are services that are out of scope for included Support Services and are, therefore, considered billable services.

- Conversion Costs
- Extended telephone training
- Forms redesign or creation
- Setup & changes to hand-held interface or creation of new interface
- Setup of new services or changes to services
- Agencies, bulk user set-up
- File imports/exports
- Interfaces to other applications
- Custom modifications (reports, forms, reversal of customizations)
- Data conversions / global modification to setup table data
- Extended Hardware & Operating System support
- Upgrades & support of third party software

Connection Methods

For certain applications, Caliber may require that a communication link be established and maintained between Caliber and the Customer site. It is the customer's responsibility to ensure the connection is valid at their location so that Caliber Support staff is able to connect to the site and resolve any issues. Caliber's supported methods of connection are: Direct internet, Direct Connection (modem), Caliber's BOMGAR support tool and Terminal Services (a backup connection may be required for file transfers).

Schedule "C"

Colossus, Incorporated Privacy Statement

Date of last revision: March 4, 2012

INTRODUCTION

Protecting personally identifying information and our Customer's Data stored in Caliber's Internet application(s) is a core Caliber value. This Privacy Statement describes how Caliber collects and uses the personally identifying information you provide to us in order to access our Caliber Internet applications. It also describes the choices available to you regarding Caliber's use of your personally identifying information, and the steps you can take to access this information, and to request that we correct or delete it.

If you have questions about this Privacy Statement or want to contact us regarding how we handle your data, please send an email to info@caliberpublicsafety.com or write to us at:

Colossus, Incorporated
102 W. 3rd Street
Suite 750
Winston-Salem, NC 27101

HOW WE COLLECT INFORMATION

Caliber Programs and Services

Caliber collects a wide variety of information in the course of providing the Caliber hosted services. This information applies to both Caliber application users as well as the information they collect and process in the performance of their duties. All information entered by an Caliber Agency is the property of the Agency.

HOW WE SHARE YOUR PERSONALLY IDENTIFYING INFORMATION

We will only disclose your personally identifying information in the following situations

- as required by law such as to comply with a subpoena, or similar legal process
- when we believe in good faith that disclosure is necessary to protect our rights, protect your safety or the safety of others, investigate fraud or respond to a written government request
- if Caliber becomes involved in a merger, acquisition, or any form of sale of some or all of its assets, we will provide notice before personally identifying information becomes subject to a different privacy statement
- to any other third party with your prior consent to do so

We will share your personally identifying information with third parties only in the ways that are described in this Privacy Statement. We do not otherwise sell your personally identifying information to third parties.

HOW WE SHARE RECORDS YOU ENTER INTO THE APPLICATIONS

Caliber Customers electronically submit data or information to the Services for hosting and processing purposes ("Customer Data"). Caliber will not review, share, distribute, or reference any such Customer Data except as provided in the Caliber Agreement executed by an End User Agency, or as may be required by law. In accordance with the Caliber Agreement, Caliber may access Customer Data only for the purpose of providing the Services, preventing or addressing service or technical problems, at a Customer's request in connection with customer support matters, or as may be required by law. Caliber will only share data that has been authorized for sharing by the Agency that originally entered the record.

ACCESSING AND UPDATING YOUR PERSONALLY IDENTIFYING INFORMATION

To review and update your personally identifying information to ensure it is accurate, contact us; or, if you are an Caliber customer, use our online tools.

Caliber will make commercially reasonable efforts to provide you reasonable access to any of your personally identifying information we maintain within 30 days of your access request. We provide this access so you can review it, make corrections or request deletion of your data. If we cannot honor your request within the 30-day period, we will tell you when we will provide access. In the unlikely event that we cannot provide you access to this information, we will explain why we cannot do so.

SECURITY

Providing security for the information entered into Caliber’s Internet Application(s) is of paramount importance to Caliber. We take appropriate security measures to protect against unauthorized access to, or unauthorized alteration, disclosure, or destruction, of your personally identifying information. We use Secure Socket Layer (SSL) FIPS140-2 compliant encryption to encrypt the transmission of data with Caliber hosted systems. We operate in compliance with the FBI CJIS Security Policy.

LINKS TO OTHER WEB SITES

This Privacy Statement applies to Caliber Web services only. Our Site includes links to other Web sites. If you submit personally identifying information to any of those sites, your information is subject to their privacy statements, which includes but is not limited to Google Privacy Policy located at: <http://www.google.com/policies/privacy/>. We encourage you to carefully read the privacy statement of any Web site you visit.

CHANGES TO THIS PRIVACY STATEMENT

Please note that this Privacy Statement may change from time to time. If we change this privacy statement in ways that affect how we use your personally identifying information, we will advise you of choices you may have as a result of those changes. We will also post a notice on our home page that this Privacy Statement has changed.

CONTACTING US

Questions regarding this Privacy Statement or the information practices of the Company’s Web sites should be directed to Colossus Privacy, 102 W. 3rd Street, Suite 750, Winston-Salem, NC 27101

Schedule "D"

Third Party Component Software License Terms

1. Google Maps: <https://developers.google.com/maps/terms> - Google Maps API Terms of Services with End User Terms and Privacy Policy set forth in Section 9.3. Google's Terms of Services are subject to change at Google's discretion without notice.
2. Jaspersoft: <https://www.jaspersoft.com/saas-terms-and-conditions-v110113>

RECORDS MANAGEMENT SOLUTION



CALIBER
Public Safety



RMS

The smart way to improve data quality, comply with NIBRS reporting and connect the dots...

What if you could instantly comply with the Federal NIBRS reporting mandate, improve your access to actionable data, and use a system that is never outdated?

With Caliber Online RMS - you can!

ABOUT

Our Online Records Management Solution (RMS) deploys quickly, providing unsurpassed data sharing and instant compliance to Federal NIBRS. With effortless upgrades your public safety personnel always have the latest and greatest software at their fingertips.

Smart Search

- Keyword Search Incidents, Including Narratives
- Instant Access to Shared Data in Your State
- Connect Information for Better Outcomes

Incident Wizard

- Data Entry Made Easy to Improve Quality
- Instant NIBRS Compliance at Point of Entry
- Data Entry workflow Adapts to Crime Type

InterDEx | CIS

- One and Done Searching
- 24x7 Access to 300+ Nationwide Data Sources
- Find "A Needle in a Haystack" Improves Outcomes

CLIENT QUOTE

"We have used Caliber Online RMS since January 2013. The program is convenient for all users and works well for our agency. We are able to access our reports from any Internet accessible computer or mobile device 24 hours a day. We have been satisfied with the service and assistance we have received from Caliber personnel."

**-Regina Blackstock, Records Officer
Harrison County, MS**

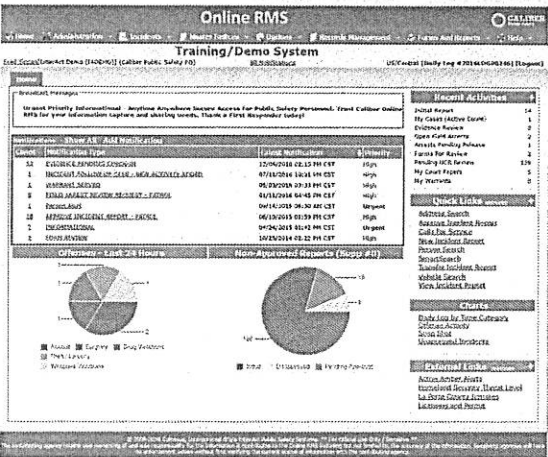


RECORDS MANAGEMENT SOLUTION

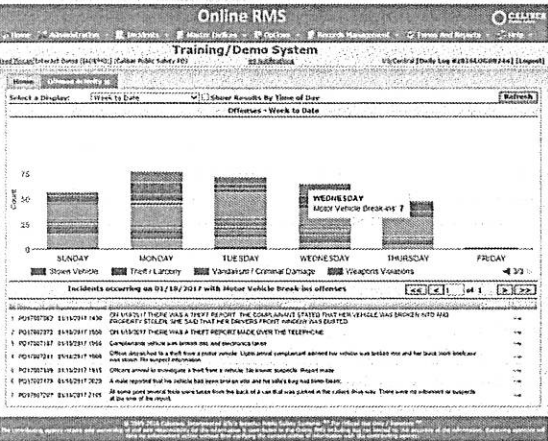


Caliber Online RMS Specifications

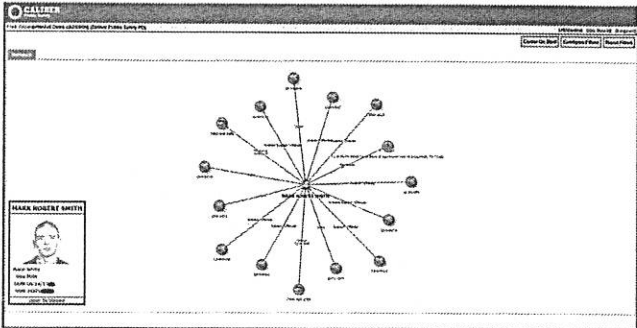
For best performance, we recommend a computer, laptop, or tablet purchased within the last three years, which runs an industry popular web browser that is actively supported by the browser manufacturer and connects to the Internet using DSL, Cable, or 4G cellular. The browser must support TLS 1.0 or higher.



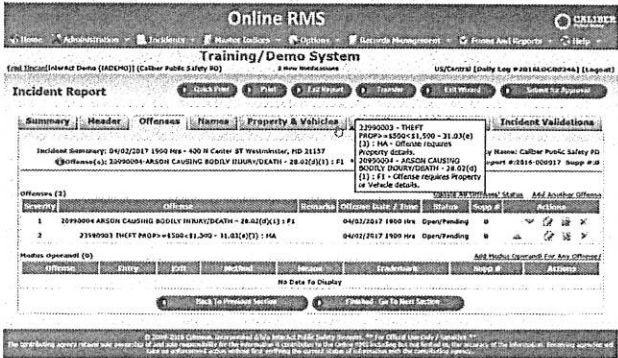
User Configurable – Action Driven Home Page



Data Empowered Decisions - Made Easy



Data Visualization - Better to Connect the Dots



Incident Wizard - Real-time Intuitive Offense Based Guide

Our Vision

To lead the industry with innovative public safety software, proud to serve those who serve.

Our Mission

To provide and support public safety software solutions focused on improving situational awareness, officer safety, and community outreach.

We are committed to creating reliable software with unique information sharing ability that provides instantaneous access to critical, relevant information across multiple agencies.

Our duty of care is to deliver the highest caliber products, services, and support to the public safety community and the citizens they serve and protect.



Uniform Crime Reporting Program
National Incident-Based Reporting System

Benefits of NIBRS Participation

When used to its full potential, the UCR Program's National Incident Based Reporting System (NIBRS) identifies, with precision, when and where crime takes place, what form it takes, and the characteristics of its victims and perpetrators. Armed with such information, law enforcement can better define the resources it needs to fight crime, as well as use those resources in the most efficient and effective manner.

Although most of the general concepts for collecting, scoring, and reporting UCR data in the Summary Reporting System (SRS) apply in NIBRS, such as jurisdictional rules, there are some important differences in the two systems. The most notable differences that give NIBRS an advantage over the SRS are:

- **No Hierarchy Rule**—In the SRS, the Hierarchy Rule requires law enforcement agencies (LEAs) to report only the most serious offense per incident (with the exceptions of arson and human trafficking); therefore, they do not report lower-listed offenses in multiple-offense incidents. In NIBRS, LEAs report every offense occurring during an incident provided the offenses are separate and distinct crimes, not just as part of another offense, i.e., a "mutually exclusive" crime. (For more information about mutually exclusive offenses, refer to Data Element 24, Victim Connected to UCR Offense Code, in the most recent version of the *NIBRS Technical Specification*, at www.fbi.gov/services/cjis/ucr/data-documentation#NIBRS.)
- **Revised, Expanded, and New Offense Definitions**—The FBI UCR Program revised several offense definitions in SRS for NIBRS (e.g., the definition of assault to include the offense of intimidation, the definition of burglary to include self-storage units with regard to the Hotel Rule [i.e., since all units are under a single manager, the burglary will count as one offense, but up to 99 individual units can be reported]). Furthermore, NIBRS defines and collects specific sex offenses, including such crimes as rape, sodomy, and sexual assault with an object (which together meet the revised, broader UCR definition of rape), and fondling; and sex offenses, nonforcible, including such crimes as statutory rape and incest.
- **Greater Specificity in Reporting Offenses**—Using NIBRS, law enforcement can report offense for 24 Group A offense categories (including 52 specific crimes) as opposed to the 10 Part I offenses in the SRS. In addition, NIBRS captures arrest data for the Group A offenses and 10 Group B offense categories (including 10 crimes), while the SRS collects arrest data for 20 Part II crimes. Also, because the SRS collects most of its crime data in the form of categories (e.g., age groupings and property value groupings), it provides very little capability to break down the resulting data into specific subcategories.



Uniform Crime Reporting Program
National Incident-Based Reporting System

However, because NIBRS collects the details of crime incidents, it allows much greater specificity in reporting. Some of those details include type of victim, residential status of victim and arrestee, weapons data for several crimes, and the value of property stolen or recovered.

- **Distinction between Attempted and Completed Group A Crimes**—Except for the offenses of rape and burglary, the SRS does not differentiate between attempted and completed Part I crimes. NIBRS recognizes the difference between attempted and completed crimes for all Group A offenses.
- **Additional Scoring Category**—In addition to the categories of Crimes Against Persons (e.g., murder and nonnegligent manslaughter, rape, and aggravated assault) and Crimes Against Property (e.g., robbery, burglary, and larceny/theft), NIBRS offers the category of Crimes Against Society. These crimes are not against persons because they do not actually involve an injured party; nor are they against property because property is not the object of the crime. Program developers created the category to represent society's prohibitions of engaging in certain types of activity, such as drug/narcotic offenses, gambling offenses, pornography/obscene material, and prostitution offenses.
- **Expanded Victim-to-Offender Relationship Data**—In the SRS, law enforcement reports the relationship of the victim to the offender (e.g., the victim was the husband, wife, employer, or employee, of the offender) only for homicides (i.e., murder and nonnegligent manslaughter, manslaughter by negligence, and justifiable homicide). In NIBRS, however, law enforcement reports a victim's relationship to the offender(s) when the individual was the victim of a Crime Against Person, such as an assault offense, homicide offense, kidnapping/abduction, or sex offense. LEAs also report victim-to-offender relationship data for robbery (Crimes Against Property) because one of its elements is an assault, which makes it a violent crime. (NIBRS also collects other types of victims, i.e., law enforcement officer, business, financial institution, government, religious organization, and society/public.)
- **Expanded Circumstance Reporting**—The SRS and NIBRS both provide for collecting circumstance data for homicides, but NIBRS also allows law enforcement to report circumstance data for aggravated assault. Furthermore, NIBRS permits the entry of up to two circumstance codes for each murder or aggravated assault.
- **Expanded Collection of Drug-Related Offenses**—In the SRS, the subcategories of drug violations are limited to sale/manufacturing and possession. However, in NIBRS, LEAs can report the unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation of any controlled drug or narcotic. Agencies



**Uniform Crime Reporting Program
National Incident-Based Reporting System**

can also report the suspected drug type in one of the expanded drug-type categories. In the event of a drug seizure, agencies can report the estimated quantity. NIBRS also allows agencies to report the unlawful manufacture, sale, purchase, possession, or transportation of drug equipment (paraphernalia).

- **Use of Drugs**—In addition to capturing actual drug offenses, LEAs using NIBRS can report whether they suspect offenders of various other offenses of having used drugs or narcotics during or shortly before the commission of the crime(s).
- **Capturing Computer Crime**—To combat the growing problem of computer crime, (i.e., crimes directed at and perpetrated through the use of computers and related equipment) NIBRS provides the capability to indicate whether a computer was the object of the reported crime and to indicate whether the offenders used computer equipment to perpetrate a crime.
- **Association of Update Reports**—LEAs handle information updates, such as unfounding an offense with subsequent submissions via the SRS, but there is no way to tie the update to the original offense. In NIBRS, however, updated information is available with, and directly tied to, the original incident.
- **Identification of Common Problems or Trends**—Aside from national data requirements, many individual LEAs have very sophisticated records systems capable of producing a full range of statistics in their own jurisdictions. Some local and state incident-based reporting systems include additional data elements and data values to satisfy their local and state needs. As a byproduct of all of those systems, NIBRS provides more common links among agencies. As more LEAs use NIBRS, it will allow the identification of common crime problems or trends among similar jurisdictions. Agencies can then work together to develop possible solutions or proactive strategies for addressing the issues.
- **More Useful Data**—Once the majority of LEAs that participate in the UCR Program submit their data via NIBRS, legislators, municipal planners and administrators, academicians, penologists, sociologists, and the general public will be better able to assess the nation's crime problem. Law enforcement is a public service and as such requires a full accounting from the police commissioner, chief, sheriff, or director as to the administration of the agency and the status of public safety within the jurisdiction. By participating in the NIBRS, agencies will have statistics to fulfill this responsibility. The NIBRS furnishes information on nearly every major criminal justice issue facing law enforcement today. The FBI's UCR Program collects NIBRS data from all levels of law enforcement (i.e., city, university/college, county, state, tribal, and federal) and



**Uniform Crime Reporting Program
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aggregates the data at the level and in the manner best meeting the informational needs of the data user.

For More Information

LEAs that want more information about making the transition to NIBRS should e-mail the FBI at UCR-NIBRS@fbi.gov. LEAs should direct questions about specific facets of the UCR Program to the appropriate area. A listing of UCR Program contacts is available at www.fbi.gov/file-repository/ucr/ucr-program-contacts.pdf/view. For questions about the NIBRS publication, please direct your e-mail to crimestatsinfo@fbi.gov.



STATE OF MISSISSIPPI
PHIL BRYANT, GOVERNOR
DEPARTMENT OF PUBLIC SAFETY
MISSISSIPPI HIGHWAY SAFETY PATROL
MARSHALL L. FISHER, COMMISSIONER

January 3, 2019

Chief Gary Pontheiux
Bay St. Louis Police Department
534 Main Street
Bay Saint Louis, MS 39520

Dear Chief Pontheiux,

I would like to take this opportunity to introduce myself as the Mississippi Department of Public Safety's NIBRS Coordinator. As the Federal Bureau Investigation (FBI) plans to transition from the use of the Summary Reporting System to National Incident-Based Reporting System (NIBRS) by January 2021, our agency is in the process of implementing the Mississippi state-level NIBRS repository. Our goal is to provide ongoing communications and NIBRS training opportunities to assist you and your agency with the transition to NIBRS.

In this mailing, we have included a copy of the U.S. Department of Justice-Federal Bureau of Investigation's "Benefits of NIBRS Participation" (released Fall 2018), the Mississippi Legislature's House Bill 1040 and the NIBRS Training Registration form.

Two (2) comprehensive NIBRS training opportunities are offered in January. The two-day training will start at 8:00 a.m. and end at 5:00 p.m. The training will cover:

- Introduction to NIBRS
- Group A Crimes Against Persons
- Group A Crimes Against Property
- Group A Crimes Against Society
- Group B Crimes
- Data Elements

Continuing education units (CEUs) will be available for this training! The Board on Law Enforcement Officer Standards and Training will determine the number of hours at the January meeting. If anyone from your department would like to attend, please either complete the form included and email it to lwilson@dps.ms.gov or fax it to 601-933-2676.

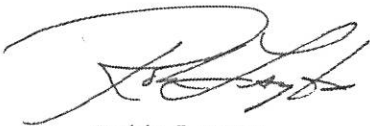
In addition, the link below can be utilized to register for the class:

<https://form.jotform.us/82945968871175>

If you have any questions about the training, please feel free to contact me @ 601-933-9448 or email rlayton@dps.ms.gov.

Thank you for all you do!

In pursuit of public safety,



Robin Layton
NIBRS Coordinator
MS Department of Public Safety
Criminal Information Center

Enclosures

MISSISSIPPI LEGISLATURE

REGULAR SESSION 2018

By: Representative Ladner

To: Judiciary B

HOUSE BILL NO. 1040

1 AN ACT TO AMEND SECTION 45-27-9, MISSISSIPPI CODE OF 1972, TO
2 REQUIRE ALL LAW ENFORCEMENT AGENCIES TO IMPLEMENT AN
3 INCIDENT-BASED REPORTING SYSTEM WITHIN THEIR AGENCY OR DEPARTMENT
4 THAT MEETS THE REPORTING REQUIREMENTS OF THE NATIONAL
5 INCIDENT-BASED REPORTING SYSTEM (NIBRS) OF THE UNIFORM CRIME
6 REPORTING PROGRAM OF THE FEDERAL BUREAU OF INVESTIGATION; AND FOR
7 RELATED PURPOSES.

8 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MISSISSIPPI:

9 SECTION 1. Section 45-27-9, Mississippi Code of 1972, is
10 amended as follows:

11 45-27-9. (1) All criminal justice agencies within the state
12 shall submit to the center an arrest card that will transmit
13 fingerprints, descriptions, photographs (when specifically
14 requested), and other identifying data on persons who have been
15 lawfully arrested or taken into custody in this state for all
16 felonies and misdemeanors as described in Section 45-27-7(2)(a).
17 It shall be the duty of all chiefs of police, sheriffs, district
18 attorneys, courts, court clerks, judges, parole and probation
19 officers, wardens or other persons in charge of correctional
20 institutions in this state to furnish the center with all data



21 required by the rules duly promulgated under the Administrative
22 Procedures Act to carry out its responsibilities under this
23 chapter, and the duty of courts and court clerks to submit a
24 disposition form for every disposition. It shall be the duty of
25 all criminal justice agencies within the state to supply the
26 prosecutor and the proper court with the disposition form that is
27 attached to the physical arrest card if fingerprints were taken
28 manually or, if fingerprints were captured digitally, the
29 disposition form generated by the electronic fingerprint device at
30 the time of the arrest.

31 (2) All persons in charge of law enforcement agencies shall
32 obtain, or cause to be obtained, fingerprints according to the
33 fingerprint system of identification established by the Director
34 of the Federal Bureau of Investigation, full face and profile
35 photographs (if equipment is available) and other available
36 identifying data, of each person arrested or taken into custody
37 for an offense of a type designated in subsection (1) of this
38 section, of all persons arrested or taken into custody as
39 fugitives from justice and of all unidentified human corpses in
40 their jurisdictions, but photographs need not be taken if it is
41 known that photographs of the type listed, taken within the
42 previous year, are on file. Any record taken in connection with
43 any person arrested or taken into custody and subsequently
44 released without charge or cleared of the offense through court
45 proceedings shall be purged from the files of the center and



46 destroyed upon receipt by the center of a lawful expunction order.
47 All persons in charge of law enforcement agencies shall submit to
48 the center detailed descriptions of arrests or takings into
49 custody which result in release without charge or subsequent
50 exoneration from criminal liability within twenty-four (24) hours
51 of the release or exoneration.

52 (3) Fingerprints and other identifying data required to be
53 taken under subsection (2) shall be forwarded within twenty-four
54 (24) hours after taking for filing and classification, but the
55 period of twenty-four (24) hours may be extended to cover any
56 intervening holiday or weekend. Photographs taken shall be
57 forwarded at the discretion of the agency concerned, but, if not
58 forwarded, the fingerprint record shall be marked "Photo
59 Available" and the photographs shall be forwarded subsequently if
60 the center so requests.

61 (4) All persons in charge of law enforcement agencies shall
62 submit to the center detailed descriptions of arrest warrants and
63 related identifying data immediately upon determination of the
64 fact that the warrant cannot be served for the reasons stated. If
65 the warrant is subsequently served or withdrawn, the law
66 enforcement agency concerned must immediately notify the center of
67 the service or withdrawal. Also, the agency concerned must
68 annually, no later than January 31 of each year and at other times
69 if requested by the center, confirm all arrest warrants which
70 continue to be outstanding. Upon receipt of a lawful expunction



120 as required by subsection (8) of this section it is determined by
121 the reporting department or agency that a person is no longer
122 wanted or that a vehicle or property stolen has been recovered.
123 Furthermore, if the agency making the apprehension or recovery is
124 not the one which made the original report, then it shall
125 immediately notify the originating agency of the full particulars
126 relating to the apprehension or recovery using methods prescribed
127 by the center.

128 (10) All law enforcement agencies in the state and clerks of
129 the various courts shall promptly report to the center all
130 instances where records of convictions of criminals are ordered
131 expunged by courts of this state as now provided by law. The
132 center shall promptly expunge from the files of the center and
133 destroy all records pertaining to any convictions that are ordered
134 expunged by the courts of this state as provided by law.

135 (11) The center shall not be held liable for the failure to
136 purge, destroy or expunge records if an agency or court fails to
137 forward to the center proper documentation ordering the action.

138 (12) Any criminal justice department or agency making an
139 expenditure in excess of Five Thousand Dollars (\$5,000.00) in any
140 calendar year on software or programming upgrades concerning a
141 computerized records management system or jail management system
142 shall ensure that the new or upgraded system is formatted to
143 Department of Justice approved XML format and that no impediments



144 to data sharing with other agencies or departments exist in the
145 software programming.

146 (13) (a) All law enforcement agencies within the state
147 shall:

148 (i) Implement an incident-based reporting system
149 within their agency or department that meets the reporting
150 requirements of the National Incident-Based Reporting System
151 (NIBRS) of the Uniform Crime Reporting Program of the Federal
152 Bureau of Investigation;

153 (ii) Use the system described by subparagraph (i)
154 to submit to the center information and statistics concerning
155 criminal offenses committed in the jurisdiction of the local law
156 enforcement agency, in a manner prescribed by the center; and

157 (iii) Report the information as soon as is
158 practical after the investigating agency or department ascertains
159 that a qualifying crime has been committed in their jurisdiction,
160 once the state-level NIBRS Repository is available.

161 (b) No later than July 1, 2019, the department shall
162 submit a report to the Legislature that identifies the number of
163 local law enforcement agencies that have implemented the system
164 described in this subsection (13).

165 **SECTION 2.** This act shall take effect and be in force from
166 and after July 1, 2018.



CITY OF BAY ST. LOUIS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

300-DOJ FUNDS
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
OTHER	0	0.00	0.00	0.00	0.00	0.00
CAPITAL	239,113	0.00	0.00	0.00	239,113.00	0.00
TOTAL REVENUES	239,113	0.00	0.00	0.00	239,113.00	0.00
EXPENDITURE SUMMARY						
POLICE						
CAPITAL OUTLAY	0	53,234.00	85,247.56	5,500.00 (90,747.56)	0.00
TOTAL POLICE	0	53,234.00	85,247.56	5,500.00 (90,747.56)	0.00
DEBT SERVICE						
DEBT SERVICE	0	0.00	0.00	0.00	0.00	0.00
TOTAL DEBT SERVICE	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0	53,234.00	85,247.56	5,500.00 (90,747.56)	0.00
REVENUE OVER/(UNDER) EXPENDITURES	239,113 (53,234.00) (85,247.56) (5,500.00)	329,860.56	37.95-

	BEGINNING BALANCE	TOTAL DEBITS	TOTAL CREDITS	ENDING BALANCE	AVERAGE DAILY BALANCE
DOJ FUNDS 300-000-000-001	147,568.21	0.00	0.00	147,568.21	147,568.21
DOJ FUNDS FUND 300 TOTAL	147,568.21	0.00	0.00	147,568.21	147,568.21
REPORT TOTALS	147,568.21	0.00	0.00	147,568.21	147,568.21

HANCOCK COUNTY CHILD ABUSE MULTIDISCIPLINARY TEAM PROTOCOL FOR INTERVENTION

INTRODUCTION

The Hancock County Multidisciplinary Child Abuse Team Protocol serves as a model for handling cases of child abuse within Hancock County. It is a written agreement outlining relationships and procedures team members shall follow in handling felony cases involving child physical abuse, child sexual abuse, child witness to a violent crime, and any other cases the team deems appropriate. This is a working agreement that provides guidelines and a reference source for interagency cooperation in the investigation, prosecution, and management of child abuse cases.

VISION STATEMENT

The Hancock County Multidisciplinary Team will work together as a team to end child abuse in the state of Mississippi.

MISSION STATEMENT

The Hancock County Multidisciplinary Team is to act as advocates for children, to ensure that children are not further victimized and to protect their rights, safety, and well-being through a coordinated investigation and prosecution process of felony child abuse cases.

PURPOSE

The purpose of the Hancock County Multidisciplinary Team is to develop a standard, streamlined approach to the investigation and prosecution of all felony child abuse cases. The team works to establish a safe and nurturing environment for victimized children and their non-abusive caregivers with the goal of minimizing the trauma experienced by the child. Following the Child First Doctrine, the team will ensure that the focus of the investigation process remains on the needs of the child and their best interest.

Specific purposes of the team are:

- To ensure the child is our first priority and is kept at the center of the team's focus;
- To ensure the safety and well-being of the child and to protect them from further abuse;
- To work collaboratively through timely information sharing for case investigation and prosecution in order to hold the alleged perpetrator(s) accountable to prevent them from victimizing others in the future;
- To engage in resource development for appropriate short and long-term services for the child and non-offending caregivers;
- To provide appropriate medical and mental health referrals for the child and non-offending caregivers, per protocol; and
- To offer advocacy services that provide resources and support for the child and their family to reduce further trauma and increase stability for them.

Exhibit "K"
February 5, 2019

AUTHORITY

The Hancock County Multidisciplinary Team was authorized by the Hancock County Youth Court Order pursuant to Sections 43-15-51(1)¹; 43-21-353²; and 43-21-261(7)³. The Statute and Order allow the members of the team to exchange information regarding child abuse cases referenced by the Hancock County Youth Court Order and requires that such information be kept confidential.

COMPOSITION OF THE TEAM

Leadership Team

The Hancock County Child Abuse Multidisciplinary Team (MDT) Leadership Team is composed of professionals including a representative from law enforcement, child protection services, youth court, and Hope Haven CAC. The goals of the leadership team are to implement changes to policies and procedures as necessary, as well as assist with answering any questions or concerns that may arise on the MDT. Primary communication between Leadership Team members will be via e-mail; however, the Leadership Team will meet once quarterly before MDT case review meetings.

Orientation of MDT Members

For orientation of new MDT members, Hope Haven CAC provides a “welcome packet” which includes a copy of the MDT protocol, the MDT Coordinator’s contact information, Hope Haven CAC brochure of services offered, and a hand-out regarding the prevention of vicarious trauma.

A. Mississippi Department of Child Protection Services – The Mississippi Department of Child Protection Services (CPS) is the agency legally mandated to receive all felony child abuse reports and refer appropriate reports to the Youth Court intake unit, law enforcement agencies, District Attorney’s Office, and the youth court prosecutor. CPS plays a key role within the Team by coordinating its work with that of the other members of the team to include the CPS human trafficking investigator and Special Investigations Unit (SIU).

B. Law Enforcement Agencies – including the municipal police departments and the Hancock County Sheriff’s Department are responsible for enforcing the laws of the state of Mississippi and the laws of their respective jurisdictions. Where resources permit, each department mentioned above will assign an officer who will be primarily responsible for coordinating law enforcement investigations of child abuse cases within their jurisdiction and for serving as a member of the Team. The Department of Homeland Security (DHS) and the Federal Bureau of

¹ MS Code 43-15-51 (1) – Formation of multidisciplinary child protection teams to evaluate and investigate reports of child abuse and neglect.

² MS Code 43-21-353 – Duty to inform state agencies and officials; duty to inform individual about whom report has been made of specific allegations.

³ MS Code 43-21-261 (7) – Information concerning an investigation into a report of child abuse or child neglect may be disclosed without further order of Youth Court to any interagency child abuse task force.

Investigations (FBI) will investigate cases of child exploitation when the local jurisdictions do not have the necessary resources to do so.

C. Hope Haven Children's Advocacy Center – is a private non-profit agency dedicated to providing support services to victims of violent crimes, as well as to the prevention of child abuse and will provide assistance with the coordination and facilitation of MDT meetings, as well as provide training and/or information to MDT members. The foundation of the CAC is developing a coordinated MDT in Hancock County. Hope Haven CAC also employs staff to coordinate the MDT, conduct forensic interviews, provide coordinated victim/family advocacy, provide referrals for services, and facilitate regular case review meetings. The Hope Haven Children's Advocacy Center will:

- Conduct forensic interviews of child victims and child witnesses utilizing a nationally recognized model for forensic interviewing;
- Provide the family and/or victim with advocacy services;
- Ensure that the non-offending caregiver has a victim's compensation packet and the victim bill of rights;
- Make referrals for a forensic medical exam, if the referral has not already been made;
- Conduct assessments and provide referrals for services addressing the needs of the child and non-offending caregivers; and
- Make referrals for evidence-based therapy services, if determined it is necessary and ensure appropriate services are provided no matter the family's ability to pay.

D. Family/Victim Advocacy Services

Family/Victim Advocacy ensures that children and families get the culturally-sensitive support, education and resources they need to help them overcome the trauma of abuse. The focus is to help reduce trauma for the child and family and to improve outcomes. Coordinated victim advocacy services encourage access to, and participation in, investigation, prosecution, treatment and support services and, thus, are a core component of the MDT's response. Up-to-date information and ongoing support and access to comprehensive services are critical to a child and family's comfort and ability to participate in ongoing investigation, possible prosecution, intervention and treatment. Additionally, family/victim advocates are required to obtain ongoing training to maintain their skills and must participate in routine peer review sessions. The Family Advocacy Training Modules I, II, and III, conducted by the CACM, is recognized and used as the family advocacy model for Mississippi.

As stated in the NCA Accreditation Standards, "Family Advocacy services are provided to the parents and guardians of children who participate in forensic interviews, although other non-offending caregivers may be referred to the program as well. These services are designed to give support and education to caregivers in a one-on-one setting or through support groups."

Specific goals of family/victim advocacy services administered by Hope Haven CAC include:

- Crisis assessment and intervention, risk assessment and safety planning and support for children and family members at all stages of involvement with CAC;

- Assessment of individual needs
- Presence during the forensic interview to participate in information sharing, informing, and supporting the family about the overall CAC response and services.
- Provision of education and access to victim rights and crime victim compensation, assistance in procuring concrete services.
- Provision for referrals for trauma-focused, evidenced-supported mental health, and specialized medical treatment, if not provided on site at the CAC.
- Participation in case review to communicate and advocate for the unique needs of child and family
- Provision of court education and support, and court accompaniment
- Coordinated case management meetings with any and all individuals providing victim advocacy services

Often, families have never been involved in this multi-system response. Active outreach requires follow-up with families beyond initial assessment and crisis response. Follow-up services after the initial contact at the CAC must include ongoing, regular contact until the CAC concludes its involvement with the case.

Family/victim advocacy is integral and fundamental to the MDT response. If more than one individual is providing services to the same family, case management meetings that provide opportunities for discussion of individual and shared case responsibilities, needed services, follow-up, and ongoing assessment and intervention are required.

E. Advanced Medical Providers – ensure that children receive proper medical examinations and treatment during an investigation of abuse. **Advanced Medical Providers** that have received specialized training in the area of pediatric forensic abuse examinations will perform such examinations as needed, as well as interpret any medical findings to MDT members.

The primary goals of the medical evaluation are to:

- Help ensure the health, safety and well-being of the child.
- Evaluate, document, diagnose and address medical conditions resulting from abuse.
- Differentiate medical findings that are indicative of abuse from those which may be explained by other medical conditions
- Document, diagnose, and address medical conditions unrelated to abuse
- Assess the child for any developmental, emotional, or behavioral problems needing further evaluation and treatment and make referrals as necessary
- Reassure and educate the child and family
- Refer for therapy to address trauma related to the abuse/assault, if not provided by another member of the MDT/CAC

Advanced Medical Provider – The Children’s Safe Center in Jackson, MS and the Biloxi Safe Center in Biloxi, MS are currently the only locations within reasonable traveling distance that employs Advanced Medical Provider(s) to perform forensic medical evaluations of children involved in allegations of sexual and/or physical abuse.

See Attachment “A” for information and instruction regarding the appropriate timing of medical exams for children with abuse allegations.

See Attachment “B” for Children’s Safe Center Forensic Medical Evaluations Protocol

An **Advanced Medical Provider** is defined in the following preferred order of selection of the provider as:

- A **Child Abuse Pediatrician** Sub-Board eligibility or certification (preferred per NCA Standards for Accredited Members-2017 Edition)
- **Physicians without board certification or board eligibility** in the field of Child Abuse Pediatrics
- **Advanced Practice Nurse** who have a minimum of 16 hours of formal didactic training in medical evaluation of child sexual abuse and 16 hours of child physical abuse training for a total of 32 hours of training.
- **Physician Assistants** should have a minimum of 16 hours of formal didactic training in the medical evaluation of child sexual abuse and 16 hours of child physical abuse training for a total of 32 hours of training.
- **Sexual Assault Nurse Examiner (SANEs)** without advanced practitioner training should have a minimum of 40 hours of coursework specified to the evidence collection and documentation of physical findings of child sexual abuse followed by a competency based clinical preceptorship. This means a preceptorship with an experienced provider in a clinical setting where the SANE can demonstrate competency in performing exams.

All **Advanced Medical Providers**, in order to be used, **must** have met the minimum training outlined for a CAC provider as described above and the following:

- Has performed at least 100 child sexual abuse examinations
- Current in CQI (continuing education and participation in **expert review** on their own cases)

Expert Review is defined as:

- Expert review of examination findings is a de-identified continuous quality improvement (CQI) activity and is NOT a consultation/second opinion.
- The CAC should have included in their policies and procedures how the continuous quality improvement activity of expert review is documented.
- The CAC should track if an exam is deemed to be abnormal either through a patient log kept in a secured location or through the MDT review process. The number of abnormal

exams and percent of exams reviewed by an expert provider should be available if requested for site review purposes/practice audits.

- The Advanced Medical Provider who provides the expert review should maintain a deidentified log of at minimum 50% of all finding deemed abnormal or diagnostic of trauma from sexual abuse. The log should also note how many times they have provided examination review for a specific provider. Notation of where consensus was reached is recommended.

An “**Abnormal Exam**” is defined as:

One that has acute or healed physical findings anywhere on the body that indicates abuse has occurred. Laboratory testing for STI’s or pregnancy and DNA evidence collection are NOT included in the definition of abnormal exam; however, a POSITIVE STI or HIV test is indicative of an abnormal exam. All Abnormal Exams will be reviewed by a Board-Certified Child Abuse Pediatrician.

F. District Attorney’s Office – The office of the District Attorney is responsible for the prosecution of felony child abuse cases. A representative from the DA’s office will collaborate with the Team to build and enhance the case for the purpose of prosecution, where applicable, when there is a felonious allegation of child abuse. The DA’s office will provide such guidance to law enforcement and the Mississippi Department of Child Protection Services during the investigation on an on-going basis.

G. The Victim Advocates of the District Attorney’s Office – The Victim Advocate ensures the Constitutional Rights of the victims are protected and that the victims and their legal guardians understand the legal process and provide victim support. Victim advocates serve as a liaison between the victim and other members of the MDT and assist the MDT to build and enhance the case for the purpose of prosecution, where applicable.

H. The Youth Court Prosecutor and Youth Court Staff – the youth court prosecutor and staff are responsible for handling child abuse and neglect cases in Youth Court. A representative from Youth Court will collaborate with the MDT to build and enhance the case for the purpose of prosecution, where applicable.

I. Court Appointed Special Advocate Program -The CASA Program is judicially appointed to provide victims of child abuse and/or neglect quality advocacy through the assignment of a trained, capable volunteer who is charged with ensuring the child’s best interest is preserved during the court process. CASA volunteers provide fact-based recommendations to the Youth Court at each stage of the court process. CASA volunteers interface with key stakeholders to identify services that can meet the unmet needs of the child and/or family. As a separate entity from the Youth Court and apart of Children Protective Services (CPS), CASA volunteers often learn critical information that can assist with the prosecution of felony child abuse cases. Furthermore, through meaningful and consistent contact with the child victim, CASA volunteers can provide support to the child if/when participation in a trial is required.

J. Mental Health Providers – Mental health providers, to include but not limited to Gulf Coast Mental Health, will provide the Team with the interpretation of treatment information and recommendations for appropriate treatment options for children who have been alleged to be victims of maltreatment, as well as keep the Team members informed with updates or new information regarding such cases.

K. Multidisciplinary Team Facilitator/Coordinator(s) – are helpful in providing a neutral facilitator to be responsible for coordination of the multidisciplinary teams. Hope Haven CAC, a non-profit agency dedicated to the prevention of child abuse, will provide assistance with the coordination and facilitation of MDT meetings, as well as provide training information and other valuable information to MDT members.

L. Other Representatives or Agencies may be invited by the Multidisciplinary Team on a case-by-case basis to serve on the team who have knowledge of and experience in child abuse and neglect matters or have specialized knowledge that is necessary to educate team members during an investigation.

CONFIDENTIALITY

All signees of this agreement, within the bounds permitted by law, agree to maintain confidentiality of all information obtained as a result of team participation. This includes all information obtained during case review meetings, reporter information, medical and mental health findings, videotape forensic interview, and/or for the purpose of investigating, prosecuting, and providing treatment/services to child victims and their non-offending caregivers. MS Code 43-15-51 (5)⁴.

PROCEDURES FOR CASE HANDLING

Intake/Reports

Any agency that receives a report of child abuse (sexual, physical & emotional) and/or neglect will directly and immediately make an oral report to the Department of Child Protection Services (formerly known as the Department of Human Services) through the centralized intake unit by MDCPS “Report Abuse” mobile app, by phone at 1-800- 222-8000 or 601-432-4570, and online at www.msabusehotline.mdhs.ms.gov.

Reports should include the following:

⁴ MS Code 43-15-51 (5) – No person shall disclose information obtained from a meeting of the multidisciplinary team unless necessary to comply with Department of Human Services’ regulations or conduct and proceeding in Youth Court or criminal court proceedings or as authorized by a court of competent jurisdiction.

- Name(s) and address(es) of any child(ren) involved
- Name(s) of parent(s) and/or caregiver(s)
- If known:
 - The age(s) of the children
 - The nature and extent of the injuries suffered
 - Any evidence of previous injuries
 - Any other information that would be useful in making a determination as to the cause of the injuries and the identity of the perpetrator(s)
 - Suspect information including name/relationship/age
 - Where the abuse occurred
 - Where suspected victim can be located and school information
 - How suspected abuse was discovered

Team Collaboration (Cross Reporting)

If the initial report is made to Law Enforcement (LE), they will call the Department of Child Protection Services (CPS), formerly known as the Department of Human Services, hotline to cross report. When initiating the investigation of the cases which appear to be covered by this protocol, CPS and Law Enforcement shall establish the identity of the alleged perpetrator and take appropriate steps to protect the child from further abuse. If the case is deemed to be an out-of-home case and CPS is no longer involved, Law Enforcement will proceed with the investigation.

If the initial report is made to the Department of Child Protection Services, then **CPS has 24 hours to respond to any potential felony cases, including a child sexual abuse case, and 72 hours to respond to all other cases.** CPS will cross report all cases that qualify as a felony under state law immediately to the Law Enforcement agency in whose jurisdiction the abuse occurred **and the appropriate District Attorney or youth court prosecutor within 48 hours** (See pg. 15-16 for definitions of felonious abuse).

When initiating the investigation of cases which appear to be covered by this protocol, CPS and Law Enforcement shall establish the identity of the alleged perpetrator and take appropriate steps to protect the child from further abuse. Law enforcement shall file a preliminary report with the appropriate prosecutor within 24 hours of starting an investigation [per MS Code 43-21-353 (8)⁵] and shall make additional reports as new information or evidence becomes available.

The following steps shall occur to ensure a collaborative investigation:

⁵ MS Code 43-21-353 (8) If a report is made directly to the Department of Human Services that a child has been abused or neglected in an out-of-home setting, a referral shall be made immediately to the law enforcement agency in whose jurisdiction the abuse occurred and the department shall notify the district attorney's office within forty-eight (48) hours.

1. CPS will notify the proper Law Enforcement Agency immediately upon receipt of the case per MS Code Section 43-21-353 (1)⁶, and vice versa, if a report is made to Law Enforcement. Within 48 hours, per Mississippi Code Annotated Section 43-21-353 (1), CPS will notify the appropriate District Attorney's Office of the investigation. If CPS deems necessary, Law Enforcement will accompany CPS to the scene/location of the initial investigation. Law Enforcement and CPS will make every effort to conduct a collaborative investigation and keep members updated of any new and relevant information.
2. If the case warrants, the Mississippi Bureau of Investigation will be notified.
3. CPS shall investigate all reports of abuse or neglect to determine whether the child and/or other children in the same environment, come within the jurisdiction of the Youth Court within seventy-two (72) hours. CPS and LE shall report to the Youth Court the department's findings and recommendations as to whether the child and/or other children in the same environment require the protection of Youth Court.
4. CPS will send felony child abuse case referrals via e-mail to a representative at the Hancock County Sheriff's Office, Waveland Police Department, and Bay St. Louis Police Department on Mondays, Wednesdays, and Friday of every week. Referrals for emergency situations will be sent to the proper jurisdiction immediately. CPS will also CC the Multidisciplinary Team Coordinator for Hope Haven to the e-mailed referrals.
5. Every effort should be made to prevent multiple interviews of the child in all cases of abuse. When possible, MDT members should coordinate services in order to ensure that all necessary information can be gathered from a single interview.

In order to reduce the likelihood of further victimization/trauma to the child, priority will be taken to conduct a collaborative investigation, reducing the need of multiple interviews with the child. First responding Law Enforcement Officers and Child Protection Workers should limit questioning of child abuse victims by gathering as much information as possible from the non-offending caregivers and/or other appropriate persons. When necessary, a minimal facts interview (*See Attachment C*) can be conducted with the child. CPS and LE should provide documentation in his/her report if it is necessary to expand the minimal facts interview for the safety of the child, or if it will impact the arrest of the officer.

⁶ MS Code 43-51-353 (1) – The Department of Human Services' shall immediately notify the law enforcement agency in whose jurisdiction the abuse occurred and shall notify the appropriate prosecutor within 48 hours.

Child abuse cases should be referred for a forensically sound interview at Hope Haven Children's Advocacy Center within 72 hours of the initial report or within a reasonable timeframe as circumstances dictate. The victim will not be extensively interviewed by professionals outside of the forensic interview.

6. The following forensic interview referral steps should be taken:
 - A forensic interview (See Forensic Interview Section below for detailed information) will be scheduled at Hope Haven Children's Advocacy Center for victims that are between the ages of 3 and 17. Hope Haven CAC also interviews adult victims with an intellectual disability.
 - As the referring agency, CPS or Law Enforcement will notify the non-offending caregivers of the date, time, and place of the interview. They will also explain the purpose of the forensic interview and provide information about Hope Haven CAC. They will also assist with transportation as necessary.
 - Hope Haven CAC will notify the MDT members of the scheduled interview and request their involvement with the interview process. Both Law Enforcement and CPS will make every effort to observe the forensic interview live to reduce duplication and ensure that all necessary questions have been asked of the child to minimize any further trauma.
7. If the child is in need of immediate medical attention, CPS and LE shall seek appropriate medical assistance for the child from an Advanced Medical Provider as defined above.
 - If the case is urgent, the child will be referred to Gulfport Memorial Emergency Room.
 - If a non-emergency, a forensic medical exam will be scheduled at the Children's Safe Center (Jackson, MS or Biloxi, MS site). The forensic medical exam shall be scheduled after the forensic interview. Children's Safe Center will accept referrals for children birth to age 18 or on a case by case basis for young adults with mental or physical disabilities. Hope Haven CAC will assist CPS and LE by making referrals to the Children's Safe Center.
 - If someone other than Hope Haven CAC refers the child for a forensic medical examination at the Children's Safe Center, agencies (i.e. CPS and Law Enforcement) with knowledge of this appointment should notify Hope Haven CAC so that the forensic interview can be scheduled prior to the medical appointment, if possible.
8. If a case may result in the offender receiving felonious charges and meets MDT protocol, then the case will be referred to the MDT facilitator to be placed on the agenda for case review and tracking.
9. During the investigation, all team members will keep the other members up to date on new and relevant information.

FORENSIC INTERVIEW PROCEDURES

A forensic interview is an objective, neutral, non-suggestive and non-leading way to obtain accurate information from a child regarding abuse allegations. Only a professional trained in a nationally recognized model of forensic interviewing can and should conduct a forensic interview. Additionally, forensic interviewers are required to obtain on-going training to maintain their skills and must participate in routine peer review sessions. The ChildFirst Forensic Interview Training and Court Preparation Course is recognized and used as a forensic interviewing model for Mississippi.

As stated in the NCA Accreditation Standards, “The purpose of a CAC forensic interview is to obtain information from a child about abuse allegations that will support accurate and fair decision making by the MDT within the criminal justice, child protection, and service delivery systems. Forensic interviews are conducted in a manner that is developmentally and culturally sensitive, unbiased, fact-finding and legally sound.” Additionally, the forensic interview is used to assess whether abuse has occurred, assess the child’s safety, help minimize potential stress to the family from the investigation, and to increase the effectiveness of fact finding. To streamline the investigation and to avoid multiple interviews by different agencies, a referral should be made to a trained forensic interviewer with the capability to record the forensic interview.

The goals of the forensic interview process follow the ChildFirst Doctrine which reinforces that the child is our first priority. Specific goals of the forensic interview process administered by Hope Haven CAC include:

- To determine whether a child has had an abusive, exploitative, or otherwise traumatic experience;
- To allow the child a safe, supportive forum in which to share the experience;
- To reduce the trauma of the investigation for the child;
- To maximize the information obtained from the child about the experience;
- To minimize contamination of the child’s memory of the event(s);
- To minimize the number of times the child is interviewed;
- To facilitate investigative and follow-up efforts between relevant parties; and
- To maximize each child’s competency by utilizing an approach that meets individual needs.

The MDT agrees to the following procedures regarding the forensic interview:

1. The person investigating the case (Law Enforcement or CPS) should make the referral for a forensic interview at Hope Haven CAC. Interviews should be referred to Hope Haven CAC within 72 hours of the initial report date and time. A shelter hearing or the issuance of a court order is not required to refer a child for a forensic interview. Per MS Code Section 43-21-353.
2. If there is an allegation, suspicion of abuse, or alleged maltreatment of a child then a referral for a forensic interview will be sent to Hope Haven CAC.

3. Referrals for a forensic interview are initiated online at hopehavencac.org. MDT members will click the “MDT Members” tab in the upper right-hand corner and enter the password provided to begin the referral process.
4. Law Enforcement and CPS shall conduct a Minimal Facts interview only. Refer to *Attachment C* regarding the Minimal Facts interview process.
5. Hope Haven CAC will contact all MDT members and give them the date and time of the interview.
6. The referring agency (Law Enforcement or CPS) will notify the family of the date, time, and place of the interview. Hope Haven CAC will orient team members on how to explain the appointment to families, explain the purpose of the forensic interview and provide information about Hope Haven CAC. LE and CPS will also assist with transportation, as necessary.
7. Hope Haven CAC’s primary interviewer will conduct forensic interviews, unless there is a conflict of interest. In this case, a back-up forensic interviewer trained in ChildFirst will be used.
8. Hope Haven CAC staff will set up the room and equipment for the interview. They will greet the non-offending caregiver and child, and escort them to the waiting area. The legal guardian or CPS will complete the intake paperwork which will include the client’s demographic information, permission for the interview & acknowledgement of videotaping, release of information agreement, family assessment, the victim’s Bill of Rights, the victim compensation application, and the grievance procedure.
9. Hope Haven CAC staff will ensure accommodations are available for clients with special needs to support the forensic interview process. These accommodations may include: multiple (expanded) interview sessions (*see Attachment C*), use of adaptive equipment, recognition of mental retardation and learning disabilities, identifying language barriers, and providing an interpreter when necessary.
10. CPS and Law Enforcement will observe the interview. Other team members may also observe the interview, i.e. prosecutor’s office, family/victim advocate, CASA, medical, etc. MDT members are required to disclose any potential conflict of interest and those members will not observe the interview.
11. CPS and Law Enforcement will take notes in the observation room regarding additional questions or information needed from the child. Input from all team members is important to the forensic interview process.

At the end of the interview, the following steps will occur:

A. The forensic interviewer and MDT members will discuss:

- The child's statement (disclosure, non-disclosure, unsure);
- Safety issues;
- Medical and mental health recommendations; and
- The next steps regarding referrals for child and the non-offending caregivers

Do not ask the child why the abuse happened. It infers to the child that they are to blame.

Expanded Interview Procedure

An expanded forensic interview is a multi-session interview conducted by professionals trained in the ChildFirst Expanded Forensic Interview model. Expanded forensic interviews are conducted with children currently involved in a criminal or child protection investigation who may have trouble relaying their information during a single interview session, as defined by the NCAC.

An expanded interview is one forensic interview broken into multiple sessions ranging from two sessions to six depending on the needs of the child and family. It is not a duplicative interview but allows the child to have breaks and establish trust with the interviewer.

An expanded interview may be considered when one or more of the following has occurred:

- Young children present with natural barriers to the forensic interview process such as short attention spans, limited communication skills, more difficult transitions into new environments, and difficulty adjusting to unfamiliar persons or processes.
- Child being interviewed has a cognitive challenge, disability, linguistic challenge, reluctance, trauma symptoms, poly-victimization, and/or are a young child.

The same interviewer will conduct each session of the expanded interview. Team members can discuss the need for an expanded interview during the scheduling process, pre-interview, or during the forensic interview ("on the fly"). They will consider the child, the family's ability to do multi-sessions, and the safety of the child when determining if the child meets the standards of doing an expanded interview. Team members will also work together to coordinate schedules for the expanded interview process.

Forensic Medical Examination Referral Guidelines:

During the investigation, infants to 18 years old or young adults with a physical or mental disability (after approval from the Children's Safe Center) should be referred by LE, CPS, or Hope Haven CAC for a forensic medical examination when one or more of the following conditions is suspected:

- A child with a physical injury suggestive of sexual abuse (physical injury includes any trauma to anus or genitals- scars, abrasions, bruise, laceration, incised wound or burn);

- A child making statements describing current or past sexual contact that is statutorily prohibited, including but not limited to gratification of lust, sexual battery, exploitation, human trafficking, rape;
- A child who is not making disclosures of abuse, but:
 - An observer has witnessed abuse of the child
 - A suspect has confessed to abusing the child
 - The child has been in an environment which is very high risk (e.g. living with a convicted sex offender)
 - The child's sexual behavior or knowledge is beyond typical for his/her developmental level
 - The child tests positive for a sexually transmitted infection (STI)
 - Other evidence of abuse of the child is available (e.g. pornography, internet solicitation, etc.)
 - Sibling of a child who has been abused tests positive for STI and who is exposed to the alleged offender
- A non-verbal or pre-verbal child with physical injury;
- A non-verbal or pre-verbal child without obvious physical injury but was exposed to an environment in which another child was maltreated, sustained life-threatening injury, or died;
- A child being abused in a manner expected to potentially cause internal injury was observed by a witness;
- An abused child when the suspect has confessed;
- A verbal child with physical injury when clarification is needed to understand how the injury occurred, the timing of the injury or implications of the injury, or if the injury is inconsistent with their history;
- A child where there have been multiple episodes of failure to provide basic, age appropriate needs such as shelter, food, sanitation, safety, supervision, medical care, and/or education;
- A child that was starved or malnourished.

A. CPS and Law Enforcement will collaborate in decisions on what investigative steps to take in the case.

- Other child witnesses- other potential child witnesses shall be interviewed in the manner stated above. CPS and LE shall confer prior to moving forward with any other interviews of other minors so that a collaborative decision can be made as to how to proceed.

B. Hope Haven CAC will provide Law Enforcement, Youth Court, and the District Attorney's Office with a video copy of the interview. Law Enforcement, Youth Court, and the District Attorney's Office are the only MDT members that will receive a copy of the interview directly from Hope Haven CAC. The DA, YC, and LE must sign a release of information before Hope Haven CAC releases a video copy.

- C. Hope Haven CAC will provide MDT members, if applicable, with a copy of the interview synopsis or written report.

MULTIDISCIPLINARY TEAM MEETINGS, CASE REVIEW, AND TRACKING

The MDT may alter the meeting day and time as necessary when scheduling conflicts arise. The MDT will review cases, discuss and share information regarding the investigation, case status and services needed for the child and family. **Cooperation between all team members as outlined above is expected.** All felony cases referred for a forensic interview will be added to the agenda by the Hope Haven CAC staff. Any additional child abuse cases not referred for forensic interviewing will need to be added to the agenda by the investigative authority one week prior to the scheduled MDT meeting. The MDT facilitator will email a meeting notice with the agenda outlining cases to be reviewed five days prior to the meeting date. All cases shall remain on the agenda/case table for review until a majority of team members agree on the case disposition.

MDT ENHANCEMENT PROJECT

The following steps will be taken by the MDT Coordinator of Hope Haven CAC when logging cases:

- CAC coordinator logs into MACWIS for viewing of reports received in Hancock County
- Coordinator inputs information from all reports received in Hancock County into case tracking log
- Coordinator reviews all county report(s) to identify reports that meet established county protocol for MDT response
- Coordinator identifies reports that need, possibly need, or do not need forensic interview, specialized medical exam, victim/family advocacy, or case review based on established county protocol. Coordinator determines if services have previously been completed for report.
- Coordinator creates a list of reports that need or possibly need services and sends it to appropriate CPS and LE via email with follow-up phone call if necessary
- Coordinator updates case tracking log as information becomes available
- Coordinator receives report and risk status from CPS supervisor and/or assigned LE
- Coordinator will coordinate with CPS caseworker and/or assigned Detective/Investigator and assist with scheduling of services: FI, medical, VA/FA/, and case review; and referral to DA and/or county prosecutor.
- Services are provided, and investigation/service delivery is staffed at case review through the life of the case.
- Coordinator follows up on all felony cases that continue to be of "high risk" concern for a child.

CASE REVIEW

Appropriate cases will be referred to the MDT Coordinator. Any team member is permitted to present misdemeanor and/or felony cases at MDT meetings. All felony cases of sexual abuse, physical abuse, neglect, and endangerment will be staffed by the MDT. **All felony cases involving children birth to 17 years of age where there is an allegation of sexual abuse, felony physical abuse, child witness to a violent crime, and any other cases the team deems appropriate should be referred for staffing with the MDT.**

Felonious Sexual Abuse will include, but is not limited to:

- Touching or fondling a child's genital area (clothed or unclothed);
- Performing oral sex acts on a child;
- Masturbating in front of a child, exposing a child to adult genital areas, forcing a child to perform oral sex acts;
- Human Trafficking;
- Any type of penetration by an object or body part of a child;
- Allowing or forcing a child to view or participate in pornography or having sex in front of a child;
- Selling a child for money, drugs, etc.;
- Forcing sexual activity between children;
- Rape and assault; Sexual battery of a child;
- Touching a child for lustful purposes;
- Internet based exploitation; and
- Commercial Sexual Exploitation of Children **Per Mississippi Code Annotated §97-5-51 eff. 7/1/13⁷**

Felony Physical Abuse will include, **whether bodily harm occurs or not** if the person **intentionally**:

- Physically tortures any child;
- Burns and/or putting a child in hot water;
- Strangle, choke, smother or in any way interfere with any child's breathing;
- Poison a child;
- Starve a child of nourishments needed to sustain life or growth;
- Use any type of deadly weapon upon any child.

Felony Physical Abuse will include if **some bodily harm** to any child actually occurs, and if the person **intentionally, knowingly or recklessly**:

⁷ MS Code 97-5-51 – Mandatory reporting of sex crimes against minors; definitions; procedures; report consents; forensic samples; penalties.

- Throw, kick, bite or cut any child;
- Strike a child under the age of fourteen (14) about the face or head with a closed fist;
- Strike a child under the age of five (5) in the face or head;
- Kick, bite, cut or strike a child's genitals (circumcision of a male child is not a violation).

Felony Physical Abuse will include if **serious bodily harm to any child actually occurs**, and if the person shall **intentionally, knowingly or recklessly**:

- Strike any child on the face or head;
- Disfigure or scar any child;
- Whip, strike or otherwise abuse any child **Per Mississippi Code Annotated 97-5-39 eff. 7/1/13⁸**

Neglect may include, but is not limited to:

- Deprivation of necessary food, clothing, shelter, health care or supervision appropriate to the child's age which results in substantial harm to the child's physical, mental or emotional health **per Mississippi Code Annotated §97-5-39(1)(d)⁹** effective from and after July 1, 2013;
- Whose parent, guardian or custodian or any person responsible for his or her care or support, neglects or refuses, when able to do so, to provide for him/her proper and necessary care or support, or education as required by law, or medical, surgical, or other care necessary for his/her wellbeing; however, a parent who withholds medical treatment from any child who in good faith is under treatment by spiritual means alone through prayer in accordance with the tenants and practices of a recognized church or religious denomination by a duly accredited practitioner thereof shall not, for that reason alone, be considered to be neglectfully under **Mississippi Code Annotated §43-21-1-0 (m)** as approved and effective April 6, 2016.
- Abandonment at the discretion of MDT members.

Endangerment will include, but is not limited to:

- A parent, legal guardian or caretaker who endangers a child's person or health by knowingly causing or permitting the child to be present where any person is selling, manufacturing or possession immediate precursors or chemical substances with the intent to manufacture, sell or possess a controlled substance prohibited under **Miss Code Section 41-29-139¹⁰ or 41-29-313¹¹** is guilty of child endangerment per **Mississippi Code Annotated 97-5-39 (4)(a)¹²**; and

⁸ MS Code 97-5-39 – Contributing to the neglect or delinquency of a child; felonious abuse and/or battery of a child

⁹ MS Code 97-5-39 (1) (d) – If the child's deprivation of necessary clothing, shelter, healthcare or supervision appropriate for the child's age results in substantial harm to the child's physical, mental or emotional health...

¹⁰ MS Code 41-29-139 – Transfer and possession with intent to transfer.

¹¹ MS Code 41-29-313 – Purchase, possess, transfer, manufacture, attempt to manufacture or distribution...

¹² MS Code 97-5-39 (4)(a) – A parent, legal guardian or caretaker who endangers a child's person or health by knowingly causing or permitting the child to be present where any person is selling, manufacturing or possessing precursors or chemical substances...

- Any death due to maltreatment

PROTOCOL FOR CASE REVIEW

All team members agree to attend the MDT meetings to ensure that cases are reviewed in a streamlined and effective manner through interagency collaboration for investigation, prosecution and management of child abuse cases.

The following information shall be presented during case staffing:

- Victim information;
- Forensic interview findings;
- Medical examination findings;
- Protection issues;
- Referrals provided to family;
- Psychological assessment/treatment and other mental health services;
- Cultural issues that may impact the case;
- Any known information regarding past experiences with the family;
- Legal and evidentiary issues;
- Support services; and
- The trial schedules

CONTINUING EDUCATION FOR TEAM MEMBERS

Training information will be made available to the members of the MDT, when possible. It is recommended that team members attend training when made available to continue to enhance their skills and knowledge in handling child abuse cases. MDT facilitators will present training in the form of monthly in-services held at MDT meetings, as well as other trainings held annually throughout the state. MDT members will also receive educational hand-outs regarding the prevention of vicarious trauma. Local law enforcement also has an officer trained in responding to vicarious trauma.

REVIEW AND PROTOCOL UPDATES

The MDT protocol will be reviewed annually by the MDT Leadership Team. Necessary updates will be identified by the team and the protocol will be amended accordingly.

Attachment A

Timing of Medical Exams

	Timing of Exam	Medical Indications
Indications for ACUTE Sexual Assault examinations	Exam scheduled without delay	<ul style="list-style-type: none">• 72hrs (3 days) or less- alleged sexual assault that may have occurred within the previous 72hrs from last sexual contact for ALL males and pre-pubertal females necessitating collection of trace evidence for later forensic analysis.• 120 hrs (5 days) or less- alleged sexual assault that may have occurred within the previous 120hrs or less for ALL Pubertal females.• Any child with genital injuries, pain or signs of infection.• Need for emergency contraception• Need for post-exposure prophylaxis (PEP) for STI's including Human Immunodeficiency Virus (HIV)
Indications for Non-Acute Sexual Assault examinations	Exam scheduled as soon as possible with Advanced Provider (AP)	<ul style="list-style-type: none">• Suspected or reported sexual contact, disclosure of sexual by the child, sexualized behaviors, sexual abuse suspected of MDT, or family concerns for sexual abuse occurring outside the above time parameters.
Indications for Follow-up Sexual Assault examination with Advanced Provider	As determined by an AP or the Centers for Disease follow-up schedule	<ul style="list-style-type: none">• Probative or Positive medical findings MUST be reviewed by a Board-Certified Child Abuse Pediatrician.• Findings on the initial exam are unclear or questionable necessitating reevaluation• Further testing for STI's not identified or treated during initial exam or Positive STI or HIV test• Documentation of healing/resolution of acute findings• Confirmation of initial exam findings, when initial exam was performed by an examiner who has conducted fewer than 100 such evaluation by a Board-Certified Child Abuse Pediatrician
Acute Physical Assault Exam	Exam scheduled without delay at the closest ER who will provide necessary medical exams	<ul style="list-style-type: none">• Any child needing to go to the ER due to an obvious physical injury needing immediate emergency medical treatment• Probative or Positive medical finding MUST be reviewed by a Board-Certified Child Abuse Pediatrician
Non-Acute Physical Assault Exam	Exam schedules as soon as possible with AP to document and record injuries	<ul style="list-style-type: none">• Any child not needing to go to the ER but with visible or known physical injuries that should be evaluated and documented

Attachment B

Children's Safe Center Forensic Medical Evaluations Protocol

What is a forensic medical exam?

Purpose of the exam (in order of priority)

- Reassurance of normality and safety, if possible
- Diagnosis and treatment of medical and psychological problems
- Collection of forensic evidence

A comprehensive, non-traumatic and developmentally appropriate exam.

Review of current and past medical history

Age appropriate physical exams

Relevant imaging and laboratory tests for both forensic and medical indications.

No exams or parts of an exam are done without the assent of the competent child AND consent of a legal guardian or in case of sexual abuse a competent adolescent.

A detailed record of the exam to include photo-documentation.

Photographs involving breast and genitalia will not be disseminated except to other medical experts qualified in child abuse pediatrics or by court order.

Who should perform the forensic medical exam?

A medical provider should meet at least ONE of the following standards:

- Pediatrician with Child Abuse Pediatrics Sub-board eligibility or certification
- Pediatrician with fellowship training in Child Abuse Pediatrics
- Medical provider with documentation of satisfactory completion of competency-based training in the performance of child abuse evaluations

All medical providers must have 3 hours per year of approved continuing medical education relevant to forensic medical examinations.

Examiner must include:

- All exams should be photo-documented to include all areas of complaint or concern regardless of visible findings.
- All exams should be reviewed with a board certified/eligible child abuse pediatrician.

Who should be referred for a forensic medical exam?

- Birth to 17 years old
- Cognitively challenged young adults will be considered on a case by case basis . One or more of the following conditions suspected:

Sexual Abuse

- A child with a physical injury suggestive of sexual abuse.
 - Physical injury includes any trauma to anus or genitals (scar, abrasion, bruise, laceration, incised wound or burn)
- A child making statements describing sexual contact that is statutorily prohibited. The statements may be of current or past activity.
- A child who is not making disclosures of sexual abuse, but:
 - an observer has witnessed abuse of the child
 - a suspect has confessed to abusing the child
 - the child has been in an environment which is a very high risk (e.g. living with a convicted sexual offender)
 - the child's sexual behavior or knowledge is beyond typical for his/her developmental level
 - the child tests positive for sexually transmitted infection (STD
 - other evidence of abuse of the child is available (e.g. pornography, internet solicitation, etc)
 - sibling of a child who has been abused, tests positive for STI and who is exposed to the alleged offender

Physical Abuse

Physical injury includes any trauma to skin (abrasion, bruise, laceration, incised wound, burn or scars), head, neck, thorax or skeleton (fractures).

- A non-verbal or pre-verbal child with physical injury:
 - requiring hospital admission regardless of historical mechanism – inconsistent with historical mechanism – concerning for abuse
- A non-verbal or pre-verbal child without obvious physical injury – exposed to environment in which another child o was maltreated o sustained life threatening injury o died – witnessed to be abused in manner expected to potentially cause internal injury – a suspect has confessed to abusing the child
- A verbal child with physical injury – in which you would like help to understand mechanism, timing or implications – inconsistent with the child's history
- Physical injury includes any trauma to skin (abrasion, bruise, laceration, incised wound, burn or scars), head, neck, thorax or skeleton (fractures).

Neglect

- Children may be evaluated at the Children's Safe Center at Team's discretion if they were harmed or put at risk of harm by:
 - Multiple episodes of failure to provide basic, age-appropriate needs such as shelter, food, sanitation, safety and supervision, medical care, and/or education.
- An isolated neglectful episode where a parent or caretaker demonstrated a single act of obviously neglectful behavior or poor judgment
- Multiple acts of neglectful behavior by a parent or caretaker resulting from factors beyond the parent's or caretaker's control (mental illness, extreme poverty, mental retardation, debilitating physical illness)

What other services does the Children's Safe Center provide?

A qualified medical provider will attend all Multidisciplinary Team Staffings as able.

3

Pre-trial consultation with DA and guardian ad litem is encouraged and free within reason on all examined children.

When should the forensic medical exam take place?

Urgent (as soon as possible)

- ☛ Urgent cases in general should be seen in an emergency room or other facility as directed by Children's Safe Center.
- ☛ Either the Children's Safe Center or the Pediatric Emergency Department will assist in photographing a child SAME DAY in any case with abuse complaint.
- ☛ There is no disclosure of recent abuse but child has signs of trauma concerning for abuse or neglect.
- ☛ There is disclosure of recent abuse and the child has current symptoms or signs of trauma.
- ☛ All males and prepubertal females where sexual contact has occurred within the last 72 hours . All pubertal females where sexual contact has occurred within the last 120 hours

Non-urgent

Children not meeting urgent criteria should NOT be taken to the emergency room, but rather scheduled for an outpatient exam.

How?

Urgent exams

- ☛ Children's Safe Center will provide acute exams during weekday office hours as able for children up to 17 years old. Call first. • LJMMC Pediatric Emergency Department will provide acute exams after hours and those unable to be seen by Children's Safe Center

Children's Safe Center contact information:

601-815-0115 office - weekdays 8:00 AM -5:00 PM

601-608-8311 cell - after hours and weekends

601-984-5257 fax

csc.umc.edu—referrals.pdf - for non-urgent scheduling

Attachment C

Minimal Facts Interviewing
(Reviewed and signed by all MDT members)

The Hope Haven Children's Advocacy Center requests that an investigator responding to a report of suspected child abuse use the Minimal Facts Interview format to conduct the first interview with the child. This procedure will minimize multiple interviews of the child by investigators. This interview will be followed by a formal, in depth forensic interview conducted in the child friendly atmosphere of Hope Haven CAC. It is understood that all investigations differ in some respect and the approach to the Minimal Facts Interview must be flexible and permit the responding officer or investigator to use his/her common sense in the following policy. For example, if the child volunteers detailed information, that information should be written down, or otherwise recorded, and the report should reflect the circumstances under which the child made the disclosures. If the child is not volunteering information, questioning and particularly leading questions, should be avoided and minimal facts should be gathered from other sources whenever possible. Minimal Facts Interviews shall include:

- What happened? (Where on the child's body did the touching take place and how was the child forced or coerced?)
- Where did the alleged abuse happen? (What city and/or county?)
- When did it happen? (First time it occurred? – Last time? – How often?)
- Who is/are the alleged perpetrator(s)? Age/DOB of the alleged perpetrator?
- Are there other victims or witnesses?
- What steps are necessary to protect the child or other victims? (Does the alleged perpetrator have access to siblings or other children?)
- Is immediate medical attention necessary? **If abuse has taken place within 72 hours, a medical exam is necessary to gather evidence. The nurse or physician should not interview the child.**
 - If the child does not need immediate medical attention or the alleged abuse took place more than 72 hours prior to disclosure, the forensic medical exam can be scheduled by Hope Haven CAC staff.
- The first concern in any investigation must be the safety of the child. If, in the judgment of the officer or investigator, expansion of the minimal facts interview is necessary, the policy of avoiding in-depth interviews must give way to the investigator's on-the-scene judgment. If an arrest or apprehension of the perpetrator can be affected, expanding to minimal facts interview policy should give way to the judgment of the investigator. Every effort should be made to avoid interviews in the late evening or early morning hours.
- The non-offending caregiver should be advised that an in-depth forensic interview will take place at Hope Haven CAC and that they too should avoid in-depth questioning of the child.

Interagency Agreement
Hancock County Multidisciplinary Team

The members of the Hancock Count Multidisciplinary Team have developed and agreed upon this protocol for handling cases of child abuse and have agreed to follow the guidelines offered herein as indicated by the signatures of department/agency representatives below:

Hope Haven Children's Advocacy Center (Executive Director):

Print Name: _____

Signature: _____

Date: _____

Hope Haven Children's Advocacy Center (Assistant Director):

Print Name: _____

Signature: _____

Date: _____

Hope Haven Children's Advocacy Center (Forensic Interviewer):

Print Name: _____

Signature: _____

Date: _____

Hope Haven Children's Advocacy Center (Family Advocate):

Print Name: _____

Signature: _____

Date: _____

Hope Haven Children’s Advocacy Center (Multidisciplinary Team Coordinator):

Print Name: _____

Signature: _____

Date: _____

Hope Haven Children’s Advocacy Center (Family Advocate):

Print Name: _____

Signature: _____

Date: _____

Hope Haven Children’s Advocacy Center (Counselor):

Print Name: _____

Signature: _____

Date: _____

Interagency Agreement

Hancock County Multidisciplinary Team

The members of the Hancock Count Multidisciplinary Team have developed and agreed upon this protocol for handling cases of child abuse and have agreed to follow the guidelines offered herein as indicated by the signatures of department/agency representatives below:

Children's Safe Center (Jackson, MS site):

Print Name: _____

Signature: _____

Date: _____

Children's Safe Center (Biloxi, MS site):

Print Name: _____

Signature: _____

Date: _____

Interagency Agreement

Hancock County Multidisciplinary Team

The members of the Hancock Count Multidisciplinary Team have developed and agreed upon this protocol for handling cases of child abuse and have agreed to follow the guidelines offered herein as indicated by the signatures of department/agency representatives below:

District Attorney's Office:

Print Name: _____

Signature: _____

Date: _____

District Attorney's Office (Victim Advocate):

Print Name: _____

Signature: _____

Date: _____

Interagency Agreement

Hancock County Multidisciplinary Team

The members of the Hancock County Multidisciplinary Team have developed and agreed upon this protocol for handling cases of child abuse and have agreed to follow the guidelines offered herein as indicated by the signatures of department/agency representatives below:

Hancock County Sheriff's Office (Chief of Investigations):

Print Name: _____

Signature: _____

Date: _____

Law Enforcement MDT Members:

Print Name: _____

Signature: _____

Date: _____

Interagency Agreement

Hancock County Multidisciplinary Team

The members of the Hancock Count Multidisciplinary Team have developed and agreed upon this protocol for handling cases of child abuse and have agreed to follow the guidelines offered herein as indicated by the signatures of department/agency representatives below:

Bay St. Louis Police Department (Chief of Investigations):

Print Name: _____

Signature: _____

Date: _____

Law Enforcement MDT Members:

Print Name: _____

Signature: _____

Date: _____

Interagency Agreement
Hancock County Multidisciplinary Team

The members of the Hancock Count Multidisciplinary Team have developed and agreed upon this protocol for handling cases of child abuse and have agreed to follow the guidelines offered herein as indicated by the signatures of department/agency representatives below:

Waveland Police Department (Chief of Investigations):

Print Name: _____

Signature: _____

Date: _____

Law Enforcement MDT Members:

Print Name: _____

Signature: _____

Date: _____

Print Name: _____

Signature: _____

Date: _____

Interagency Agreement
Hancock County Multidisciplinary Team

The members of the Hancock Count Multidisciplinary Team have developed and agreed upon this protocol for handling cases of child abuse and have agreed to follow the guidelines offered herein as indicated by the signatures of department/agency representatives below:

Gulf Coast Mental Health:

Print Name: _____

Signature: _____

Date: _____

Interagency Agreement

Hancock County Multidisciplinary Team

The members of the Hancock Count Multidisciplinary Team have developed and agreed upon this protocol for handling cases of child abuse and have agreed to follow the guidelines offered herein as indicated by the signatures of department/agency representatives below:

Child Protection Services (Regional Director):

Print Name: _____

Signature: _____

Date: _____

Child Protection Services (Supervisor):

Print Name: _____

Signature: _____

Date: _____

Interagency Agreement
Hancock County Multidisciplinary Team

The members of the Hancock Count Multidisciplinary Team have developed and agreed upon this protocol for handling cases of child abuse and have agreed to follow the guidelines offered herein as indicated by the signatures of department/agency representatives below:

CASA (Director):

Print Name: _____

Signature: _____

Date: _____

CASA MDT Representative:

Print Name: _____

Signature: _____

Date: _____

Youth Court (Prosecutor):

Print Name: _____

Signature: _____

Date: _____

Youth Court (GAL):

Print Name: _____

Signature: _____

Date: _____

LEASE AGREEMENT

STATE OF MISSISSIPPI

COUNTY OF HANCOCK

This Lease Contract made and entered into on the 5th day of February, 2019, but effective as of January 1, 2019, by and between Buteux Holdings Corporation, a Mississippi non-profit corporation ("Lessor") and the City of Bay St. Louis, a Mississippi, municipal corporation ("Lessee") as follows:

(1)

Lessor herein has agreed to and does hereby lease unto Lessee for a period of two years commencing January 1, 2019, the following property located in the City of Bay St. Louis, Hancock County, Mississippi being generally described as follows:

Beginning at the intersection of the north margin of Bookter Street with the east margin of St. Francis Street, Second Ward, City of Bay St. Louis, Hancock County, Mississippi; thence N 24°41'20" E 657.10 ft. to the northerly line of Lot 252 of said Second Ward; thence along said line S 69°39'38" E 536.23 ft. to a • " square bar in a ditch; thence S 17°40'01" W 648.21 ft. to a railroad spike at the edge of asphalt on the northerly margin of said Bookter Street; thence along said margin N 70°22'36" W 616.34 ft. to the point of beginning; containing 375,312.56 square feet or 8.62 acres, more or less, and being part of Lots 252 and 259 and part of abandoned Union Street, Second Ward, City of Bay St. Louis, Hancock County, Mississippi.

(2)

It is hereby agreed and understood that Lessee shall have an option to renew said Lease Agreement for additional two year periods upon the mutual consent of both Lessee and Lessor and upon mutual agreement of the renewal terms. Lessee shall notify Lessor within sixty days of the termination of the primary term of two years, and any extensions thereof, of its intention to renew said Lease Agreement.

Exhibit "L"
February 5, 2019

(3)

It is hereby agreed and understood between the parties hereto that Lessee shall pay unto Lessor the sum of \$1.00 per year as rent for the occupancy of the leased premises. Said rental payment shall be made annually in advance of the 3rd day of March each and every year during the initial term and any continuance of the Lease Agreement.

(4)

Lessee shall, at its own cost and expense, maintain general liability insurance on the leased premises, including coverage for all uses of the leased premises, on an occurrence form including coverage for premises operations, tort liability of another, personal injury and property damage in the amount of the Mississippi Tort Claims Act/ immunity provisions of \$500,000.00, with Lessor included in all such coverage as a named, additional insured under the policies. It is expressly understood and agreed that this provision requires Lessee to maintain general liability insurance to insure against all claims for bodily injury and property damage occasioned by an act of neglect or negligence of Lessee, its agents, employees, or invitees, with Lessor included as a named, additional insured under said policies.

Lessee shall indemnify and hold harmless to the extent permitted under Mississippi law Lessor of and from any and all claims, demands, lawsuits and causes of action of any kind made or submitted by anyone that arise from or are in any manner related to the use and occupancy of the leased premises under this Agreement by Lessee, its agents, employees or invitees.

(5)

It is specifically agreed and understood between the parties hereto that Lessor shall not be liable for any injury or activity which might take place on said leased premises.

(6)

It is hereby agreed and understood between the parties hereto that Lessee shall be responsible for full, proper maintenance of the grounds, equipment and improvements located on the leased premises. It is further agreed and understood between the parties hereto that at no time will Lessee permit the leased premises to develop an un-cared for or neglected appearance as determined by Lessor, and Lessee shall further prohibit glass containers on the leased premises. If, in the opinion of Lessor, the leased premises are not being properly maintained, then Lessor shall immediately notify Lessee in writing, return receipt requested, of such deficiencies in the maintenance of the leased premises, and Lessee shall have ten days within which to correct said deficiencies or this Lease Agreement may be considered null and void by Lessor.

(7)

Lessee may place fixtures and make improvements and other alterations of the leased premises at its own expense, provided, however, that prior to commencing any such work Lessee shall first obtain the written consent of Lessor to the proposed work. Lessor may require that said work be done by Lessor's own employees or under Lessor's direction but at the expense of Lessee, and Lessor may, as a condition to consenting to such work, require that Lessee give security that the premises will be completed, free and clear of liens and in a manner satisfactory to Lessor at Lessee's sole cost and expense. At the termination of the lease, Lessee will deliver the entire premises to Lessor in good condition, reasonable wear and tear expected. All improvements or alterations installed or made by Lessee shall become the property of the Lessor at the termination of this lease.

(8)

It is hereby agreed and understood between the parties hereto that Lessor will have the right to terminate this contract upon thirty days written notice to Lessee, should any of the terms of this contract be violated by Lessee.

(9)

It is hereby agreed and understood between the parties hereto that the property leased herein shall be used only for recreational, cultural, and civic activities approved or allowed by Lessee and approved by Lessor as follows: competitive and noncompetitive recreational (not for private profit) sports activities are hereby categorically approved by Lessor; other activities may not commence without Lessor's prior approval, which approval shall not be unreasonably withheld.

(10)

It is hereby agreed and understood between the parties hereto that the sale of alcoholic beverages is allowed on the leased premises, provided that a uniformed security guard or police officer is present, and all rules and regulations of the State of Mississippi are strictly adhered to in the sale and distribution of alcohol.

(11)

Lessee agrees that it will place no advertising or other signs in, on, or about the leased premises without the prior written consent of Lessor. If consent is granted, such signs shall be installed and maintained at Lessee's expense.

(12)

It is hereby agreed and understood between the parties hereto that should the leased premises cease to be used for public community use for six consecutive months, then the Lease

Agreement shall be considered null and void by Lessor.

(13)

Lessee shall not have the right to assign or sublet the premises to any other party or parties without the prior written consent of Lessor. Any assignee or sublessee, however, must agree in writing to abide by all of the terms of this lease. Consent to an assignment or sublease by Lessor shall not relieve Lessee herein from any of its obligations assumed under this lease. Any assignment by operation of law shall be subject to the same conditions and restrictions as an assignment by Lessee. Any assignment or sublease not made in conformity with the foregoing shall be voided at the option of Lessor. Lessor may sell, transfer, or assign all or any part of its interest in the leased premises, or this lease, at any time without consent of Lessee.

(14)

It is hereby agreed and understood between the parties hereto that it shall be the duty of Lessee to pay any ad valorem taxes due and owing on the leased premises, should the same become subject to taxation.

(15)

It is hereby agreed and understood between the parties hereto that at the termination of the Lease Agreement, Lessee shall have the option to remove any and all movable, personal property placed on the leased premises. Lessee shall not remove any fixtures from the leased premises upon termination of this Lease Agreement.

(16)

It is expressly understood and agreed that in the event that the leased premises are needed for use by Lessor for educational or school related purposes, Lessor may unilaterally terminate this Lease Agreement upon giving ninety (90) days written notice to Lessee of its need to

terminate this Agreement for these purposes, and the right to occupancy of the leased premises shall return solely to Lessor.

(17)

Any and all remedies provided to the parties of this Lease Agreement for the enforcement of the provisions contained herein are cumulative and not exclusive, and the non-defaulting party shall be entitled to pursue either the rights enumerated in this Lease Agreement or any remedies authorized by law or both. Any party to this Lease Agreement that is in default hereunder shall be liable for all costs and expenses incurred by the other party in enforcing any terms of this Lease Agreement and in pursuing any legal action for the enforcement of its rights, including a reasonable amount for attorney's fees.

(18)

Waiver by Lessee or Lessor of any breach of any covenant or duty of the other party under this Lease Agreement is not a waiver of a breach or any other covenant or duty or of any subsequent breach of the same covenant or duty.

(19)

This Lease Agreement shall be construed and interpreted in accordance with the laws of the State of Mississippi.

(20)

It is agreed that one of the conditions moving Lessor to make this lease is the personal confidence reposed by it in Lessee, combined with the belief that Lessee will be a tenant and occupant satisfactory to Lessor. Because of this confidence, Lessor has agreed not to require a security deposit.

(21)

Any modification of this Lease Agreement or additional obligations assumed by either party in connection with this Lease Agreement shall be binding only if evidenced in writing signed by each party or by an authorized representative of a party.

WITNESS our signatures this the _____ day of _____, 2019.

BUTEUX HOLDING CORPORATION,
LESSOR

BY: _____
BROTHER BARRY LANDRY, S.C.,
Secretary

CITY OF BAY ST. LOUIS,
LESSEE

BY: _____
MICHAEL J. FAVRE, Mayor

STATE OF MISSISSIPPI
COUNTY OF HANCOCK

Personally appeared before me, the undersigned authority in and for the aforesaid jurisdiction, BROTHER BARRY LANDRY, SC, who, being by me first duly sworn, declared that he is the Secretary of Buteux Holdings Corporation, and acknowledged that he executed the foregoing instrument of writing as the act and deed of the corporation, and that the statements therein are true.

GIVEN under my hand and seal of office this _____ day of _____, 2019.

NOTARY PUBLIC

My commission expires: _____

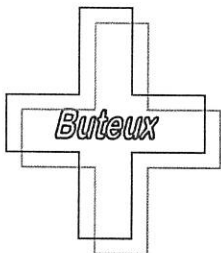
STATE OF MISSISSIPPI
COUNTY OF HANCOCK

Personally appeared before me, the undersigned authority in and for the aforesaid jurisdiction, MICHAEL J FAVRE, who being by me first duly sworn, declared that he is the Mayor of Bay St. Louis, and acknowledged that he executed the foregoing instrument of writing as the act and deed of the corporation, and that the statements therein contained are true.

GIVEN under my hand and seal of office this _____ day of _____, 2019.

NOTARY PUBLIC

My commission expires: _____



Buteux Holdings Corporation
Bay St. Louis, Mississippi

February 5, 2019

Mayor Michael J. Favre
City of Bay St. Louis
Bay St. Louis, MS 39520

Dear Mayor Favre:

I am writing to answer your request for consent to sublease Commagere Park to Our Lady Academy from December 2018 to May 2019. As stated in the lease between Buteux Holdings Corporation and the City of Bay St. Louis:

Any assignee or sublessee, however, must agree in writing to abide by all of the terms of this lease. Consent to an assignment or sublease by Lessor shall not relieve Lessee herein from any of its obligations assumed under this lease. Any assignment by operation of law shall be subject to the same conditions and restrictions as an assignment by Lessee. Any assignment or sublease not made in conformity with the foregoing shall be voided at the option of Lessor. Lessor may sell, transfer, or assign all or any part of its interest in the leased premises, or this lease, at any time without consent of Lessee.

With the understanding that the agreement between the City of Bay St. Louis and Our Lady Academy conforms to the requirements of the lease between Buteux Holdings Corporation and the City of Bay St. Louis, Buteux Holdings Corporation gives consent to the aforementioned sublease.

Sincerely,

Bro. Barry Landry, SC
Secretary
Buteux Holdings Corporation

City Council Meeting
Exhibit List – February 5, 2019

1. Exhibit "A": Consent Agenda including Cash Balances dated February 1, 2019, Certification Letter dated February 5, 2019, Payroll dated February 1, 2018 in the amount of \$154,191.53, Payroll Hours Report dated February 1, 2019, Revenue and Expense Report dated January 31, 2018 and the Bay Saint Louis Building Department Report for December 2018
2. Exhibit "B": Payroll dated February 1, 2019 for an individual
3. Exhibit "C": Docket of Claims #19-005 dated February 5, 2019 in the amount of \$407,010.37
4. Exhibit "D": Docket of Claims #19-006 dated February 5, 2019 in the amount of \$300.00
5. Exhibit "E": PERS refund check for fraudulent retirement
6. Exhibit "F": City Engineer Report dated February 5, 2019
7. Exhibit "G": Resolution of the Mayor and City Council of the City of Bay Saint Louis, Mississippi Bill Unanimously Approving the Submission fo a Local and Private to the Mississippi Legislature for Puroposes of Authorizing a 2% Bar and Restaurant Tax Within the City To be Used for Tourism, Parks and Recreation Within the City and for Mayor Favre to present the Resolution to the Mississippi Leguslature
8. Exhibit "H": Preliminary Engagement Letter & Disclosures by Underwriter Pursuant to MSRB Rules G-17 & G-23 with Crews and Associates, Inc.
9. Exhibit "I": Engagement Letter for Municipal Advisory Services with Mississippi Advisors of Mississippi, Inc.
10. Exhibit "J": Service Agreement with Colosus, Inc. (Caliber Public Safety), including the Bay Saint Louis Contract Addendum
11. Exhibit "K": Local interagency agreement with the Hancock County Multidisciplinary Team
12. Exhibit "L": Lease Agreement with Buteux Holdings Corporation and consent letter from Buteux Holdings Corporation
13. Exhibit "M": Exhibit List dated February 5, 2019
14. Exhibit "N":
15. Exhibit "O":

- 16. Exhibit "P":

- 17. Exhibit "Q":

- 18. Exhibit "R":

- 19. Exhibit "S":

- 20. Exhibit "T":

- 21. Exhibit "U":

- 22. Exhibit "V":

- 23. Exhibit "W":

- 24. Exhibit "X":

- 25. Exhibit "Y":

- 26. Exhibit "Z":

- 27. Exhibit "AA":

- 28. Exhibit "AB":

- 29. Exhibit "AC":

- 30. Exhibit "AD":

- 31. Exhibit "AE":

- 32. Exhibit "AF":

- 33. Exhibit "AG":



Minutes
Bay Saint Louis
City Council Meeting
2nd Regular Meeting
February 19, 2019
5:30 p.m.

Call to Order

Attendee Name	Title	Status	Arrived
Jeffery Reed	Councilman Ward 3, President	Present	
Doug Seal	Councilman Ward 1	Present	
Gene Hoffman	Councilman Ward 2	Present	
Larry Smith	Councilman Ward 4	Present	
Buddy Zimmerman	Councilman Ward 5	Present	
Josh DeSalvo	Councilman Ward 6	Present	
Gary Knoblock	Councilman At Large	Present	

Council Member Reed led the Invocation and Pledge.

Guests

- 1) NAACP - School board appointment

Gregory Barbino, President of the NAACP of Hancock County, spoke.

Carol Lindsey, Secretary speaking for the Executive Committee of the NAACP of Hancock County, spoke.

Dr. atseia Nathan, speaking on behalf of the NAACP as Secretary, spoke.

Joan Thomas, Secretary of the Education Committee and Chair of the Committee for the NAACP, spoke.

Council Member Reed discussed the Mississippi Attorney General Opinion, Flowers, dated March 6, 1998 concerning the Biloxi School Board and the Mississippi Attorney General Opinion, Ratliff, dated October 24, 1997

Council Member Reed motioned to rescind the appointment of Casey Favre on the Bay/Waveland School Board until the City of Bay Saint Louis receives the Mississippi Attorney General opinions and Mississippi Ethics opinion Council Member Reed requested City Attorney Smith to request from each state entity.